

## **S.S.G.M.C.E., Shegaon**

### **IQAC**

#### **Minutes of meeting**

Minutes of meeting for the auditor's meeting held on 20/02/2015

Following members were present for the meeting held for smooth conduction of Internal audit

1. Prof.P.M.Kuchar
2. Prof.M.A.Dande
3. Prof.Ms.A.G.Ghule
4. Sh.R.N.Bobade
5. Prof.R.S.Kankale
6. Prof.Ms.P.V.Kale
7. Prof.V.N.Bhonge
8. Prof.S.R.Wagh
9. Prof.U.A.Jawadekar

Prof.U.A.Jawadekar (Coordinator) welcomed the auditors team members for the meeting.

Audit dates decided are 24,25 Feb 2015.

Coordinator has displayed and distributed the format for conducting Internal audit.

Different Departments are allotted to respective auditors for conducting audits.

Auditors are asked to contact respective HODs for convenient time for conducting audit.

Auditors are asked to visit the labs for observing regular lab documents.

All the auditors are asked to submit the report within three days from the actual audit dates.

The meeting is concluded with vote of thanks.

## **S.S.G.M.C.E., Shegaon**

### **IQAC**

#### **Minutes of meeting**

Minutes of meeting for the auditor's meeting held on 29/10/2018.

Following members were present for the meeting held for smooth conduction of Internal audit.

1. Prof.A.S.Bharule
2. Prof.A.G.Ghule
3. Prof.P.V.Kale
4. Prof.R.S.Kankale
5. Prof.P.M.Kuchar
6. Prof.M.A.Dande
7. Prof.V.N.Bhonge
8. Prof.K.P.Deshmukh
9. Prof.U.A.Jawadekar

Prof.U.A.Jawadekar (Coordinator) welcomed the auditors team members for the meeting.

Audit dates decided are 30,31 October 2018.

Coordinator has distributed the format for conducting Internal audit.

Different Departments are allotted to respective auditors for conducting audits.

Auditors are asked to contact respective HODs for convenient time for conducting audit.

Auditors are asked to visit the labs for observing regular lab documents.

All the auditors are asked to observe the NBA preparations also.

All the auditors are asked to submit the report within three days from the actual audit dates.

The meeting is concluded with vote of thanks.