



ShriGajananShikshanSanstha's
SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON - 444203, DIST. BULDHANA (MAHARASHTRA STATE), INDIA

"Recognized by A.I.C.T.E., New Delhi" Affiliated to SantGadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai"

Ph : +91 8669638081/8669638082
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Ref.No.GMCE/IQAC/2024

Date: 14/09/2024

To,
All Authorities and Members
IQAC, SSGMCE,
Shegaon-444203.

Sub: Meeting Notice.

Respected Sir,

All authorities and members of the IQAC are hereby informed that the IQAC meeting is scheduled on **19/09/2024** at 3.00 pm.

Venue: Meeting Hall (New Administration Building)

Everyone is requested to attend the meeting.

The Agenda of the meeting is given below:

- Item No. 1: Review of previous meeting minutes
- Item No. 2: Overview of IQAC Initiatives
- Item No.3: Preparation of NAAC Peer team Visit
- Item No. 4: Review of Academic Audit
- Item No.5: Overview of Orientation program
- Item No.6: NIRF Ranking Report
- Item No.7: Any other items with the permission of the Chair

14.9.24
Dr. A.U. Jawadekar
(IQAC Coordinator)

Dr. .S.B. Somani	Principal
Mr. .C.J. Dharia	Employer
Prof. D.L. Bhombe	Dean (Academics)
Prof. V.M.Umale	Dean, (Exams)
Dr. R. Paraskar	HOD, ELPO
Dr. S.P.Trikal	HOD, MECH
Dr. J.M. Patil	HOD, CSE
Dr. A. S. Manekar	HOD, IT
Dr. M.N.Tibdewal	HOD, EXTC
Dr. P. M. Kuchar	HOD, MBA
Dr. A. S.Tale	HOD, ASH
Prof. A.V.Patil	Registrar
Prof. U.A.Jawadekar	MR, ISO
Dr. S. S. Jadhao	R&D Chief Coordinator
Prof. A.B. Solanke	T&P Officer
Ms. Apurva Patil	Student Coordinator



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Minutes of the meeting of IQAC

Date : 20/09/2024

As per the meeting notice of the IQAC dated 14-09-2024, the meeting of the IQAC was held on
19/09/2024 at 3.00 pm.

Venue: Meeting Hall (New Administration Building)

The following Authorities and Members of the IQAC were present for the meeting.

Dr. S. B. Somani	Principal	
Mr. C. J. Dharia	Employer	
Prof. D. L. Bhombe	Dean (Academics)	
Prof. V. M. Umale	Dean (Exams)	
Dr. S. R. Paraskar	HOD, ELPO	
Dr. S. P. Trikal	HOD, MECH	
Dr. J.M.Patil,	HOD, CSE	
Dr. A. S. Manekar	HOD, IT	
Dr. M.N. Tibdewal	HOD, EXTC	
Dr. P. M. Kuchar	HOD, MBA	
Dr. A. S. Tale	HOD, ASH	
Prof. A. V. Patil	Registrar	
Prof. U. A. Jawadekar	MR, ISO	
Dr. S. S. Jadhao	Chief R& D Coordinator	
Prof. A. B. Solanke	T & P Officer	
Ms. Apurva Patil	Student Coordinator	
Dr. A. U. Jawadekar	IQAC Coordinator	

The meeting proceeded according to the agenda.

The Principal welcomed all IQAC members, with a special acknowledgment to the external members,
Mr C.J. Dharia.



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Item No 1: Review of previous meeting minutes

Resolution No 1: The minutes of the previous meeting held on 29/06/2024 were reviewed and approved without any modifications.

Item No 2: Overview of IQAC Initiatives

Resolution No 2: The Principal underscored the vital role employers play as active members of the IQAC, highlighting how their industry expertise, professional networks, and practical insights shape institutional policies, elevate academic standards, and bridge the gap between education and the workforce. He also emphasized their contribution to mentoring students, providing career guidance, and offering valuable feedback on academic programs and infrastructure, all of which support continuous quality improvement.

Mr. Dharia proposed introducing a certification course in CAD design for mechanical engineering students, noting that it would be equally beneficial for students in EXTC and Electrical disciplines.

The Principal further directed the Training and Placement Officer to acknowledge these insights and incorporate them into the action plan for implementation.

Item No. 3: Preparation of NAAC Peer team Visit- Cycle III

Resolution No.3: The Principal informed all members about the NAAC Peer Team visit. He discussed the tentative schedule and emphasized the importance of achieving a higher accreditation status, stressing the need for coordinated efforts from all departments. The IQAC Coordinator provided a brief review of the action items discussed in the previous meeting, including the completion of required documentation and updates on departmental initiatives. It was noted that while most departments had met their deadlines, a few pending tasks were identified for follow-up. The R&D Coordinator outlined preparations for showcasing key infrastructure facilities, including labs, research facilities, Centres of Excellence the library, classrooms, and other resources.

Item No. 4: Review of Academic Audit

Resolution No.4: The Principal emphasized the importance of the Academic Audit as a tool for enhancing academic quality and accountability across departments. The IQAC



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Coordinator presented an overview of the Academic Audit findings. The HOD of MBA informed the committee that, due to the late declaration of university results, some points in the audit could not be completed. Therefore, it was decided to conduct the audit of these points after the declaration of results

Item No. 5: Overview of Orientation program

Resolution No.5: Dr. A.S. Tale briefed about the programs conducted so far in the first-year orientation program. He added that students are taking a keen interest in these programs. The Principal discussed that Mr Manoj Shelke's session on road safety awareness educated students on the critical importance of safe driving practices and responsible behaviour on the road, aiming to instil a sense of responsibility in the new cohort. Dr Tale added that, Dr. Kalindi Bhatt focused on institutional values and ethics, highlighting the foundational principles that guide the institution's mission and vision.

The Principal further remarked that students are thoroughly enjoying the various activities organized during the orientation programs, which included interactive workshops and team-building exercises. He added that upcoming events will also enhance both enjoyment and knowledge for the students. He asked HOD ASH to prepare the complete report of Orientation program

Item No. 6 NIRF Ranking Report

Resolution No.6: The Chief R&D coordinator presented the NIRF ranking report, outlining the scores achieved across various criteria. He stressed the importance of prioritizing quality publications and recommended that the MBA program plan and implement Faculty Development Programs (FDP) and Management Development Programs (MDP) to enhance its ranking.

The Principal emphasized the necessity for the institute to concentrate on producing high-quality research and to adopt a more rigorous approach to achieve this goal. He also highlighted the ambitious target set by the institute to secure a place in the top 200 of the NIRF rankings within the next three years.



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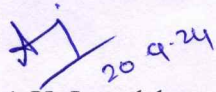
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Item No. 7: Any other items with the permission of the Chair
No Item

The meeting concluded with vote of thanks.


Dr. A.U. Jawadekar
(IQAC Coordinator)


Dr. S.B. Somani
(Principal)

PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.







Action Taken Report

Minutes of the Meeting: Dated 19-09-2024

Meeting on	Actionable Points	Action Taken
Item No.1	To confirm the minutes of meeting dated 29/06/2024	The draft copy of the minutes of the previous meeting was circulated to all IQAC members.
Item No.2	Overview of IQAC Initiatives	Training and Placement officer prepared the action plan incorporating suggestions given by Mr. Dharia
Item No.3	Preparation of NAAC Peer team Visit- Cycle III	The IQAC Coordinator circulated the visit plan and list of documents to be prepared for NAAC Peer team visit
Item No.4	Review of Academic Audit	IQAC coordinator notified the department to submit the audit report to IQAC
Item No.5	Overview of Orientation program	Orientation report preparation task was handed over to Media Cell
Item No.6	NIRF Ranking Report	The Principal recommended that the Chief R&D Coordinator visit each department to ensure faculty are well-informed about the research policies and the financial support available for producing quality publications.


Dr. A.U. Jawadekar
(IQAC Coordinator)


Dr. S.B. Somani
(Principal)

PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.

Copy forwarded to all HODs/Deans for their immediate implementation, if any

