



Shri Gajanan Shikshan Sanstha's
SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON – 444203, DIST. BULDHANA (MAHARASHTRA STATE),
INDIA

“Recognized by A.I.C.T.E., New Delhi” Affiliated to Sant Gadge Baba Amravati University, Amravati
“Approved by the D.T.E., M.S. Mumbai”

Ph +918669638081/82
Website- www.ssgmce.ac.in

Email. principal@ssgmce.ac.in,
registrar@ssgmce.ac.in

CRITERION V - STUDENT SUPPORT AND PROGRESSION

Key Indicator 5.1 - Student Support

Metric No	Assessment Indicators	Evidences
5.1.5	<p>The Institution has a transparent mechanism for timely redressal of student grievances including</p> <ul style="list-style-type: none">• sexual harassment and ragging cases• Implementation of guidelines of statutory/regulatory bodies• Organization wide awareness and undertakings on policies with zero tolerance• Mechanisms for submission of online/offline students' grievances• Timely redressal of the grievances through appropriate committees	<p>Organization wide awareness and undertakings on policies with zero tolerance</p> <p>Mechanisms for submission of online/offline students' grievances</p> <p>Details of statutory/regulatory Committees</p>



PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.



Shri Gajanan Shikshan Sanstha's
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5.1.4. Organisation wide awareness and undertakings on policies with zero tolerance

Awareness on Policies

To create organization-wide awareness of zero tolerance for ragging, the following measures have been undertaken:

Guidelines regarding Anti-Ragging are made available in the Hostel Brochure, and the same information is displayed on the college website.

This information can be accessed by clicking on the Hostel Brochure tab in the Hostel Facility menu. Additionally, the Anti-Ragging Committee and annual reports are also displayed on the website.

The screenshot shows the website interface for SSGMCE. The main navigation menu includes: About, Admissions, Departments, Academics, Clubs, Placement, NIRF, IQAC, and Contact. The page title is "Hostel Facility @ SSGMCE". On the left, there is a "Hostel Facility" menu with links to: Hostel Brochure, Anti-Ragging Committee, Minutes of the Meeting, Anti-Ragging Committee Annual Reports, Anti-Ragging Posters, AICTE Letters, Anti-Ragging Notices, and Hostel Fee Structure. The main content area displays three hostel options:

- SWAMI VIVEKANANDA HOSTEL**: 125 Rooms (Triple seated), Boys Hostel
- SANT DNYANESHWAR HOSTEL**: 54 Rooms (Double Seated), Boys Hostel
- SHANKARACHARYA HOSTEL**: 83 Rooms (Double Seated), Boys Hostel

The page also features social media icons for Facebook, Twitter, Google+, LinkedIn, and YouTube on the right side.



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The hostel brochure contains the guidelines for anti-ragging.

Guidelines for Anti - Ragging



Ragging constitutes one or more of any of the following acts :

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.



Anti-ragging guidelines in Hostel brochure



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Posters are displayed at different places like hostels and websites



Ragging Prohibition Poster displayed on the Notice Board of the Hostel



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SAY NO TO RAGGING

**BEFORE YOU EVEN
THINK OF RAGGING**

Download
**ANTI
RAGGING**
App

THINK OF

- Humiliation
- Suspension
- Ruined Career
- Blacklisting
- Expulsion
- Possible Prosecution

Don't just stand and watch. Stop Ragging! Show Character

Remember: **WAGHINTE A JE LOSER!**

For more information, visit www.ssgmce.ac.in or www.anti-ragging.in or
call 020-2612-2222 (24x7) Toll Free
or send an email to principal@ssgmce.ac.in

MHRD DEPARTMENT OF HIGHER EDUCATION
MINISTRY OF EDUCATION, GOVERNMENT OF INDIA

संश्लेषण अर्थात सह
University Grants Commission
www.ugc.ac.in

**DON'T RAG,
JUST INTERACT**

**RAGGING
IS AN INHERENTLY
PUNISHABLE**

Are you being ragged?

Download
**ANTI
RAGGING**
App

Don't stand by. Make your college ragging-free.

For more information, visit www.ssgmce.ac.in or
www.anti-ragging.in or
call 020-2612-2222 (24x7) Toll Free
or send an email to principal@ssgmce.ac.in

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Anti-Ragging Posters on Website



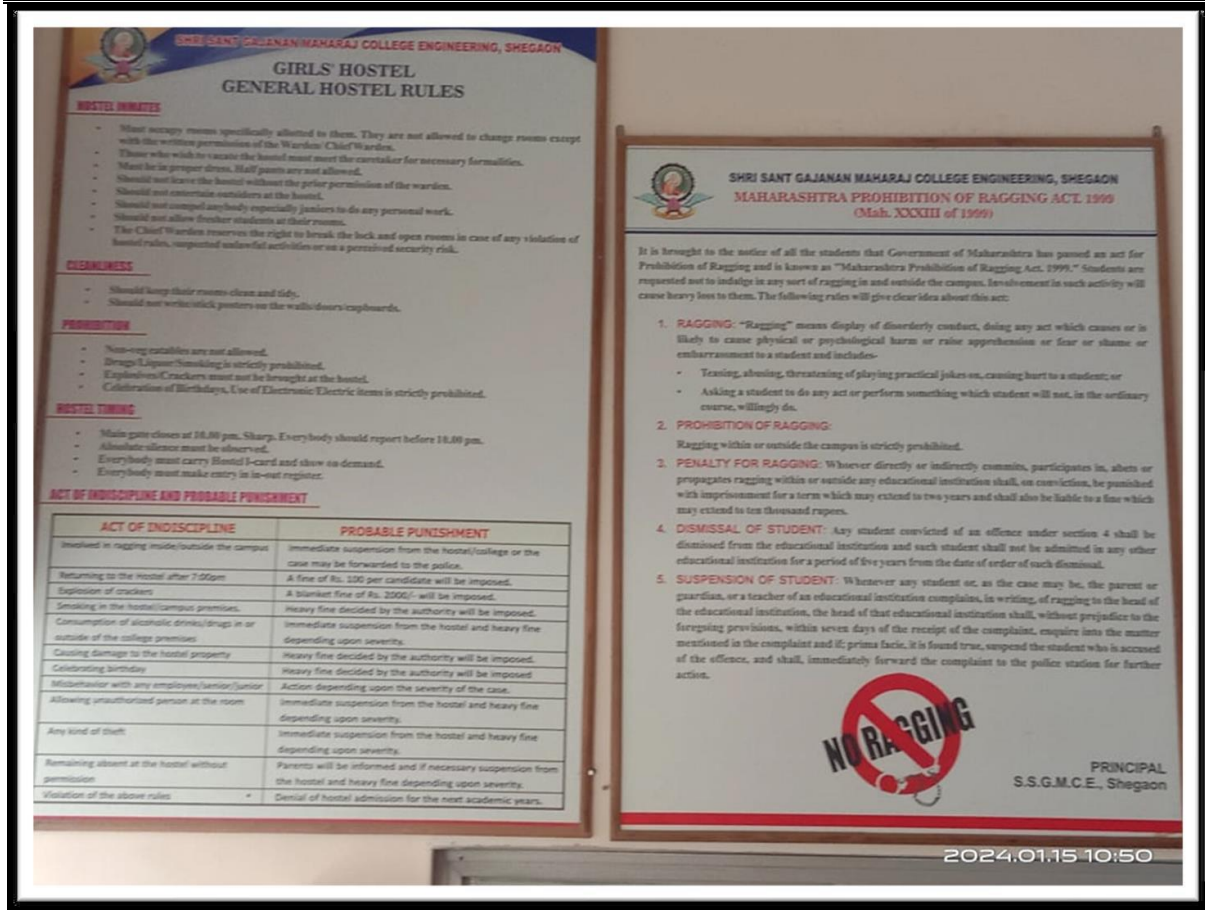
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Guidelines for Anti Ragging displayed at Hostel

Information regarding Anti-Ragging on the college website is provided below:

Hostel Brochure	https://www.ssgmce.ac.in/uploads/pdf/Hostel%20Prospectus%2023[536].pdf
Anti- Ragging Posters	https://www.ssgmce.ac.in/uploads/pdf/anti-ragging-poster.pdf
Anti Ragging Policy	https://ssgmce.ac.in/uploads/policies/11_Anti_ragging%20_policy.pdf



SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING, SHEGAON

HOSTEL OFFICE NOTICE

Date: 01/07/2023

Dear Students

As you embark on a new academic year, we want to remind all students of our college that ragging is strictly prohibited on our campus. Ragging in any form is a violation of human dignity and is a criminal offense. The college is committed to providing a safe and conducive environment for all students to learn and grow.

Ragging includes any act that causes or is likely to cause physical or psychological harm or raise apprehension or fear in the minds of freshers or other students. It can take various forms such as teasing, abuse, bullying, intimidation, or any other form of harassment.

To ensure the well-being of every student, an Anti-Ragging Committee/Squad has been constituted, comprising faculty members, and administrative staff. The committee will be vigilant and take immediate action against any individual or group involved in ragging.

Ragging is totally banned in the College premises and anyone found guilty of ragging and / or abetting ragging is liable to be punished as it is a criminal offence.

In case of emergency the students / parents in distress owing to ragging may contact the following:

S. N.	Name of the Faculty / Staff	Designation / Dept.	Post Held	Contact
1	Dr. S. B. Somani	Principal	Chairman	9422182216
2	Dr. S. R. Paraskar	Head, ELPO	Member	9422920644
3	Dr. S. P. Trikal	Head, MECH	Member	9765561421
4	Dr. A. S. Manekar	Head, I.T.	Member	9028288008
5	Dr. M. N. Tibdewal	Head, EXTC	Member	9423144228
6	Dr. J. M. Patil	Head, CSE	Member	9921860806
7	Dr. A. S. Tale	Head, ASH	Member	9960593094
8	Dr. P. M. Kuchar	Head, MBA	Member	9405478978
9	Prof. A. V. Patil	Registrar	Member	9822770820
10	Prof. S. V. Bhagat	Chief Warden	Member Secretary	9922127385
11	All Wardens (Boys and Girls)	Hostel	Member	-

To report any instances of ragging, write to chiefwarden@ssgmce.ac.in / principal@ssgmce.ac.in or call / sms to the contact numbers provided.

Bhagat
Member Secretary



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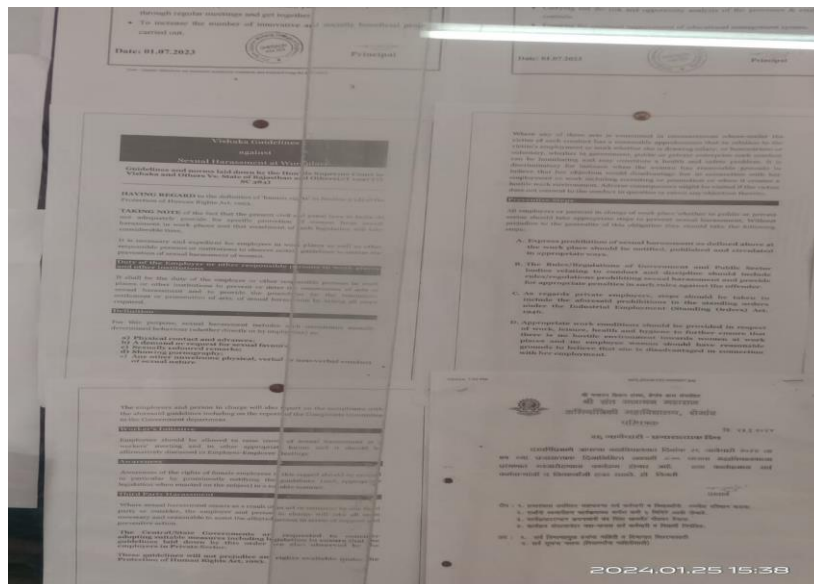
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Office Notice Board



Vishakha Guidelines displayed at Hostel office Notice Board



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Organization of Awareness Programmes on Gender sensitization and women safety on regular basis are conducted



Guest Lecture on 'Women and Laws by Advocate Rajani Bawaskar



Student Sensitization Initiative: Introducing the ICC Committee



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Information regarding Internal Complaint committee on the college website is provided below

IC Committee	https://www.ssgmce.ac.in/uploads/pdf/IC%20(2).pdf
Anti – Sexual Harassment Policy	https://ssgmce.ac.in/uploads/policies/12_Anti_sexual_harassment%20_policy.pdf

Internal Committee for SC/ST

To foster wide awareness of the SC Cell among the student community, faculty members, and non-teaching staff, the committee composition is displayed on the website. Regular meetings of the cell are conducted to address any grievances and scholarship issues.

Undertaking on Policies

Undertakings regarding anti-ragging are a mandatory requirement for all students upon admission, reinforcing the institution's dedication to fostering a safe and inclusive environment. By signing the undertaking, students pledge to uphold the principles of respect and non-violence, thereby contributing to a positive campus culture. The institute emphasizes the importance of this commitment in creating a conducive atmosphere for learning and personal growth.

UNDERTAKING BY THE STUDENT

I Adhwaryu. Sharma ✓
s/o or d/o
Mr./Mrs./Ms. Shrivallabh. Devendra. Sharma

1. having been admitted to Electrical Eng. for the academic year 2023-24 have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "regulations") carefully read and fully understood the provisions contained in the said Regulations and Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 punished in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the provisions for action against ragging.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in the institution on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this 06 day of 08 month of 2023 year.

A. Sharma
Signature of Student
Name: Adhwaryu. S. Sharma
Mobile: 9421748822

S.D. Sharma
Signature of Parent/Guardian
Name: Shrivallabh D. Sharma
Address: 83 Keshav Nagar
Akola
Mobile: 9823081009

UNDERTAKING BY THE STUDENT

I Divya Sunil chandle s/o or d/o
Mr./Mrs./Ms. Sunil Shankar chandle

1. having been admitted to SSGMCE shegaon for the academic year 2022-23 have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "regulations") carefully read and fully understood the provisions contained in the said Regulations and Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 punished in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the provisions for action against ragging.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
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 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in the institution on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this 07 day of November month of 2022 year.

Divya chandle
Signature of Student
Name : Divya chandle
Mobile:

Sunil chandle
Signature of Parent/Guardian
Name : Sunil chandle
Address : Vyankatesh Nagar,
chikhli
Mobile: 9744024352

UNDERTAKING BY THE STUDENT

I Aniket Raju Ingle s/o or d/o
Mr./Mrs./MS. Raju Sakhasum Ingle

1. having been admitted to Shree. Sant. Gajanan Maharaj college of Engg. for the academic year 2022-2023 have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "regulations") carefully read and fully understood the provisions contained in the said Regulations and Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 punished in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the provisions for action against ragging.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in the institution on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this 19 day of October month of 2022 year.

Signature of Student

Name: Aniket R. Ingle

Mobile: 9579386934

Signature of Parent/Guardian

Name: Raju S. Ingle

Address: Haziom nagar,
chikhli, dist buldhana

Mobile: 9881955118



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5.1.4: Mechanisms for submission of online/offline students' grievances

Aim

The Institute aims to prevent unfair practices and provide mechanisms for a grievance redressal system through both online and offline modes. The Grievance Redressal System serves as a mechanism to receive and address complaints and grievances reported by students, their parents, employees, and others within our institute.

Grievance Redressal System

The Grievance Redressal Committee (GRC) is tasked with addressing a wide range of issues to ensure fairness within the institution. These include complaints from all students, Parents and staff. The committee deals with matters related to fees, scholarship issues, and other grievances related to academic and non-academic matters. Its primary objective is to provide a mechanism for students, parents, staff, and other stakeholders to seek redressal for their grievances.

Complaint Submission Procedure

The aggrieved student/person can either complete the Grievance form online, along with any necessary documents, accessible through the website link, or submit it directly to the office of the Principal. This action initiates the process of presenting the matter to the committee for further resolution.

Online Grievance System: www.ssgmce.ac.in

Offline grievance submission: written complaint to the Principal



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Grievance Form available on website




PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.

Office Circular-Submission of Grievances

Date: 23rd March 2023

It is notified for information to all the Stakeholders i.e. Students, Faculty Members, Supporting Staff, Parents that the link for submission of grievances is now available on college website www.ssgmce.ac.in where stakeholder can submit the grievances (if any) through online mode.

Process: Open the college website www.ssgmce.ac.in and click on the **Grievance Form on home page** and submit grievances (if any) in Minimum 100 words and if anyone has to attach any relevant document in connection with the grievance upload it.

Note: If someone has to submit the grievances by offline mode, submit the Grievance application along with the relevant document in connection with the grievance (if any) and sent/submit it to Principal, SSGMCE, Shegaon, Dist: Buldhana Pin: 444,203 by Post/Courier or by hand.


Principal

Copy to: All Dean's/ HOD's/Section Head/In-charges, All Faculty, Supporting Staff and Students, All Departmental Notice Board for information and circulation



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registrar@ssgmce.ac.in

ANTI – RAGGING COMMITTEE

Constituted as per AICTE Notification dated 01/07/2009
(F.No.-37-3/Legal/AICTE/2009)

SN	NAME	POST
01	Dr. S.B.Somani	Chairman
02	Dr. S.R.Paraskar	Member
03	Dr. S.P.Trikal	Member
04	Dr. M.N.Tibdewal	Member
05	Dr. A.S.Manekar	Member
06	Dr. P.M.Kuchar	Member
07	Dr. A. S. Tale	Member
08	Dr. J. M. Patil	Member
09	Prof. A.V.Patil	Member
10	Prof. Sachin Bhagat	Member, Secretary


Principal



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STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)
CONSTITUTED AS PER UGC NOTIFICATION DATED 11/04/2023

The Student Grievance Redressal Committee(SGRC) constituted as per UGC Notification dated 11/04/2023 and a letter of Director, Student Development, SGBAU, Amravati dated 02/01/2024. The composition is as follows-

SN	Nature of Membership	Designation	Name
01	A Professor	Chairperson	Dr.S.B.Somani
02	Four Professor/Senior Faculty Members of the institution as a Member. In which One member shall be a woman and One member shall be from SC/ ST/ OBC Category	Member	Dr. A.S.Manekar
03		Member	Prof.Sachin Bhagat
04		Member	Dr.Rupali Zamare
05		Member	Prof. A. S. Alane
06	A Representative from among students to be nominated on academic merit/excellence in sports/performance in co-curricular activities	Special Invitee	Ku. Jayshri Sethe


Principal



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INTERNAL COMMITTEE (IC)

Establishment of Internal Committee (IC) (As per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F.AICTE/WH/2016/01 dated 10th June, 2016.

The IC shall have the following composition-

Sn	Nature of Membership	Name	Post
01	A Presiding officer who shall be a woman faculty	Dr.(Mrs.) Anjali U.Jawadekar	Chairman
02	Two faculty members	Prof. A. V. Patil	Member
03		Prof. Vishal Patil	Member
04	Two non teaching employee	Mr. S. P. Satal	Member
05		Mrs. Sharda Khanderao	Member
06	Three Students (Comprising of at least one girl student)	Miss. Kalyani R. Gadekar	Member
07		Miss. Shruti Darshan Tarale	Member
08		Mr. Sadanand Vitthal Bhonge	Member


Principal