

SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING SHEGAON – 444203, DIST. BULDHANA (MAHARASHTRA STATE), INDIA

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati "Approved by the D.T.E., M.S. Mumbai"

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Email. principal@ssgmce.ac.in, registrar@ssgmce.ac.in

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

Key Indicator 6.2 - Strategy Development and Deployment

Metric No	Assessment Indicators	Evidences
	Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	Screen shots of user interfaces







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6.2.3: Institution implements e-governance in its operations

Shri Sant Gajanan Maharaj College of Engineering embarked on its e-governance journey in 2011, ushering in a new era of streamlined operations and enhanced efficiency. Through the implementation of various digital tools and platforms, the institution has successfully modernized key areas of administration, finance, student admission and support, and examination management.

1. Administration:

• SIS (Student Information System):

- Management of student records including personal information, parental details, and official documents.
- o Facilitation of various feedback mechanisms.
- o Provision of downloadable documents such as fee structures and certificates.

• Admin Department:

- o Student admission and enrollment processes.
- o Management of student details and admissions-related tasks.
- Academic and examination-related functions including mark management and ID card issuance.

• Dean Academic/Examination:

- o Allocation of teaching loads and scheduling of classes.
- o Maintenance of academic timetables and attendance records.
- o Generation of academic audit reports and incentive marking.

Outlook and Microsoft Tools:

- o Email services on the SSGMCE domain.
- o File storage, sharing, and collaboration through Outlook, Teams, OneDrive, and Stream.



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2. Finance and Accounts:

• SAP Software:

- o Implementation of ERP tool for comprehensive finance management.
- o Handling of budgeting, materials management, and student fee processing.
- o Management of staff salaries (payroll) and daily financial transactions.
- o Generation of financial statements and income-expense reports.

3. Student Admission and Support:

• New Student Registration:

- o Online registration form and fee receipt generation.
- o Confirmation of student admissions and creation of admission reports.
- o Management of student details and personal information.

• Dashboard Features:

- o Attendance and test mark monitoring.
- o Document download facilities for students.
- o Submission of leave requests and clearance procedures.

4. Examination:

Microsoft Forms:

- o Creation of online exams, assessments, and evaluations.
- o Analysis of exam results and performance metrics.

• SIS (Student Information System):

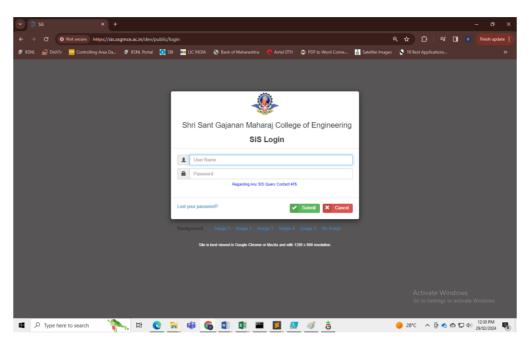
- O Submission and management of test marks and practical assessments.
- o Integration of attendance data into internal marks calculation.
- O Audit of class tests and generation of various examination reports.

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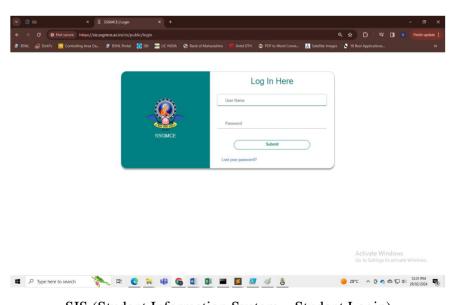
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SIS (Student Information System – Faculty Login)



SIS (Student Information System – Student Login)

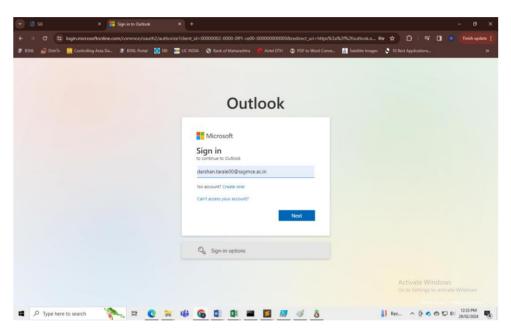


SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING

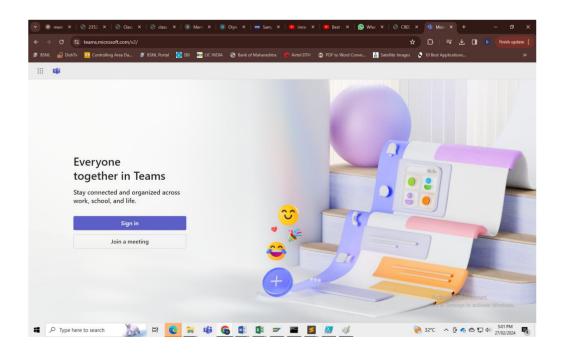
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Microsoft Outlook



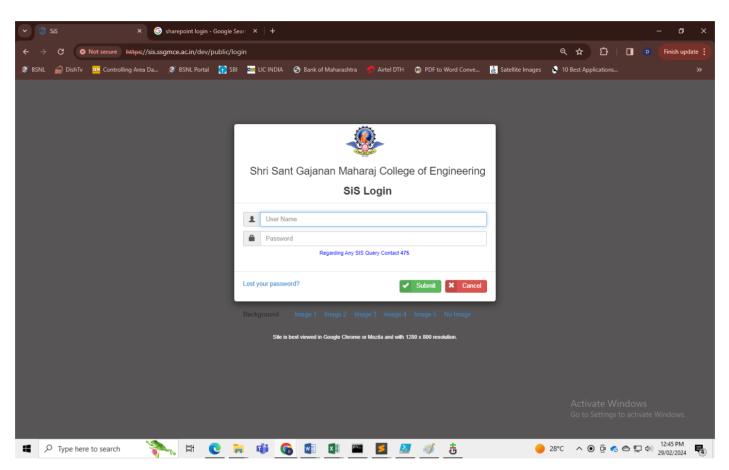
Microsoft Teams



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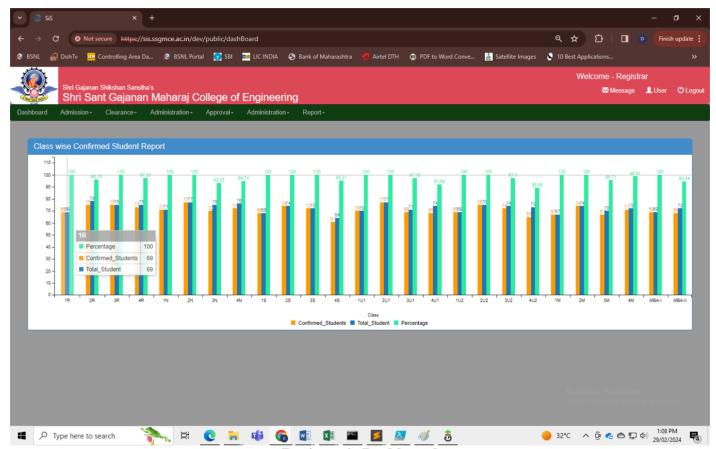
SIS_Faculty Login



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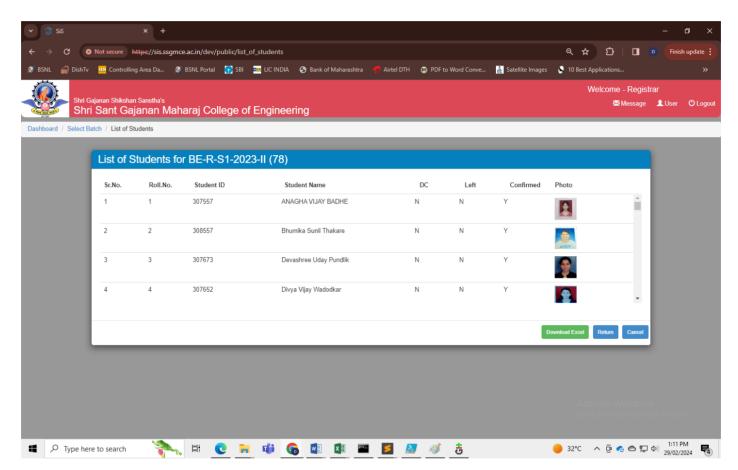
Registrar's Dashboard



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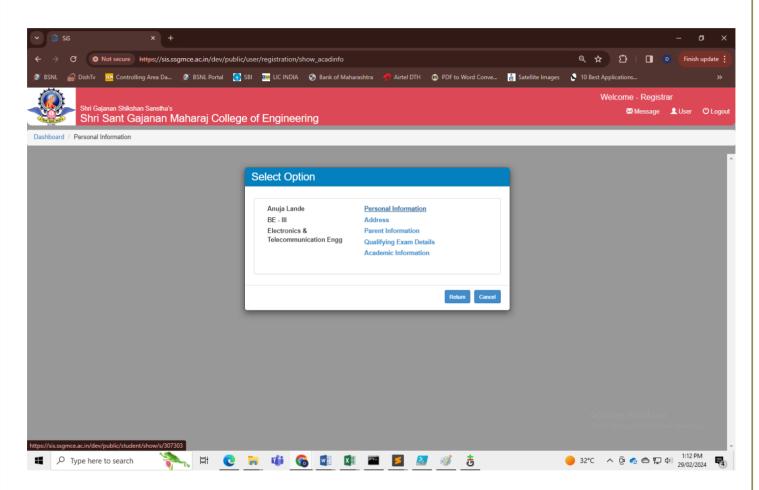
Students' List



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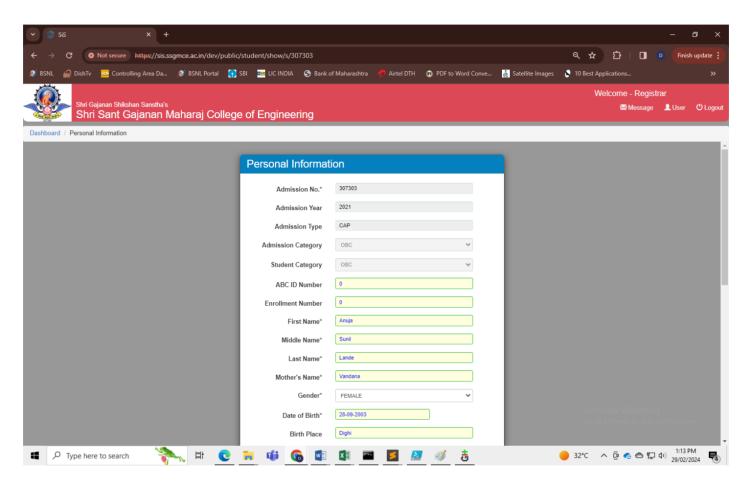
Search Student Option



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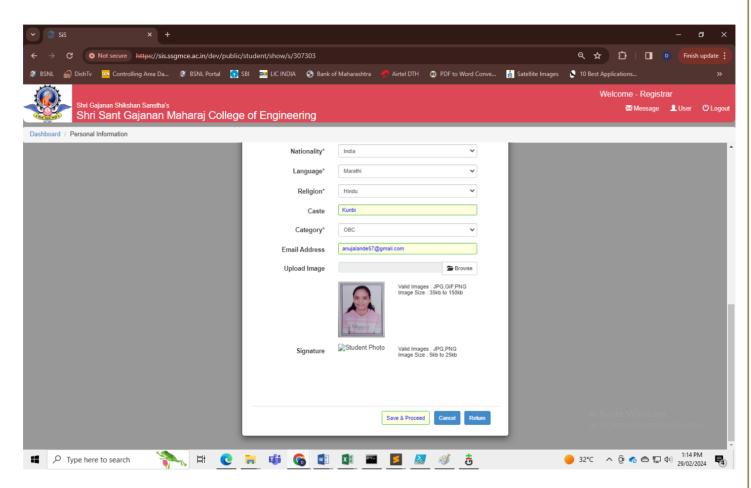
Personal Information -I



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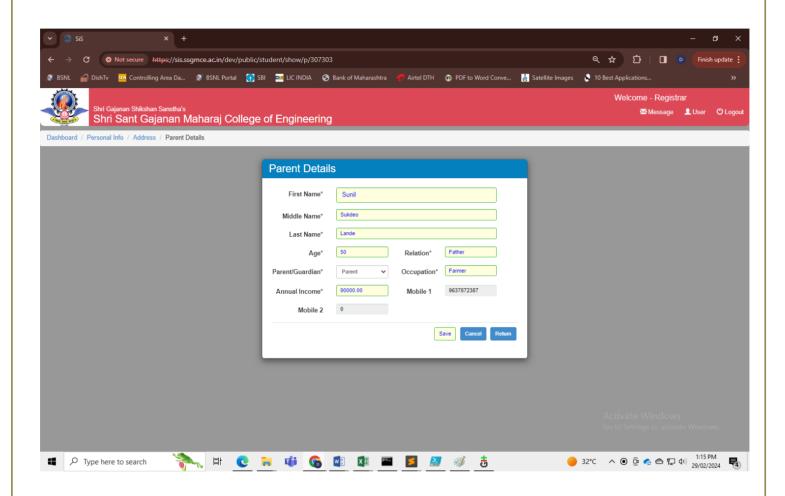
Personal Information -II



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Parental Information



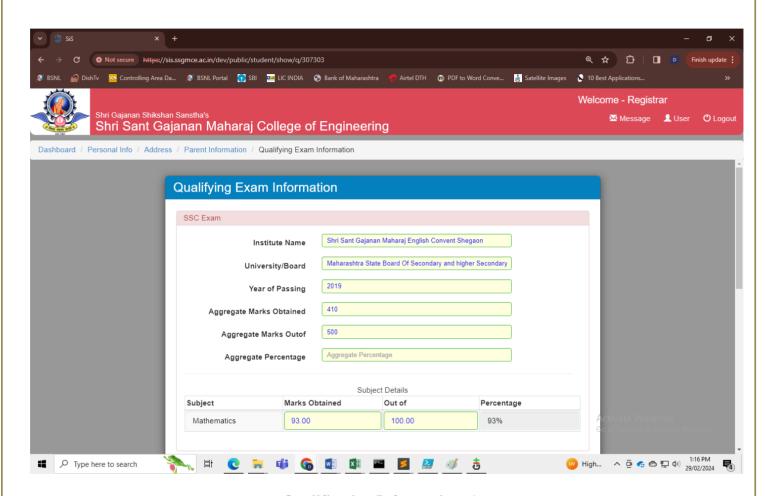
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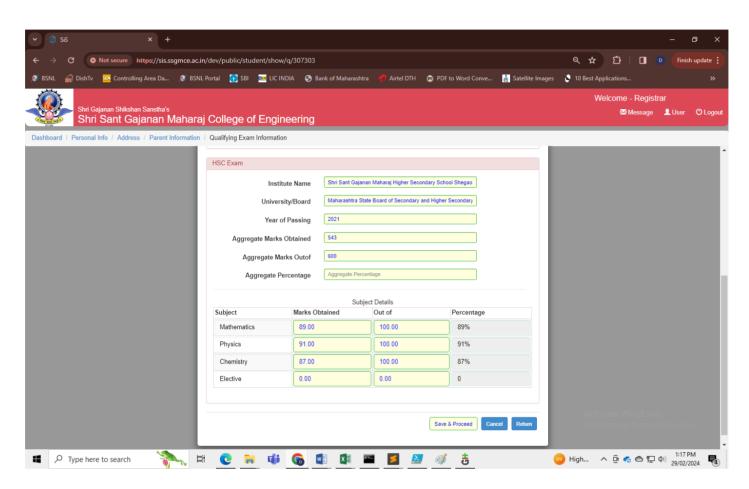
Qualification Information -1



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Qualification Information - II

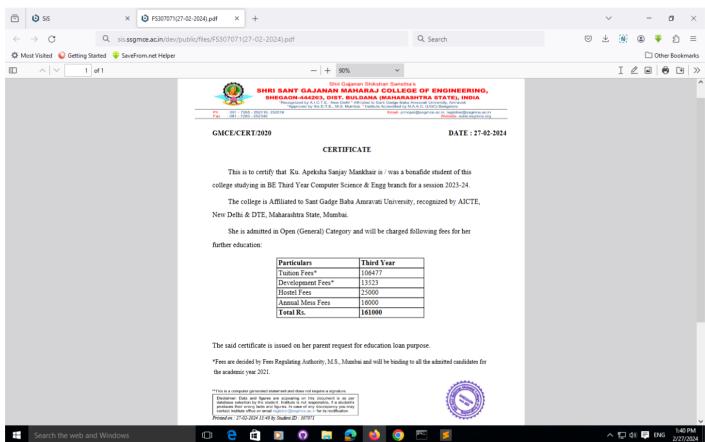


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Fees Structure



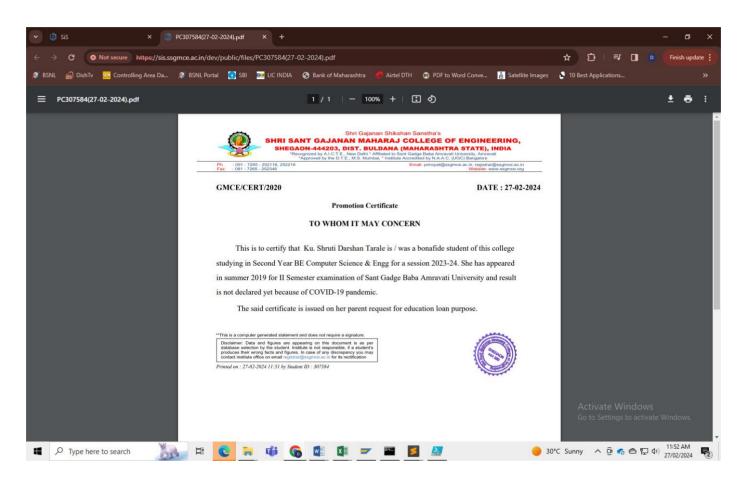
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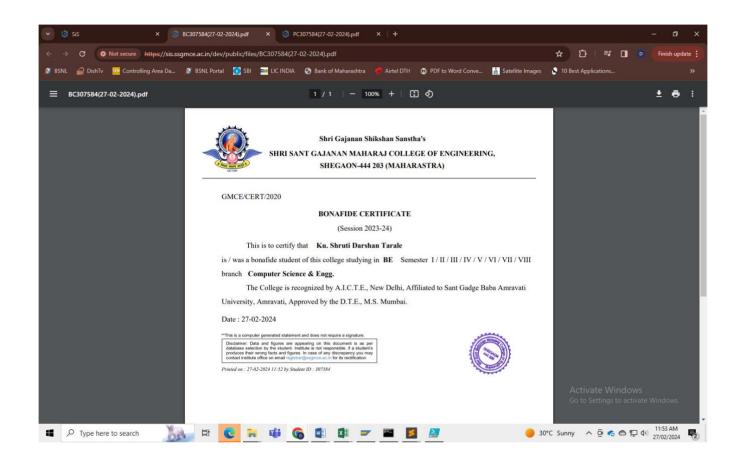
Promotional Certificate



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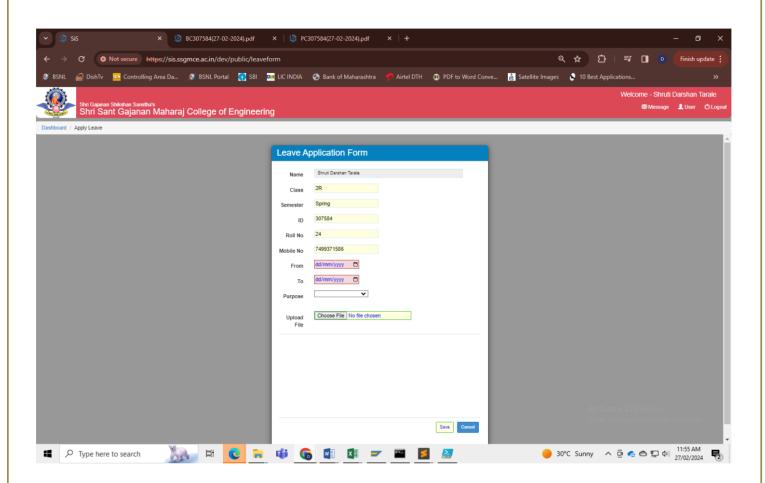
Bonafide Certificate



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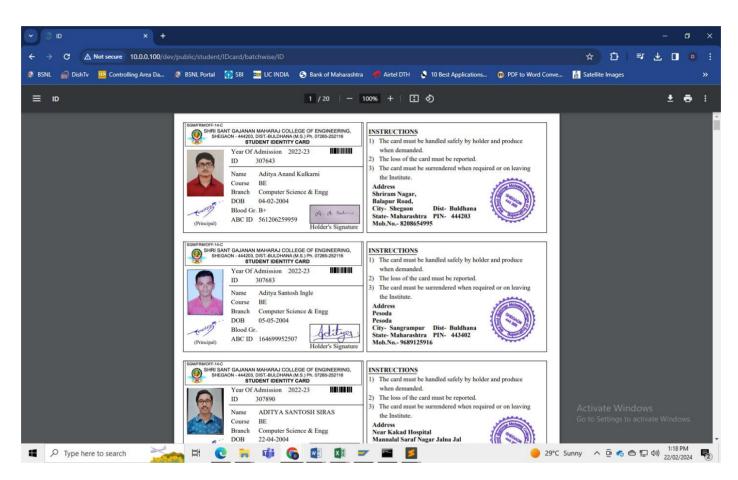
Student Leave Application Form



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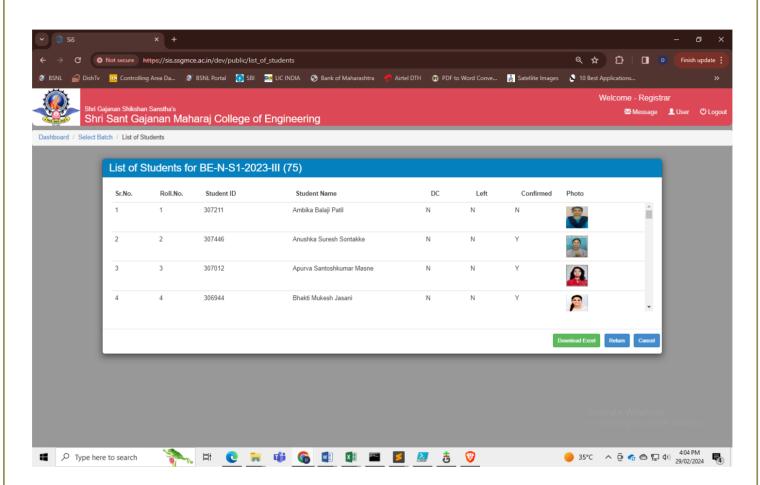
Print Students ID Cards



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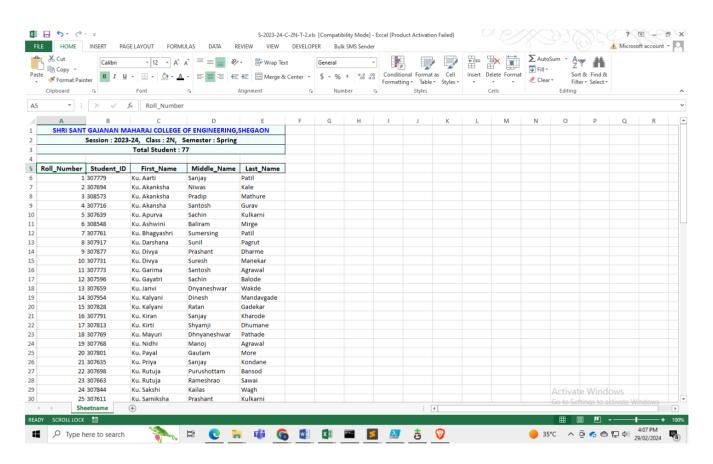
Student List



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Student Roll List Input interface

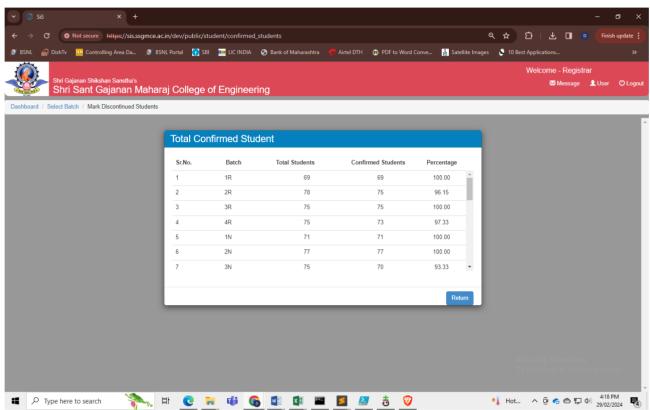


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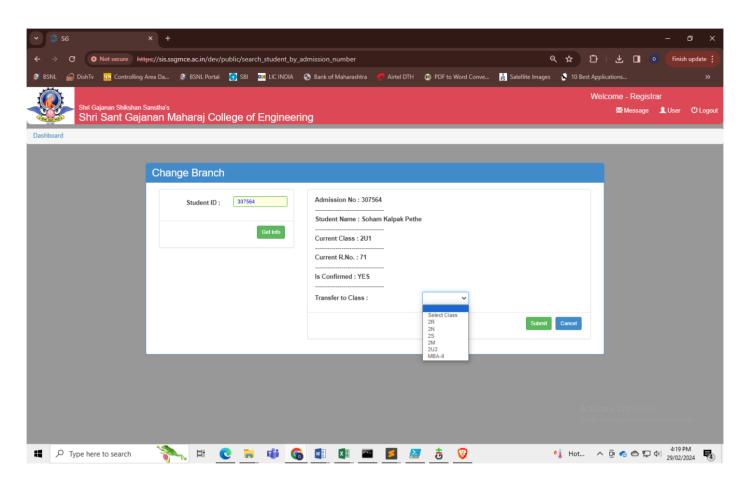
Confirmed Student List



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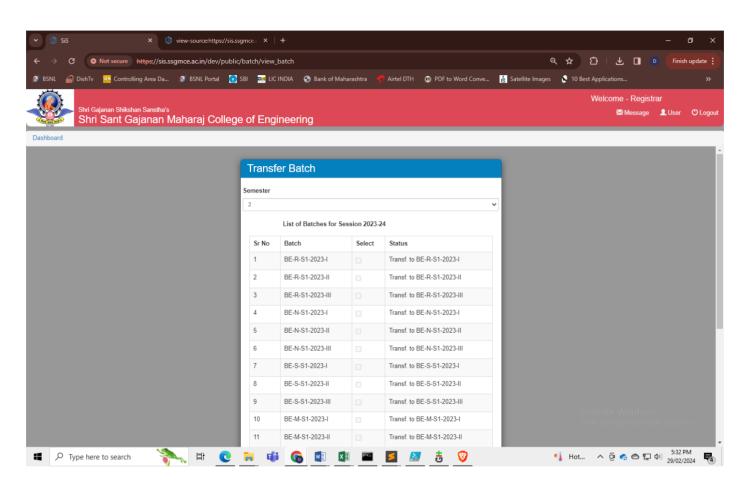
Branch change



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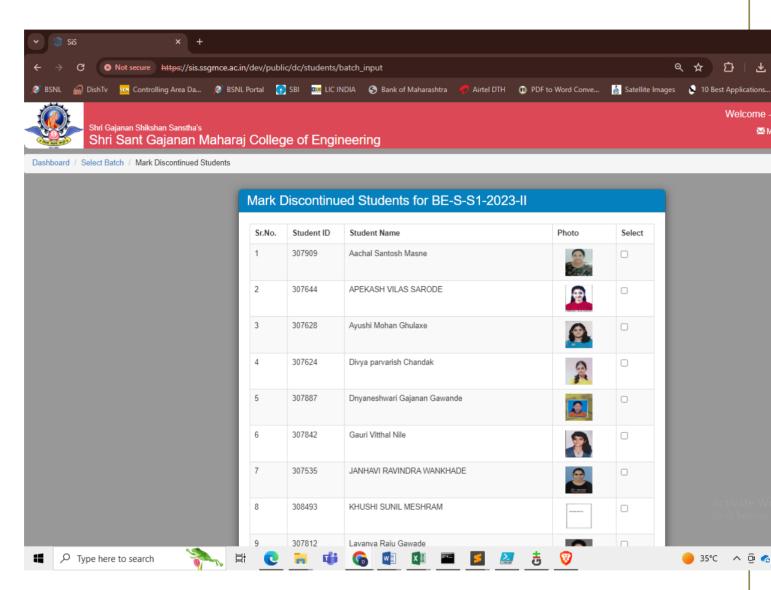
Transfer Batch



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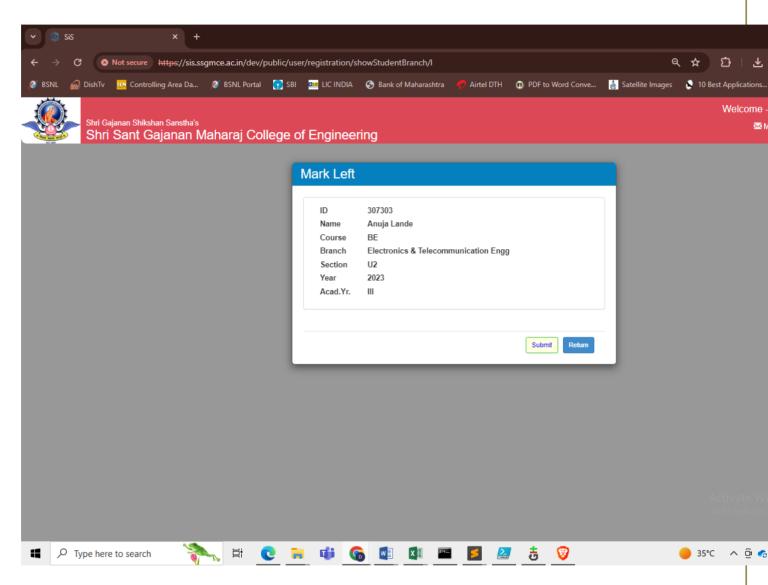
Mark Discontinued Student



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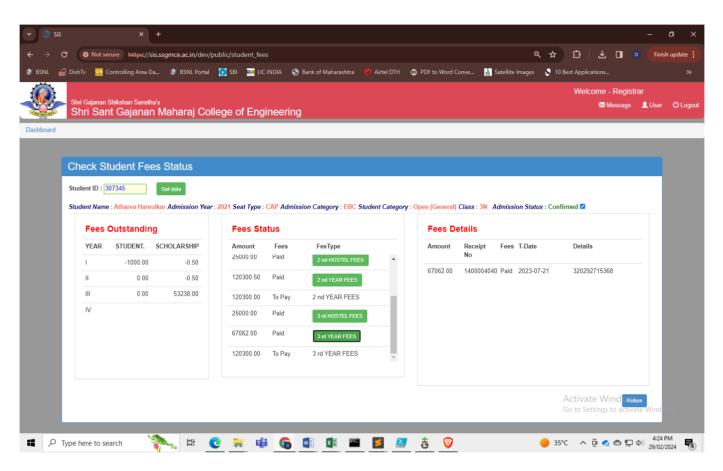
Mark Left Student



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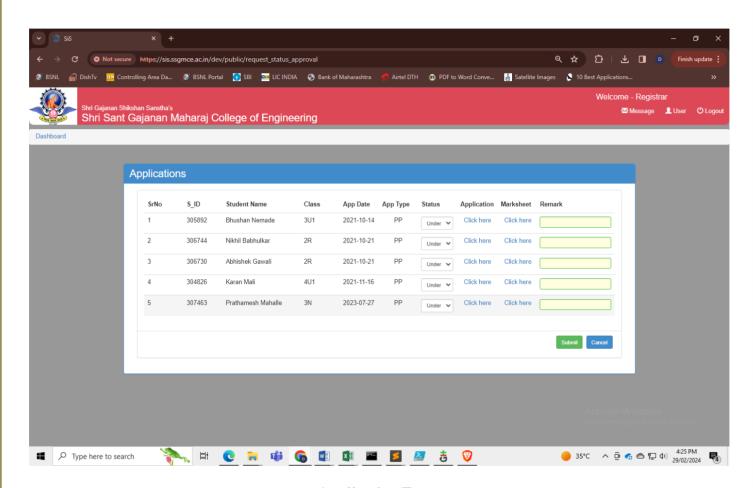
Student Fees Status



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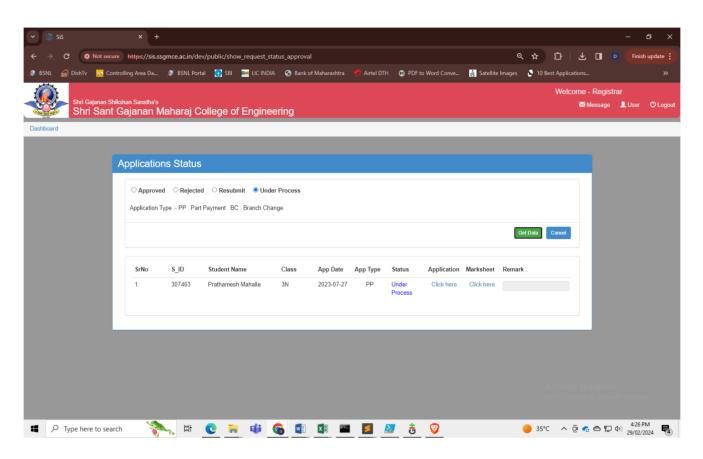
Application Form



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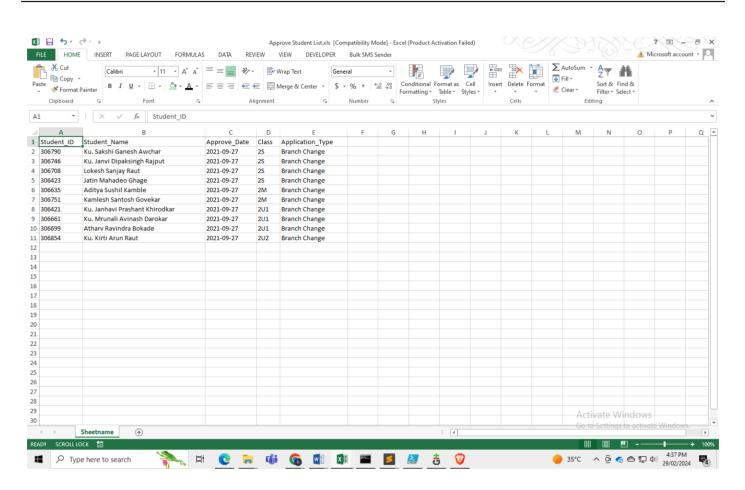
Application Status



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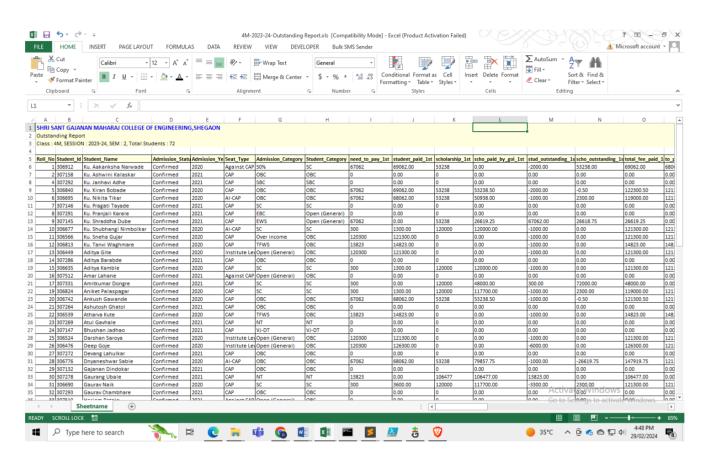
Student Application requests



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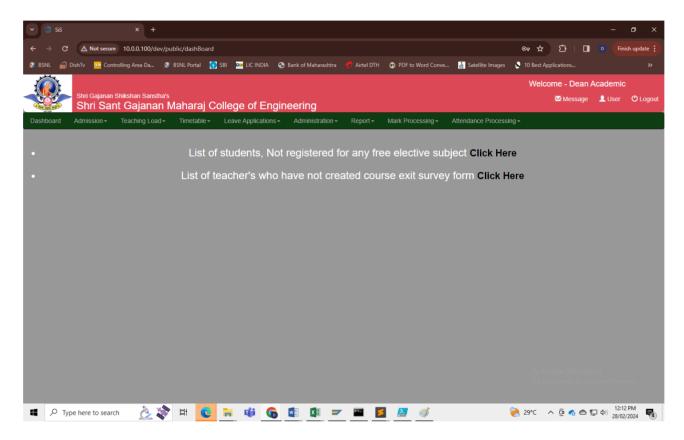
Outstanding Report



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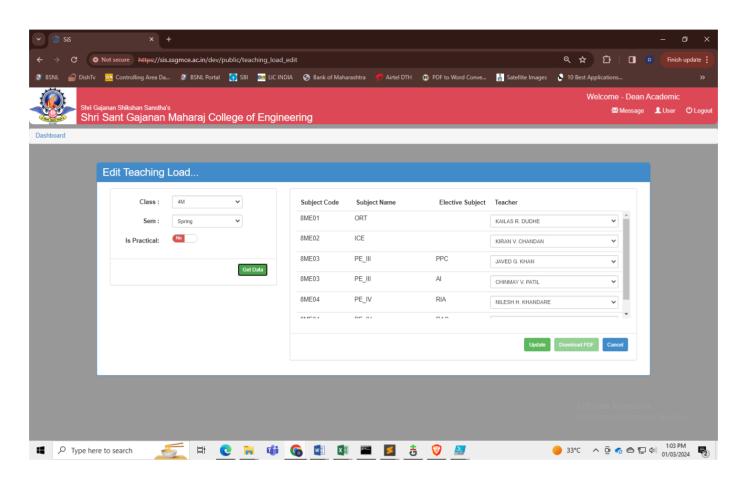
Dean Academic Dashboard



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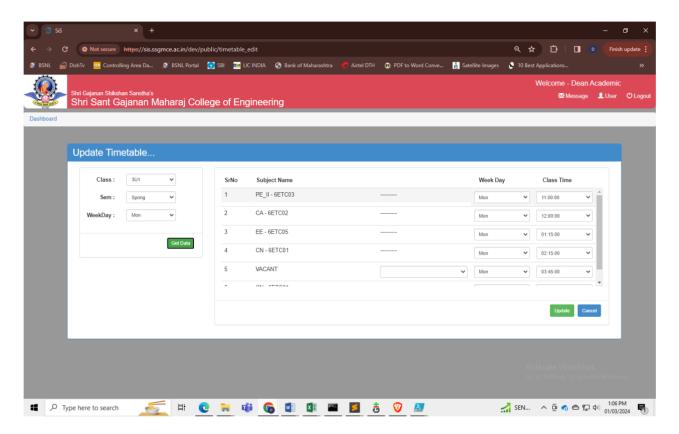
Teaching Load Allocation



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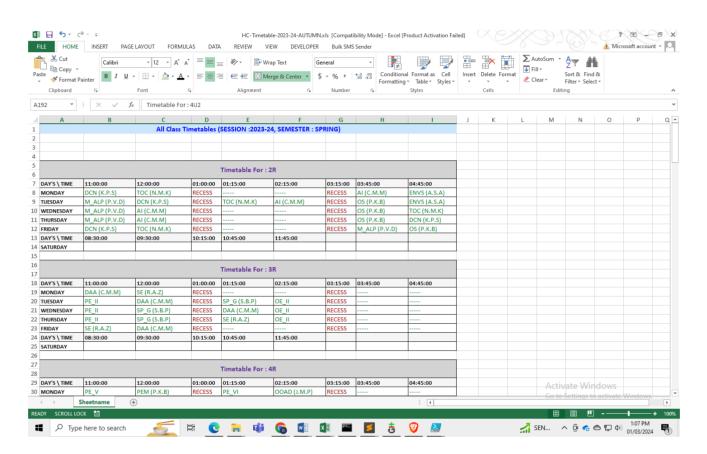
Create/Update Timetable



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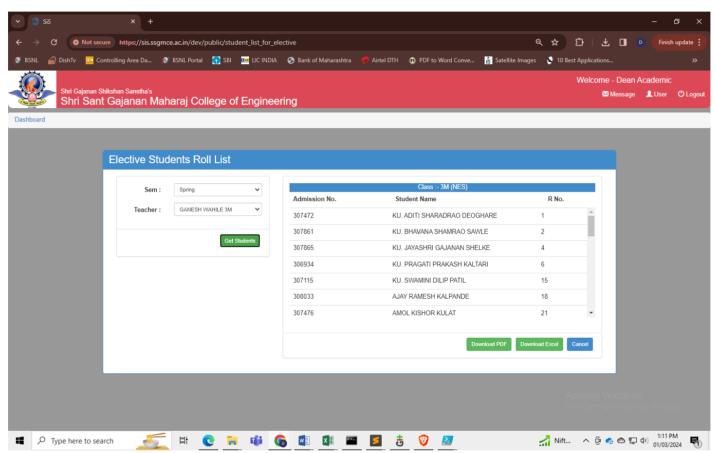
Timetable Report



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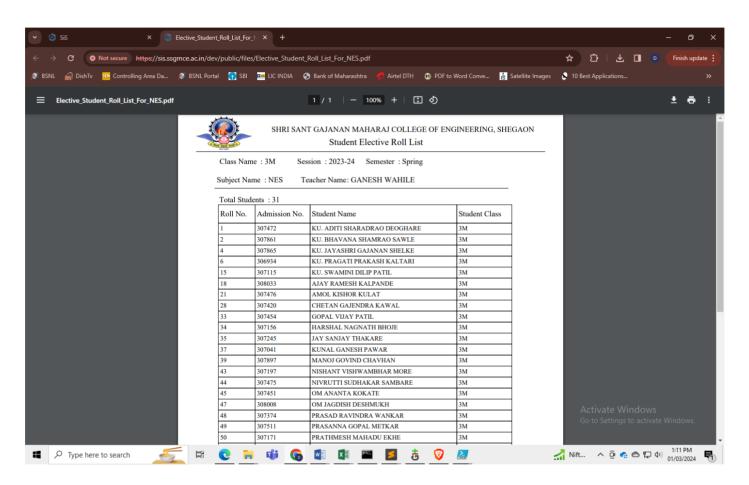
Elective Subject Roll List for Teacher



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Elective Subject Roll List for Teacher (PDF)



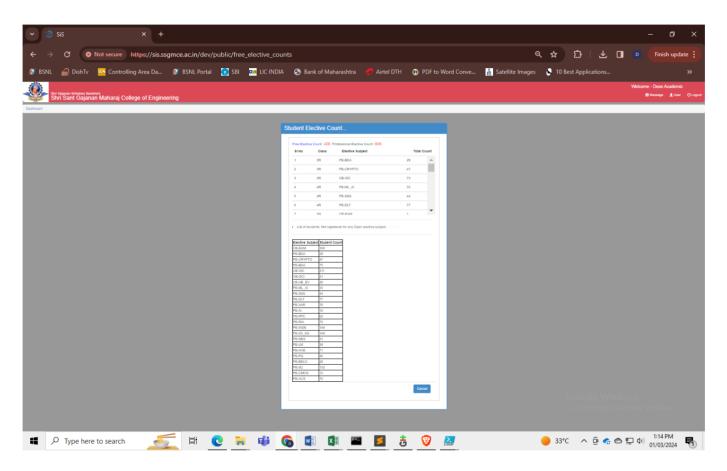
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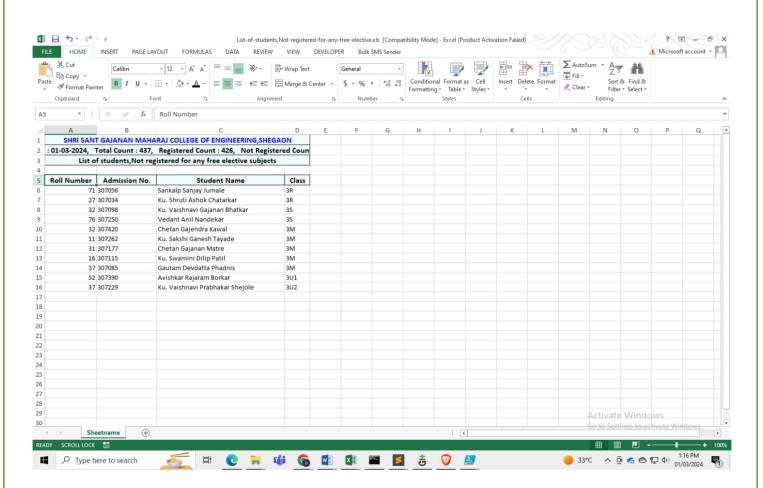
Elective Subject Registration Count (Subject wise)



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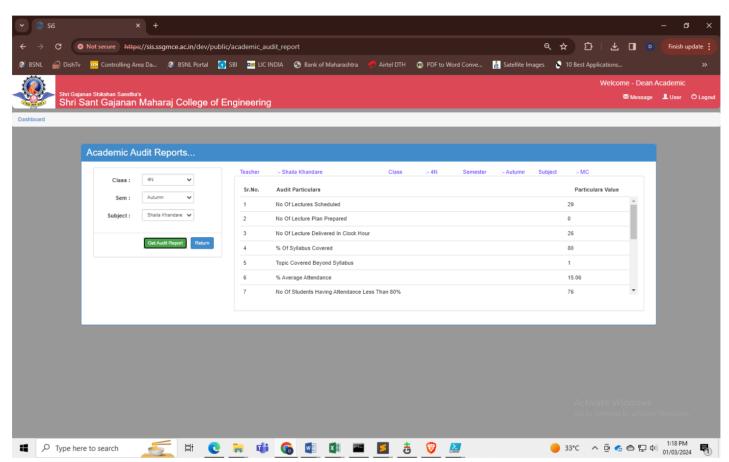
List of students, not registered for any Open elective subject



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Academic Audit Report (Teacher Wise)



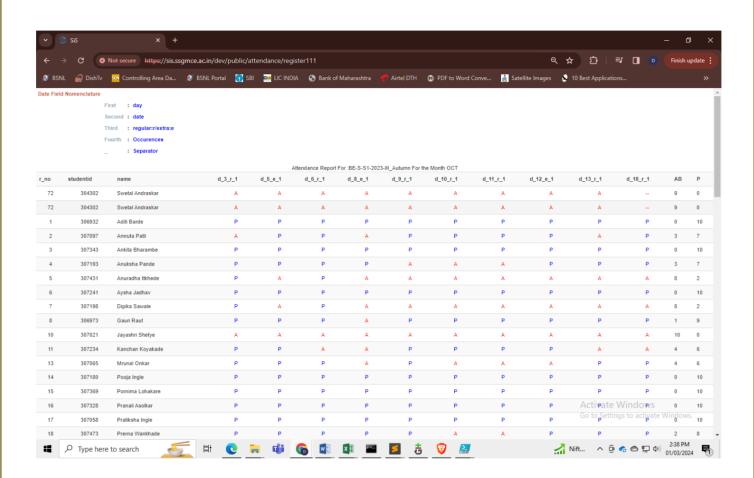
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 Website- www.ssgmce.ac.in
 registrar@ssgmce.ac.in



Monthwise Attendance Report

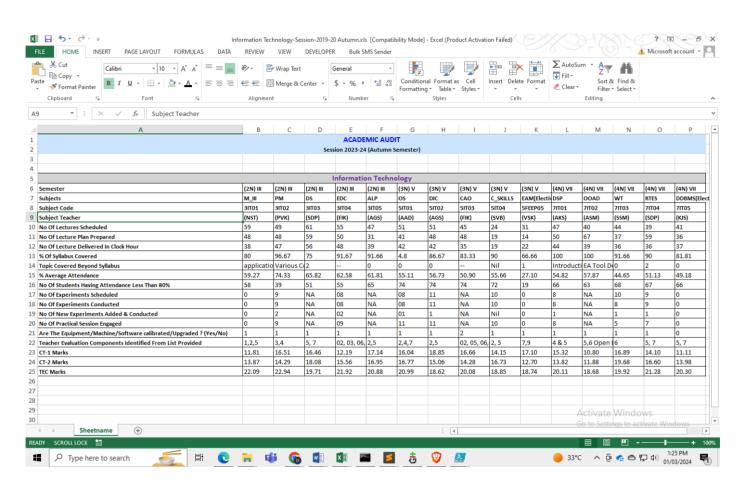


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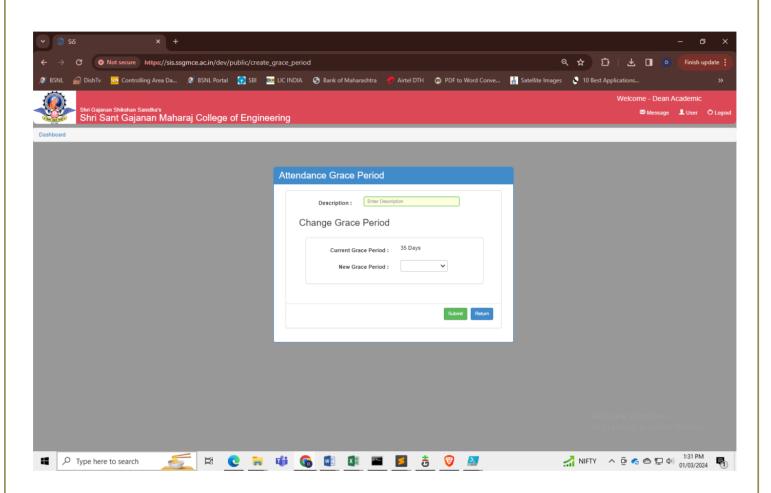
Academic Audit Report (Branch wise)



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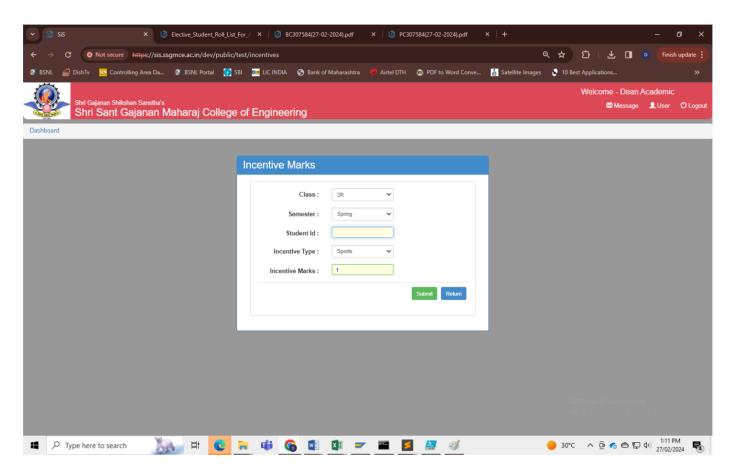
Set Attendance submission Grace Period



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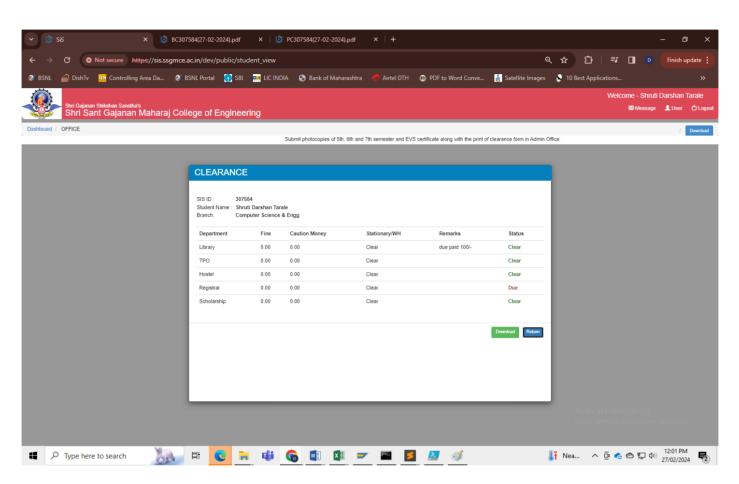
Award of Incentive Marks



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Student Clearance



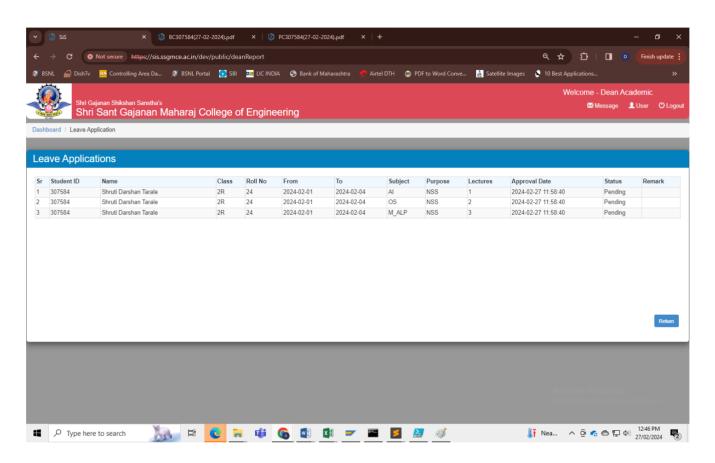
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Leave Application Status



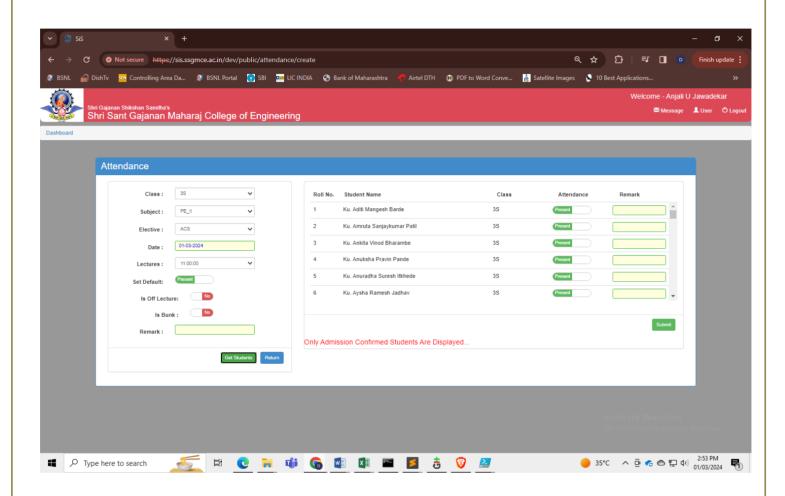
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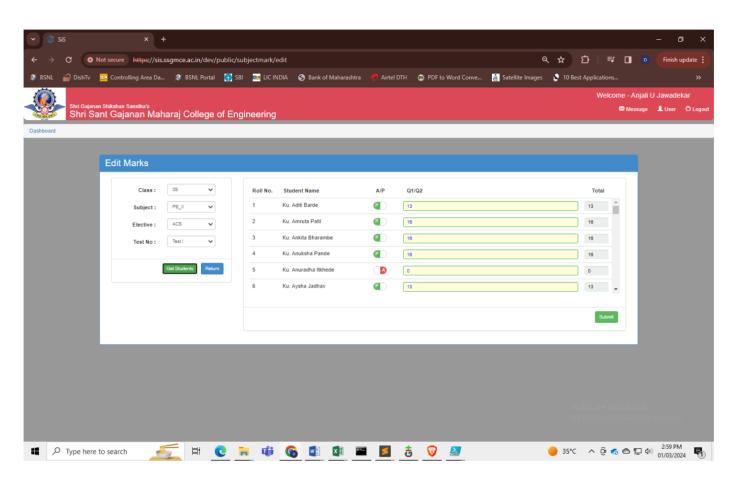
Attendance Submission from Teacher Login



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Submit and Edit Class Test Marks



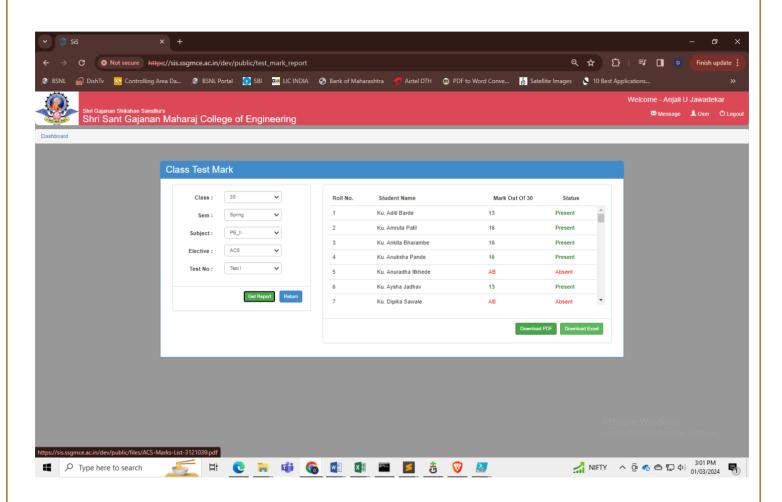
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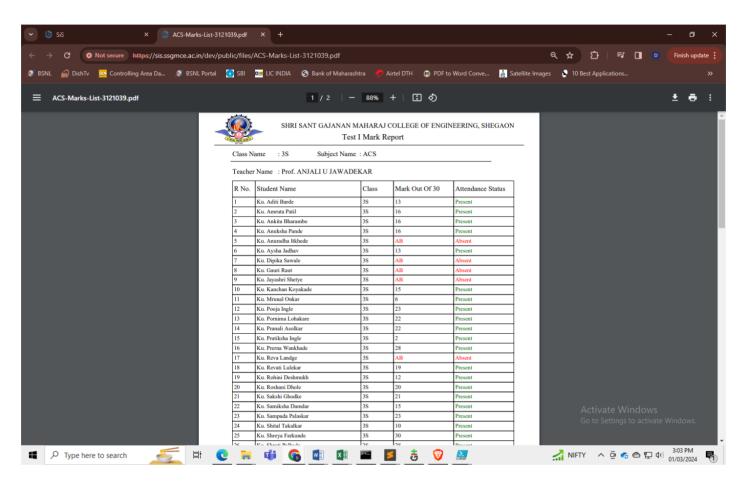
Class Test Mark Report



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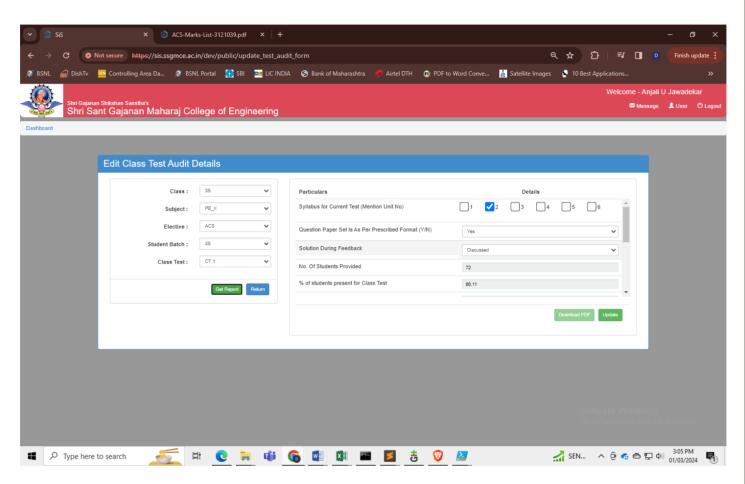
Class Test Report for Download



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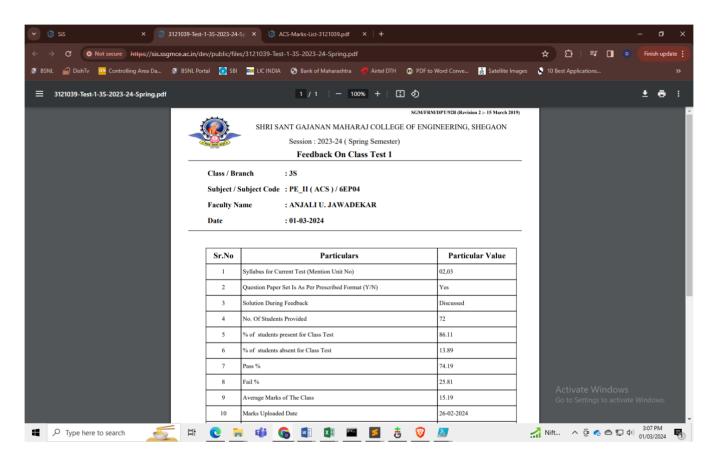
Submit and update class test audit



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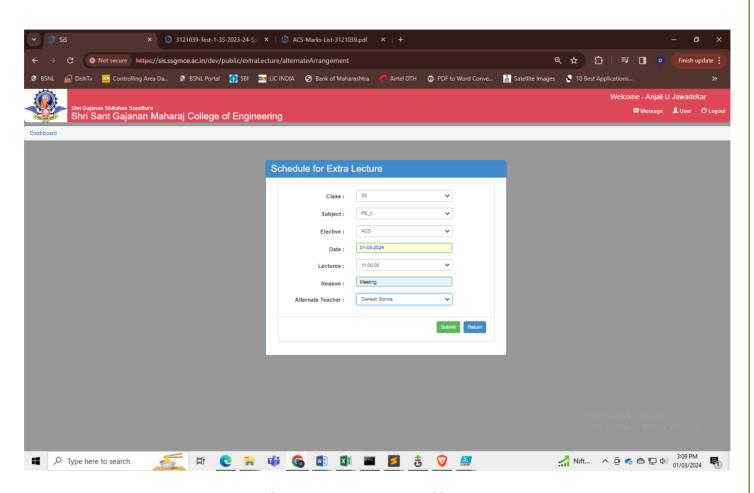
Class test audit report



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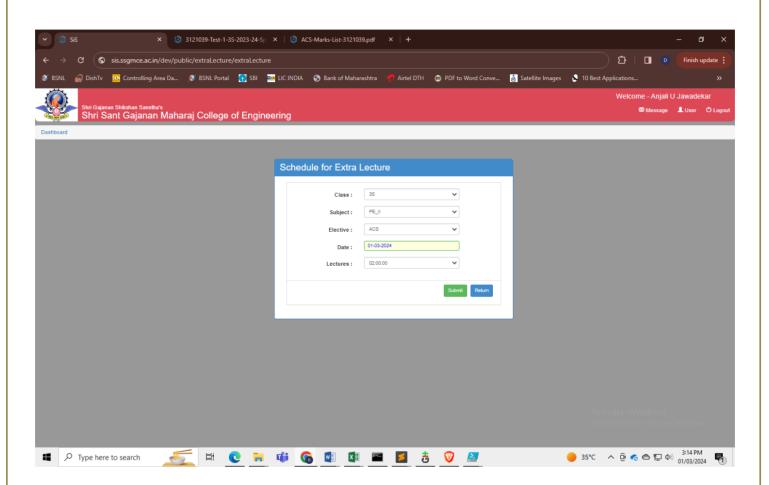
Alternate arrangement of lecture



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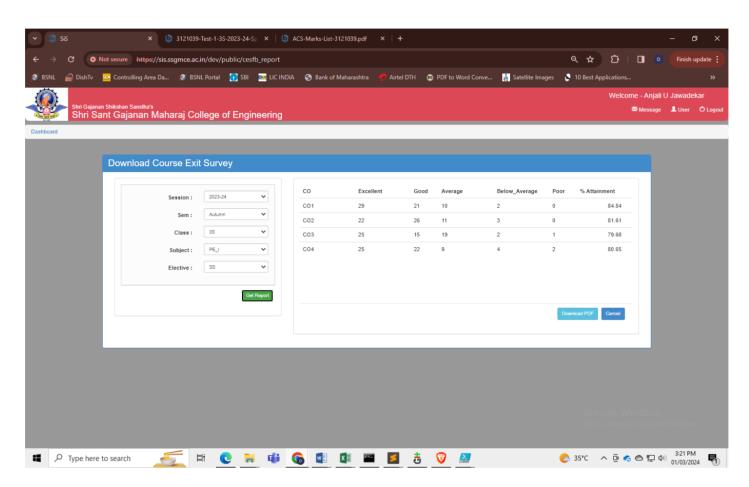
Schedule Extra lecture



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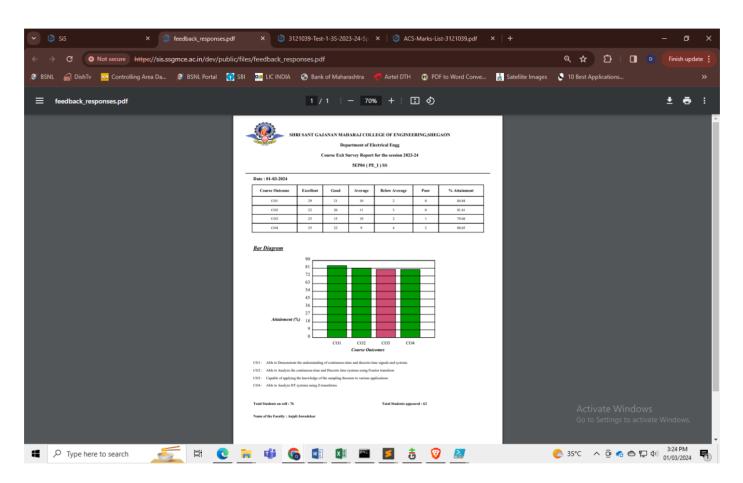
Course Exit Survey



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Course exit survey report



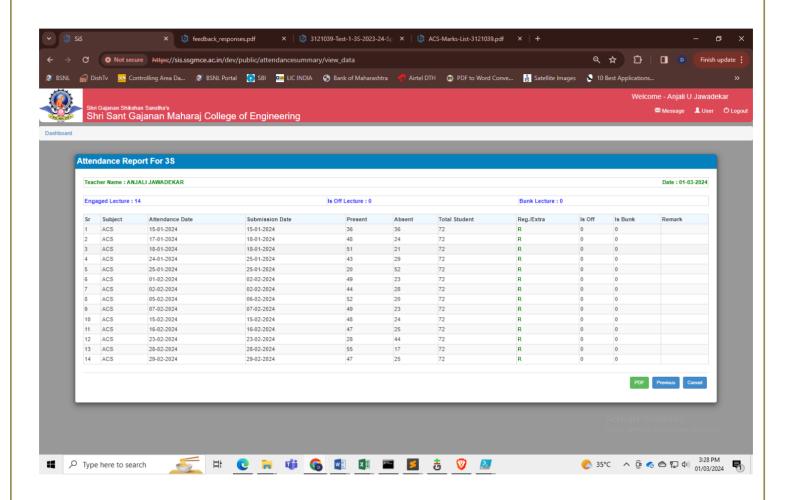
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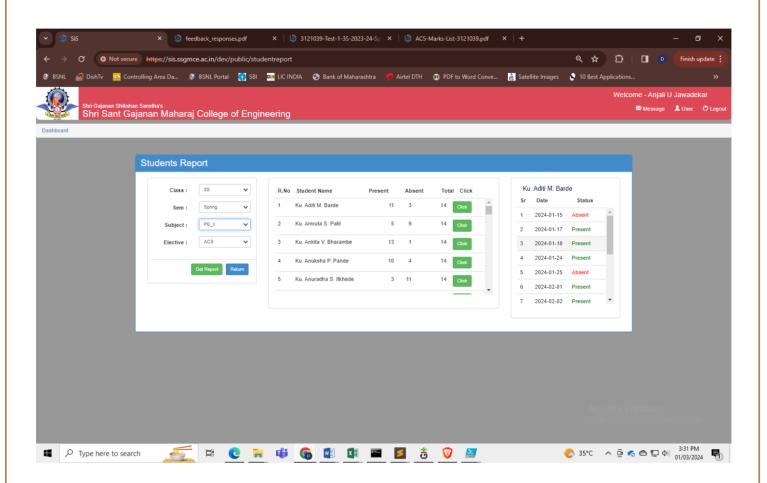
Attendance Report for a subject



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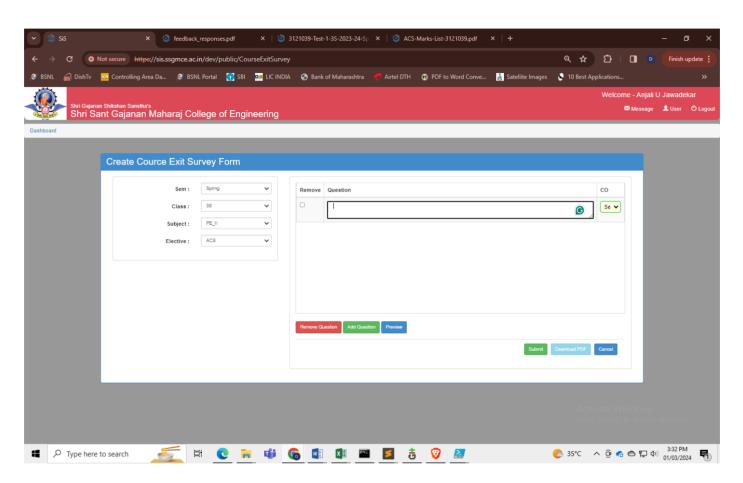
Attendance report student wise



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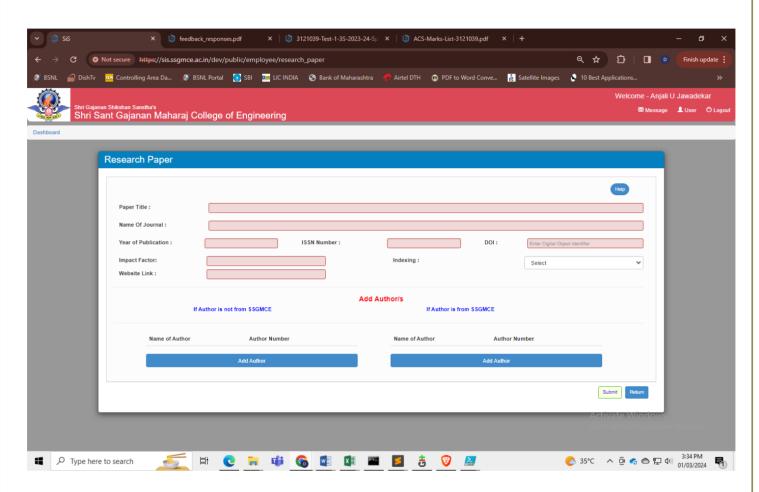
Create / update course exit survey



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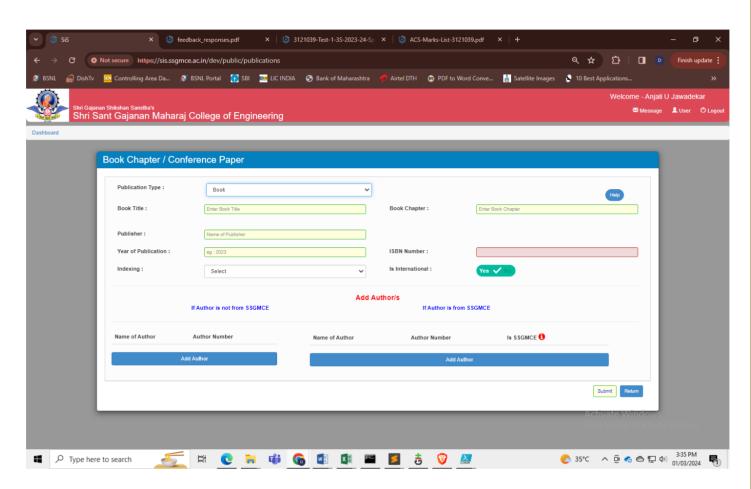
Submission of Research Paper



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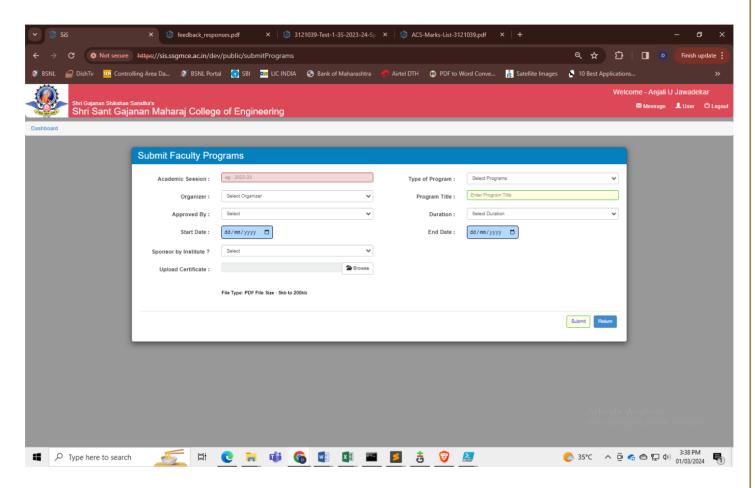
Submission of Book Chapter / Conference Paper



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Submission of Faculty Programs



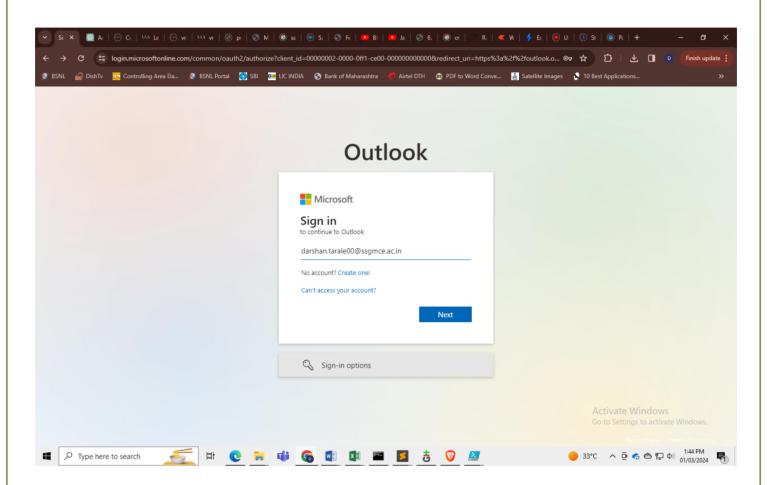
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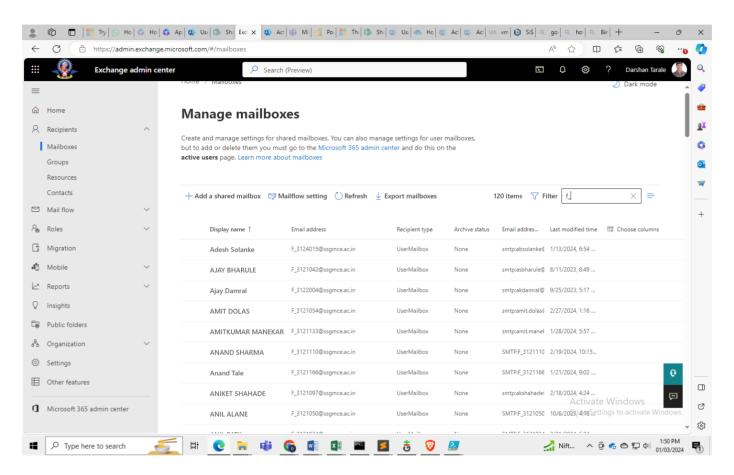
Microsoft Outlook Login



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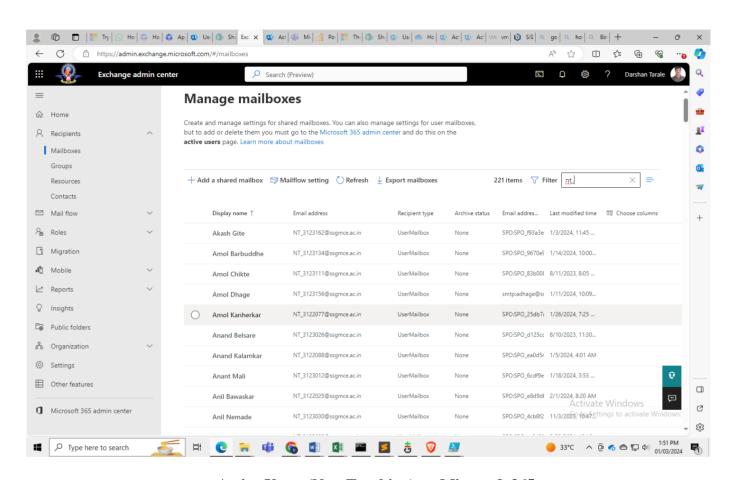
Active Users (Teaching) on Microsoft 365



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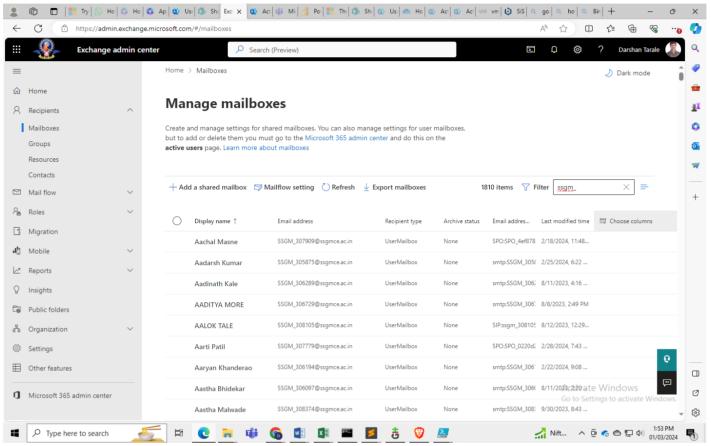
Active Users (Non-Teaching) on Microsoft 365



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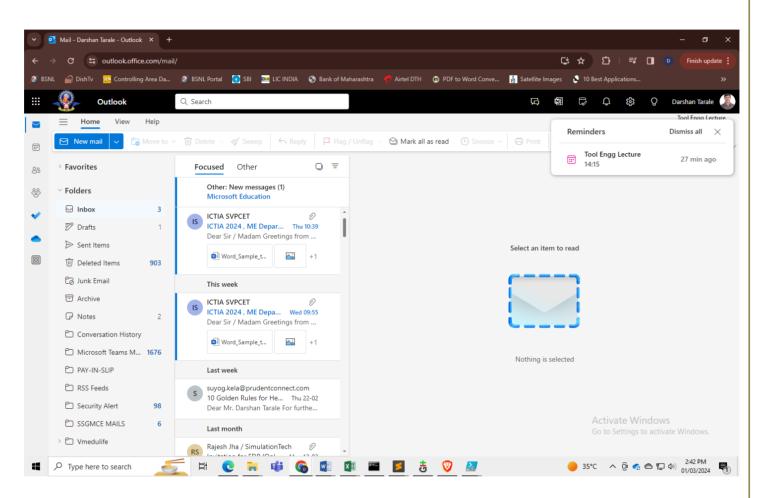
Active Users (Students) on Microsoft 365



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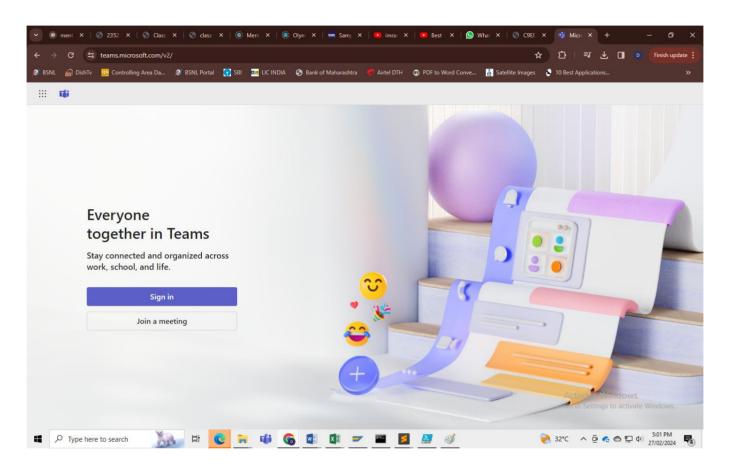
Outlook Dashboard



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Microsoft Teams Login



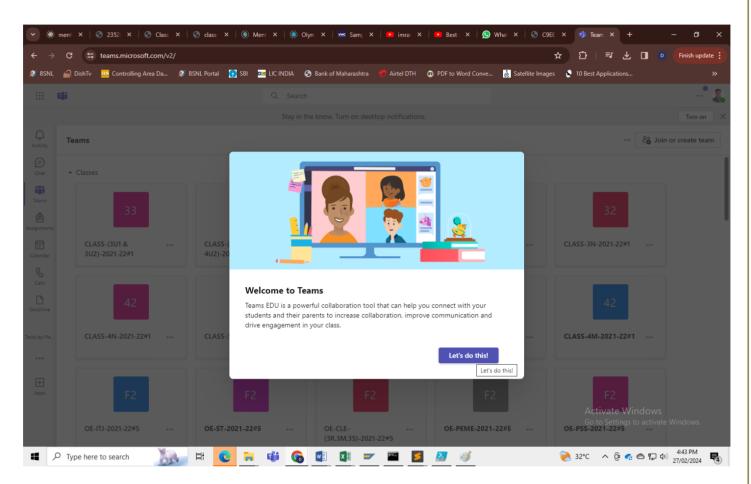
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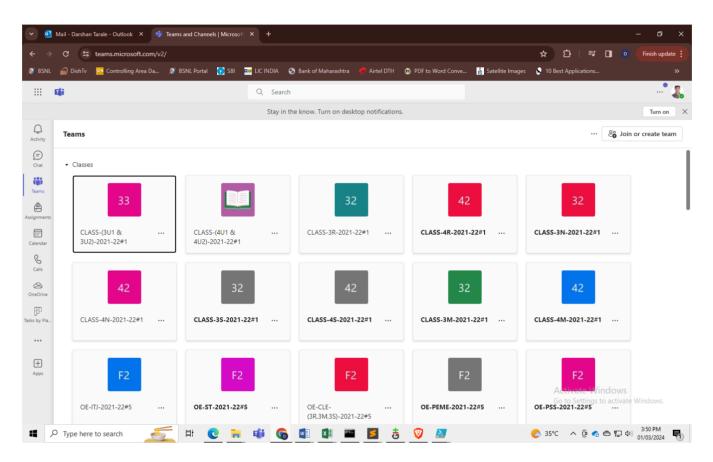
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Implementation of e-governance in Finance and Accounts

For the smooth conduction of Accounting Department, we use SAP (erp software) along with the SIS (Student Information Software).

SAP software centralizes data management, SAP software provides multiple business functions with a single view of the truth. This helps companies better manage complex business processes by giving employees of different departments easy access to real-time insights across the enterprise. It can help in financial planning, budgeting and forecasting across organization. IT has more than 12 modules for various business process, SSGMCE implemented finance and controlling, materials management and payroll. Below processes have been made available for the conduction of SSGMCE business process.

- Collection of Student fees
- Cash flow
- Cash book
- Receipts and payments
- Financial Statements
- Maintain the staff salaries
- Procurement of the materials and maintain the inventory

Along with SAP, student information system software (SIS) is also used to facilitate the students, administrator (Registrar) and accounts department to show the data related to the student fees and various reports like fees outstanding and scholarship.



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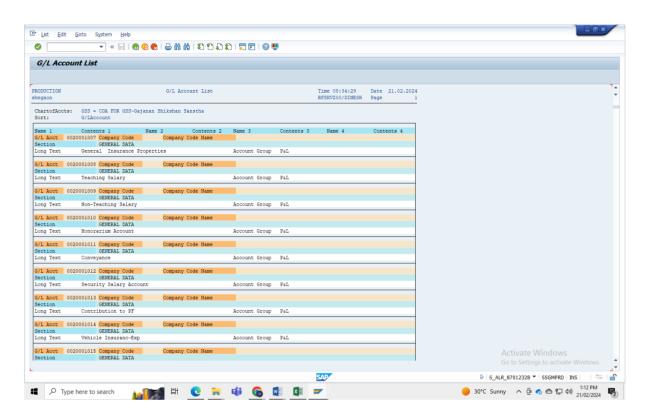


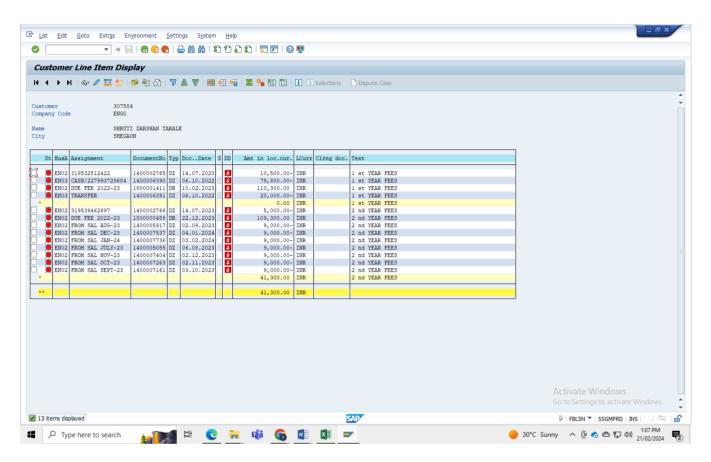
Chart of Accounts for Engineering College



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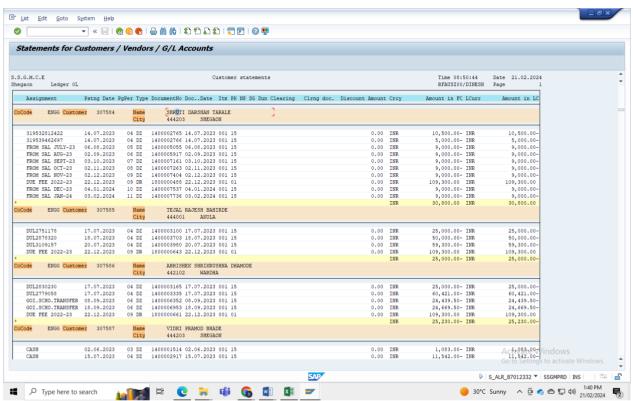
Student Fees Account



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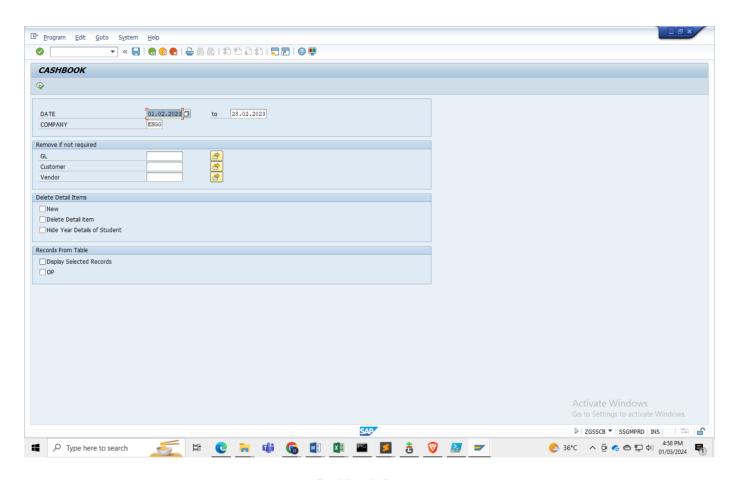
Student Fees Account



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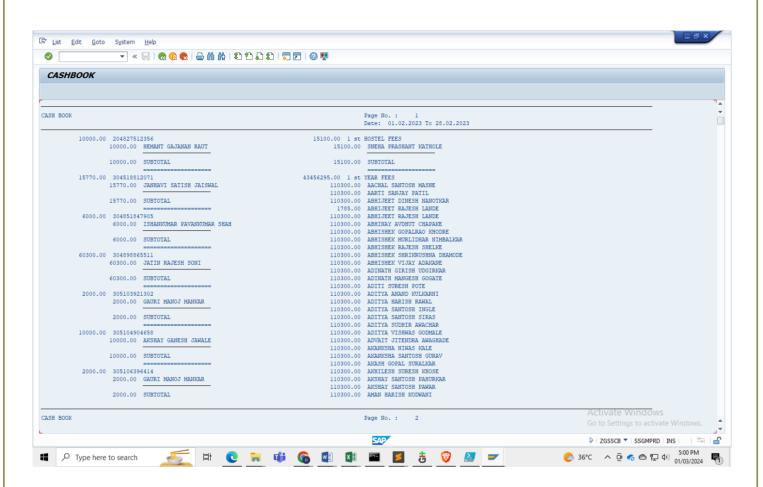
Cashbook Report



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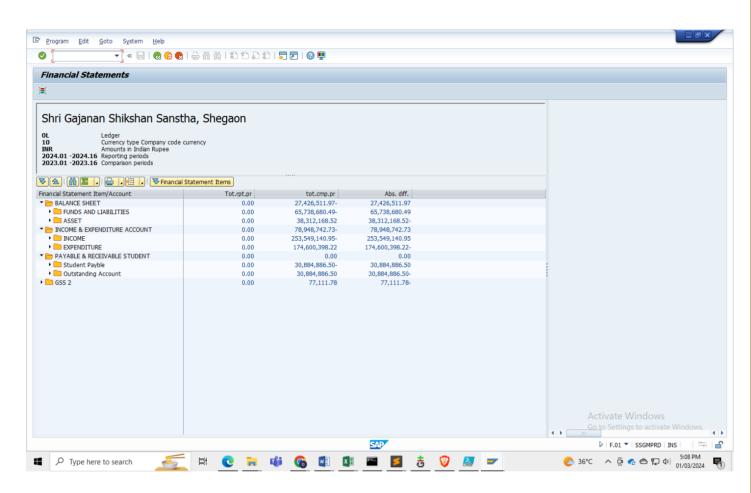
Financial Statement



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Financial Statement



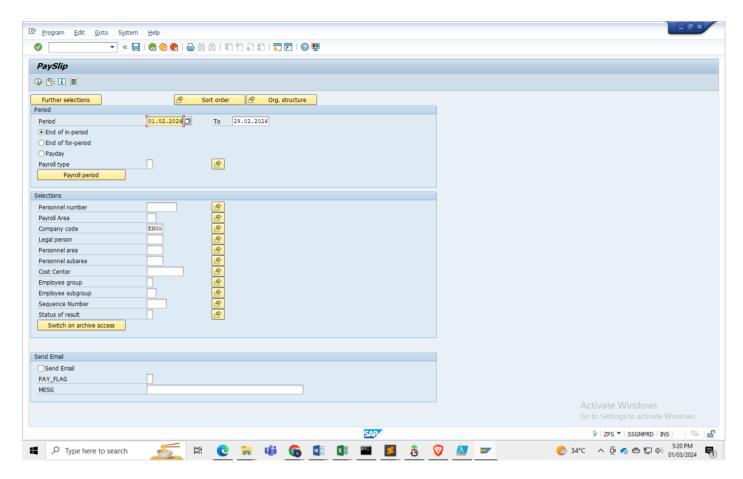
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SALARY INTERFACE



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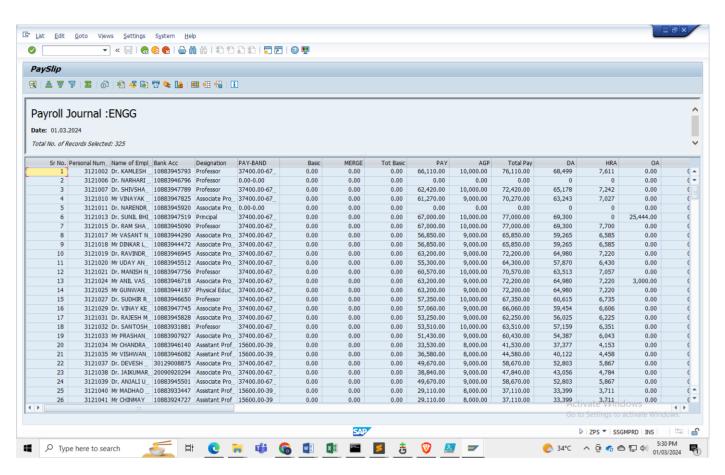
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Implementation of e-governance in Students Admission and Support | Solution | Solution

Admission Form



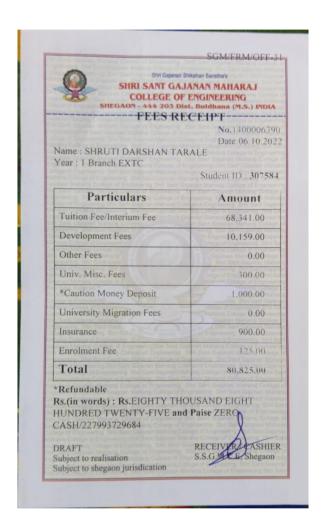
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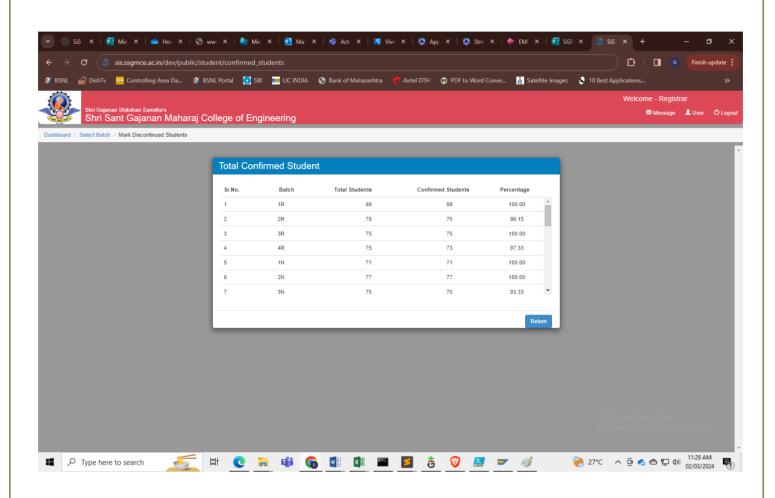
Student Fees Receipt



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Confirmed Admission Tabular Data Report



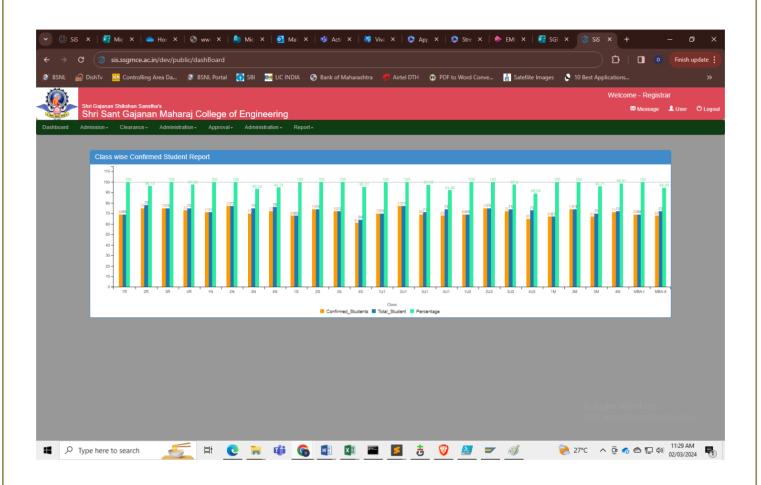
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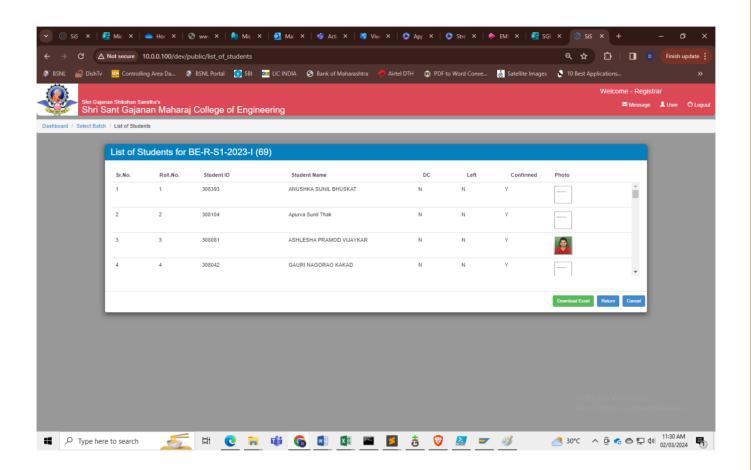
Confirmed Admission Graphical View



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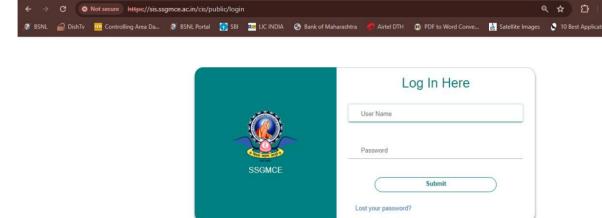
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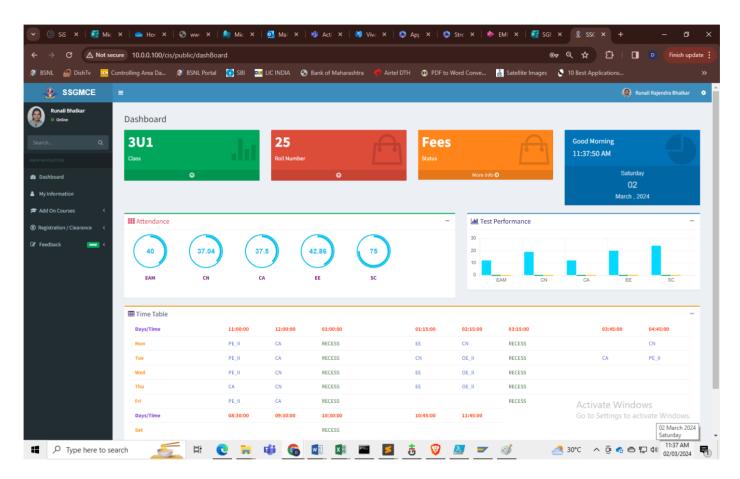
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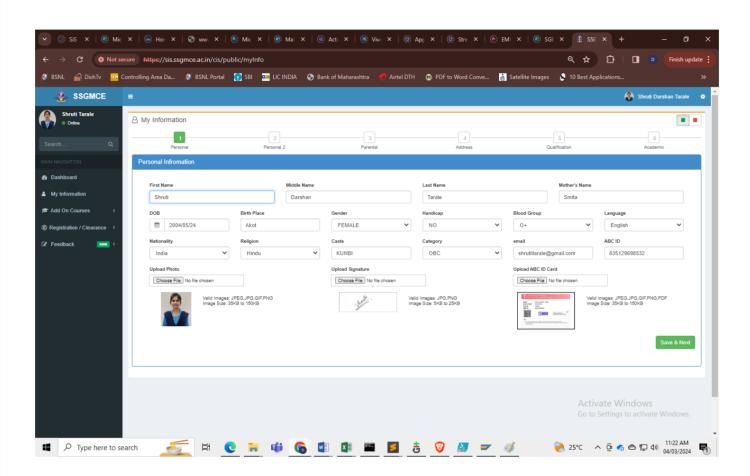
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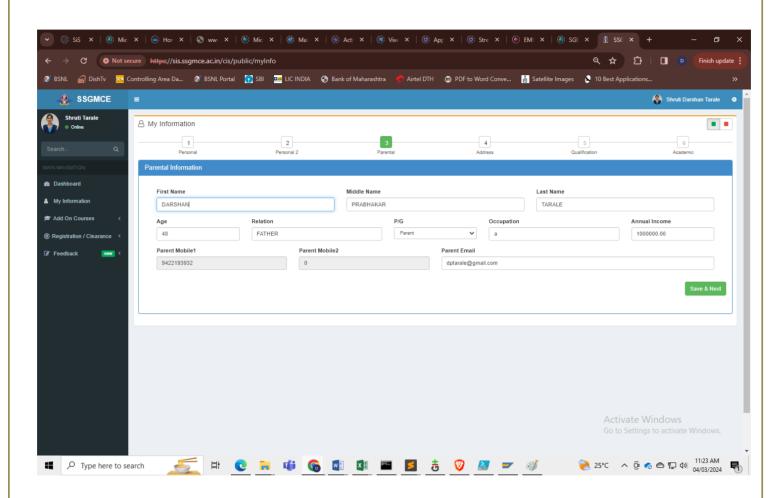
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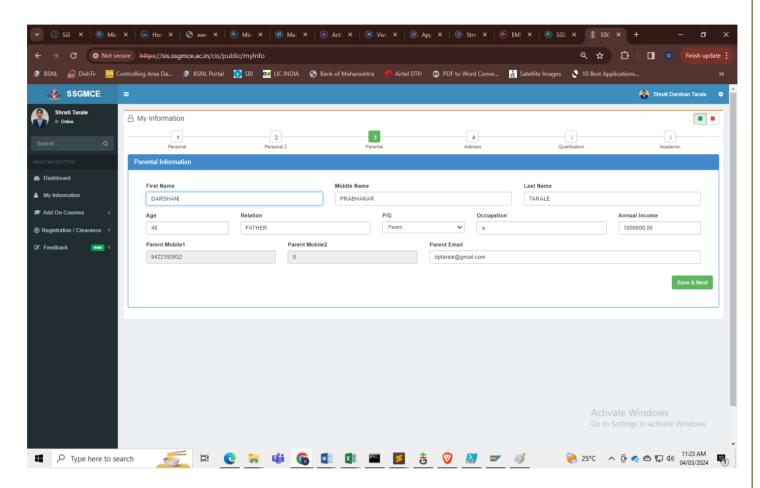
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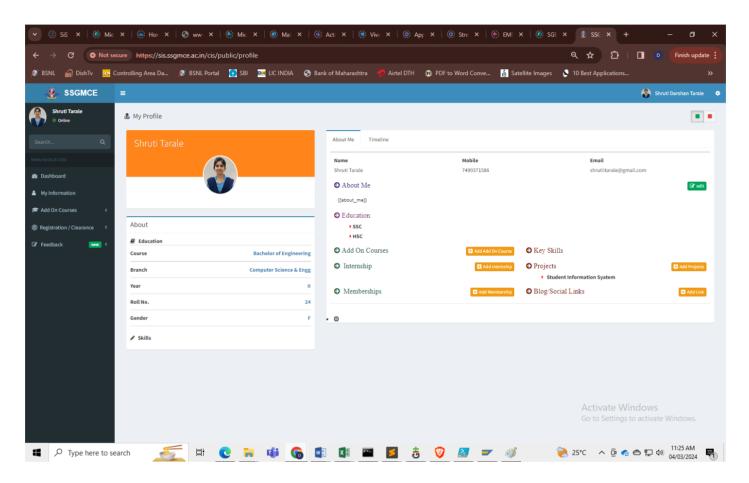
Student Profile



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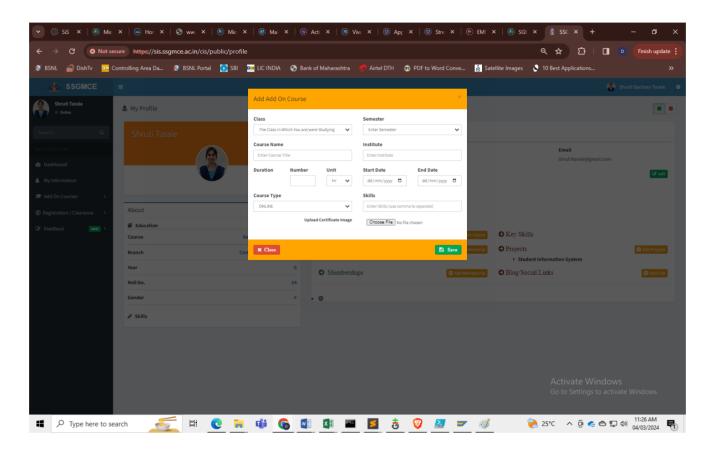
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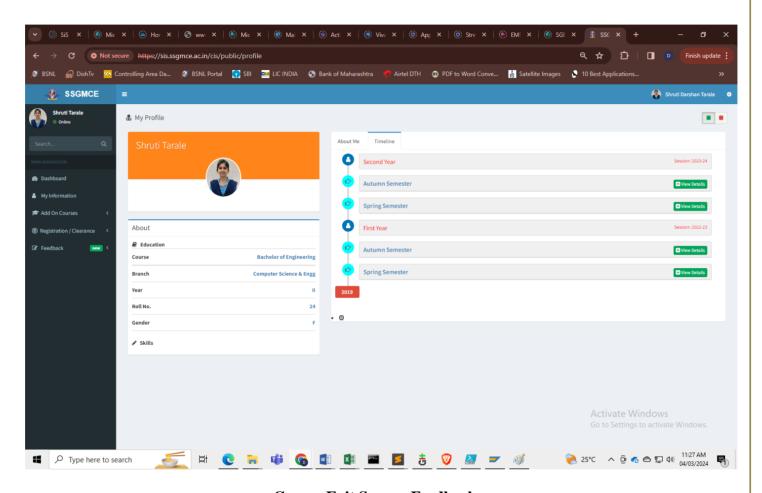
Student Journey



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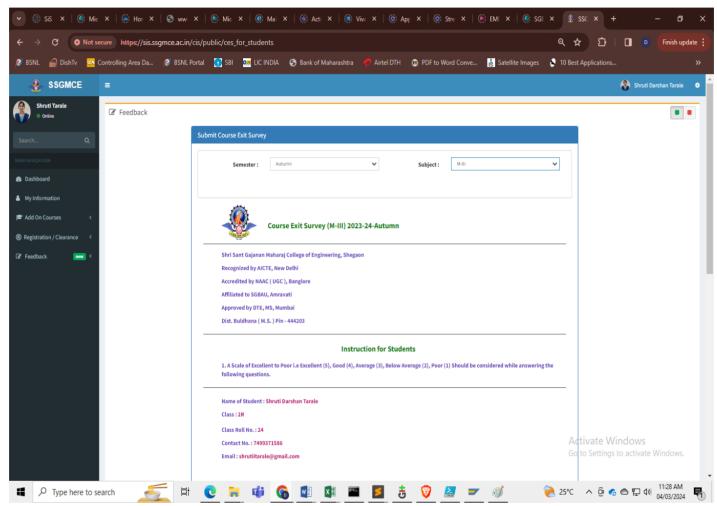
Course Exit Survey Feedback



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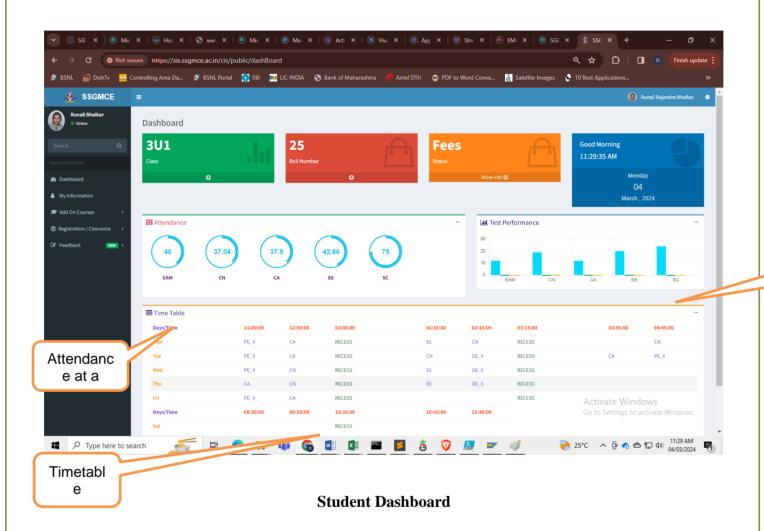
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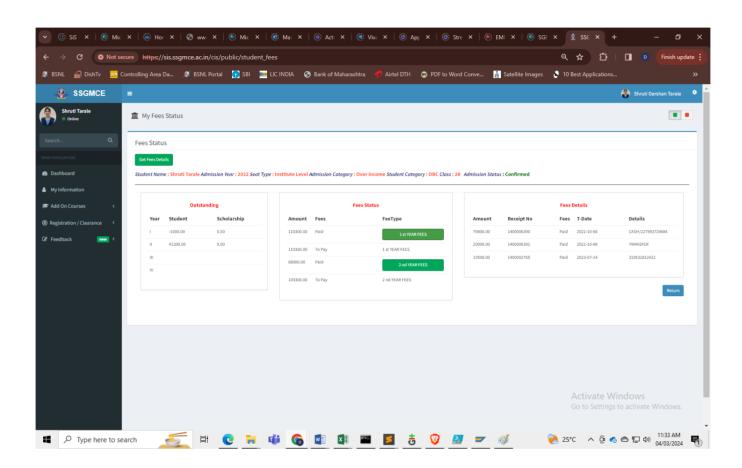




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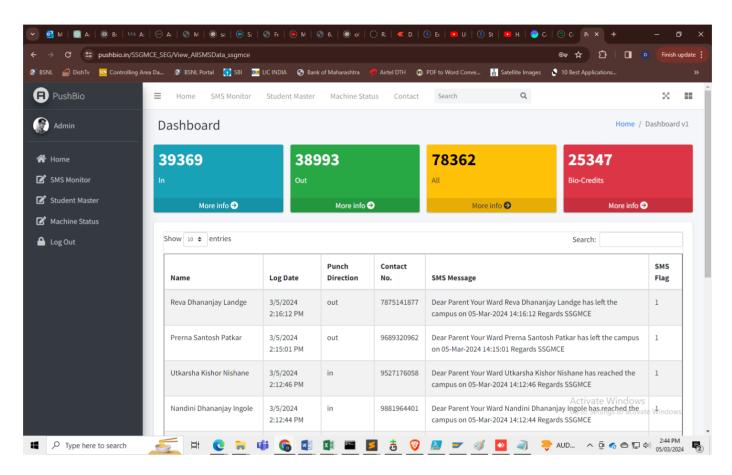
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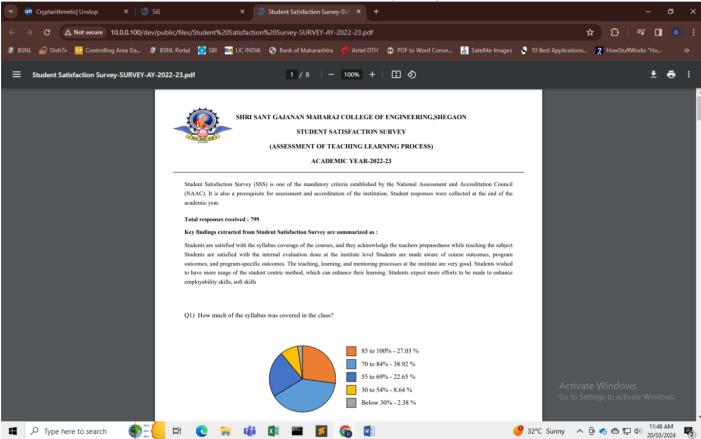
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Various Feedback (online)



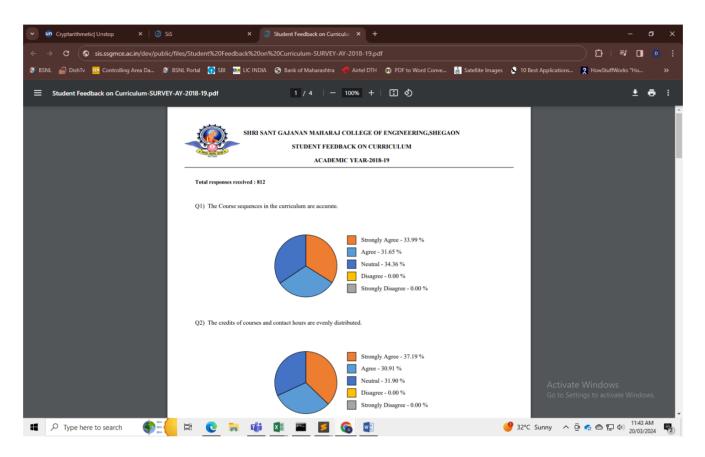
Student Satisfaction Survey



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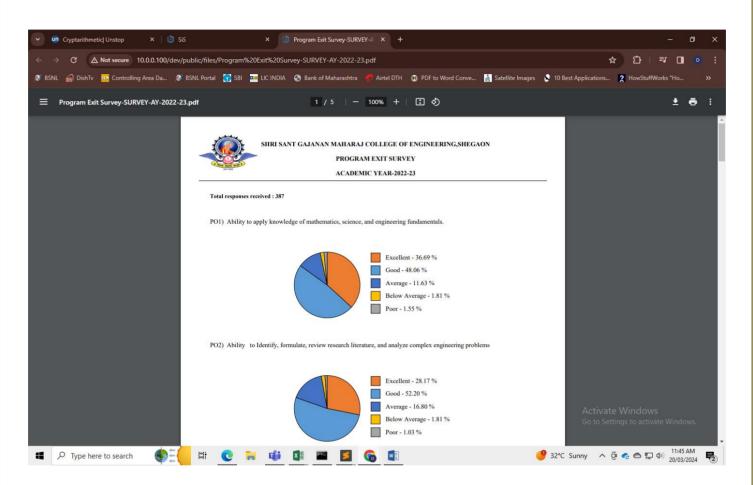
Student Feedback on Curriculum



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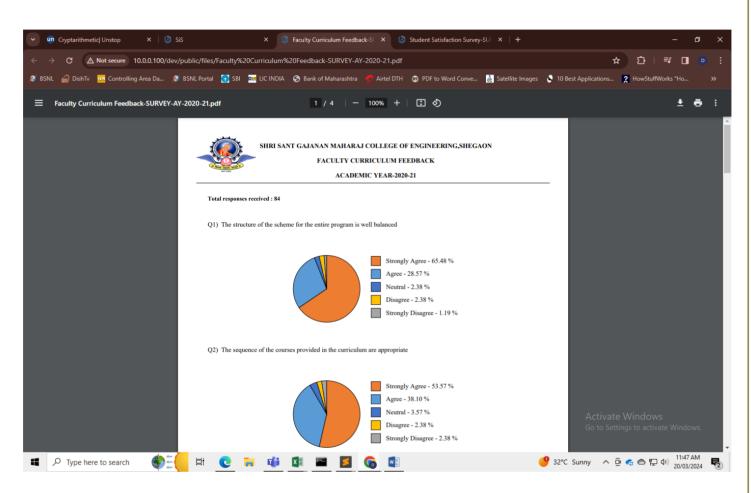
Program Exit Survey



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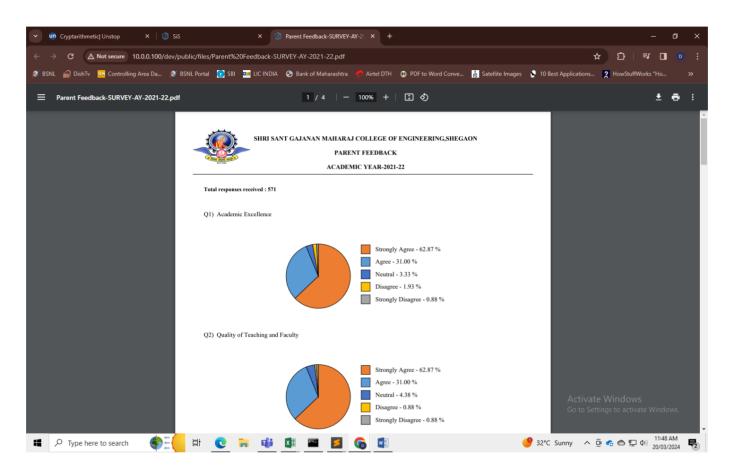
Faculty Curriculum Feedback



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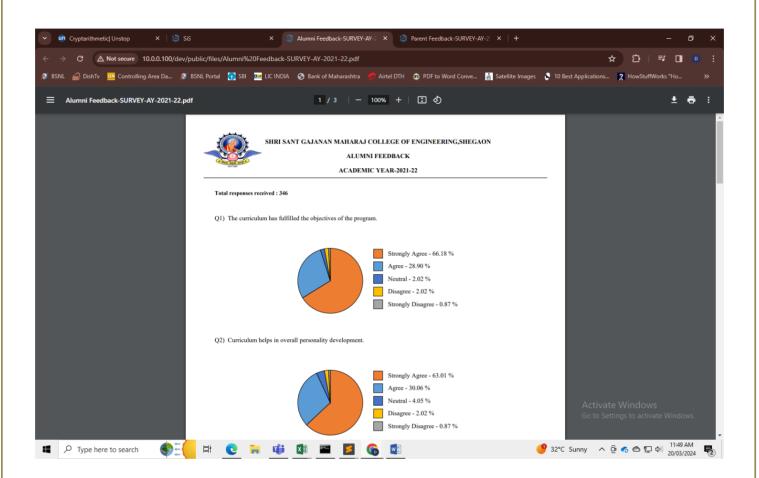
Parents Feedback



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Alumni Feedback



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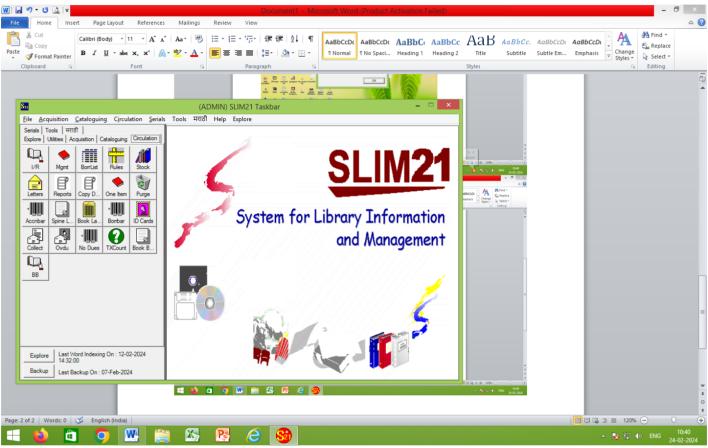
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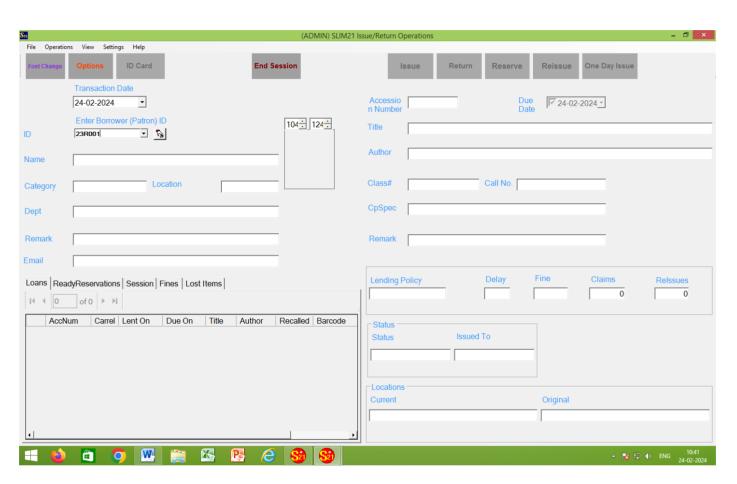
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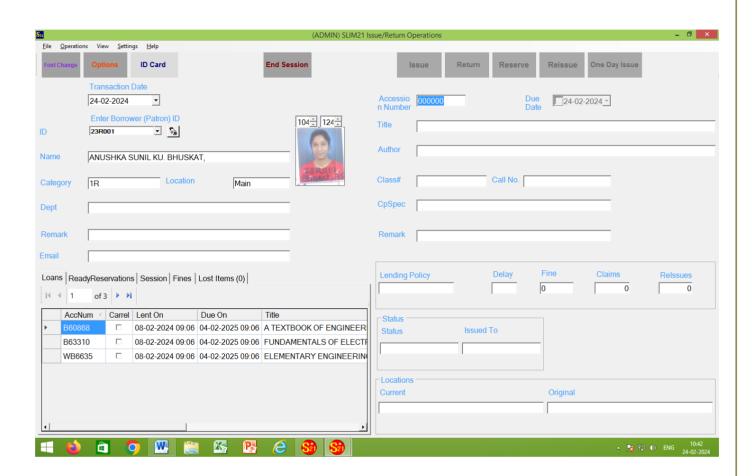
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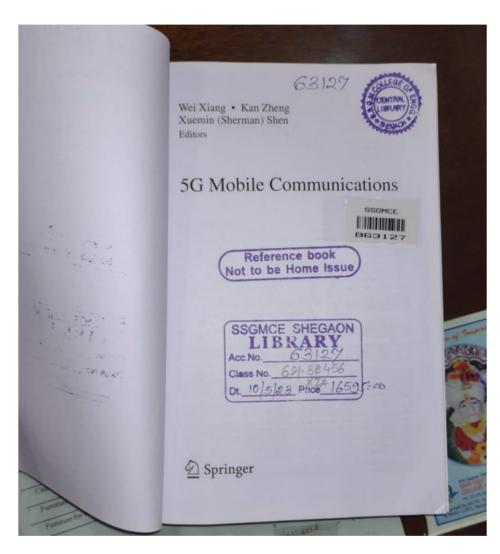


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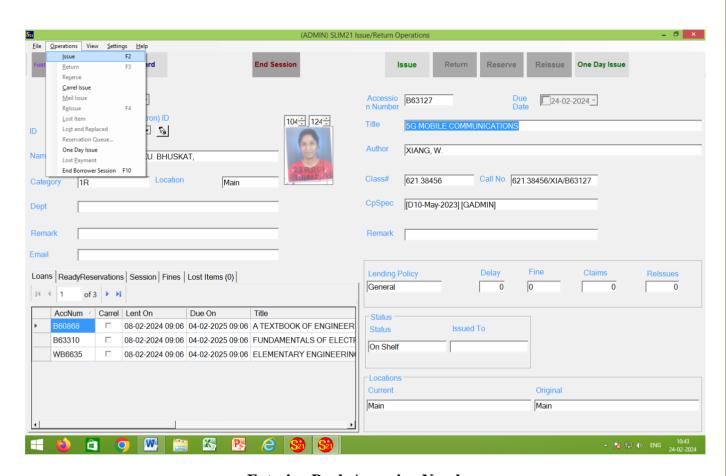
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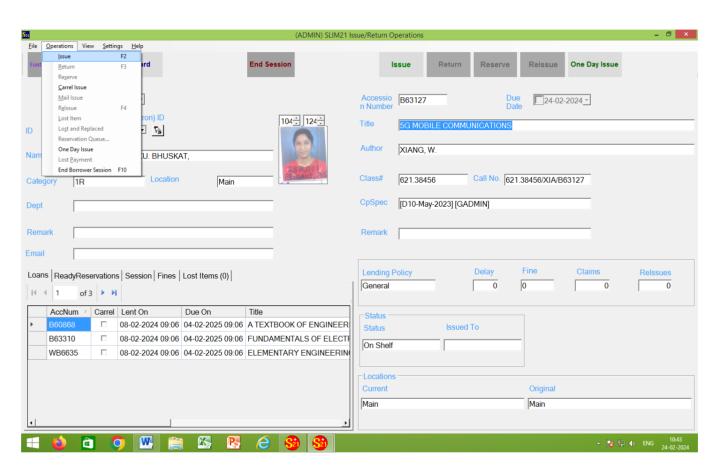
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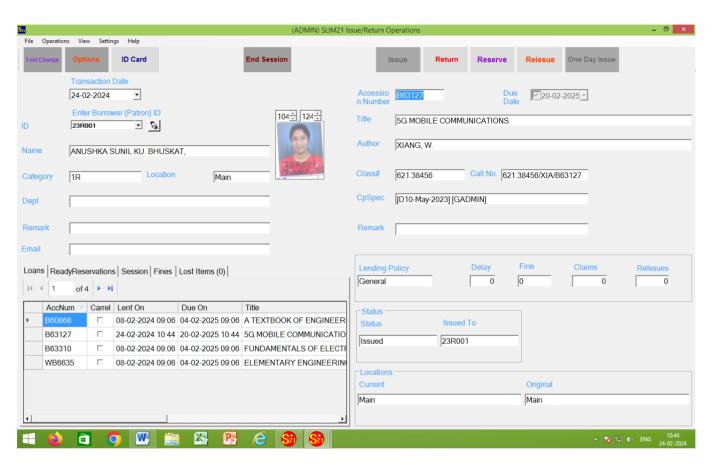
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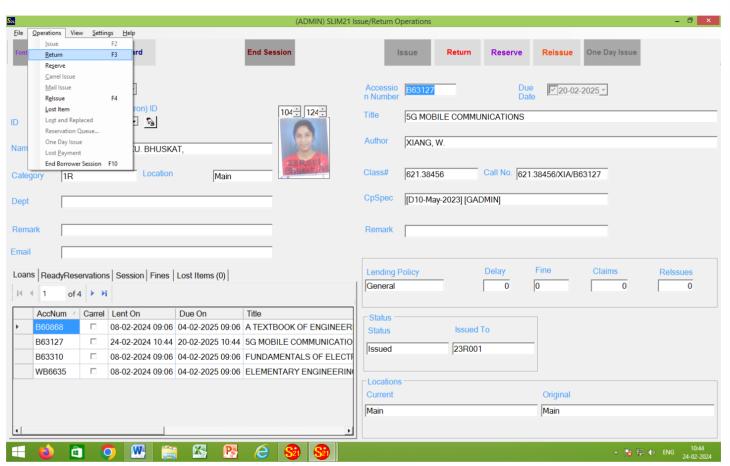
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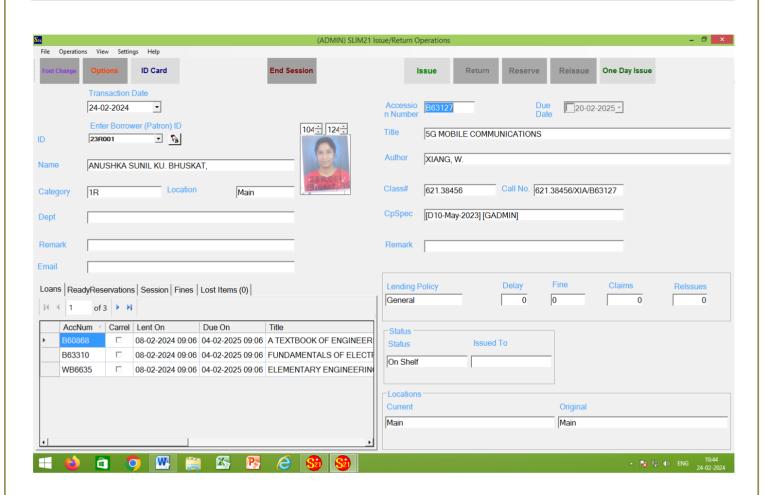
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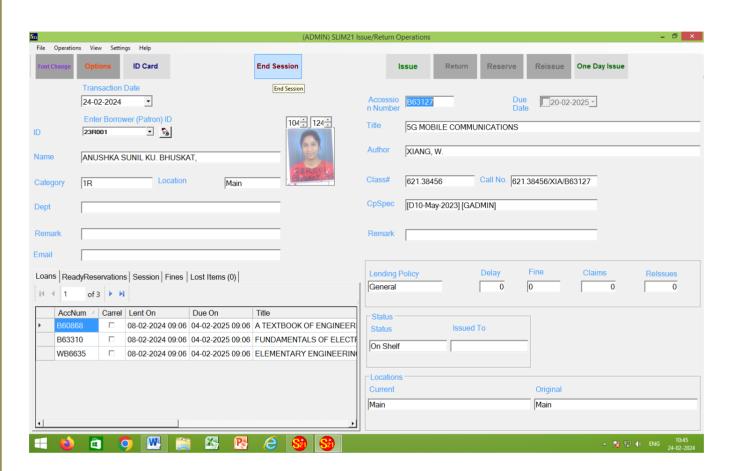




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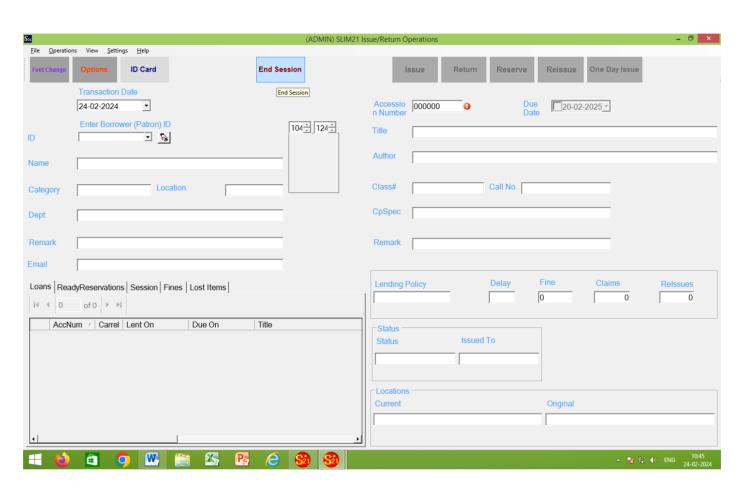




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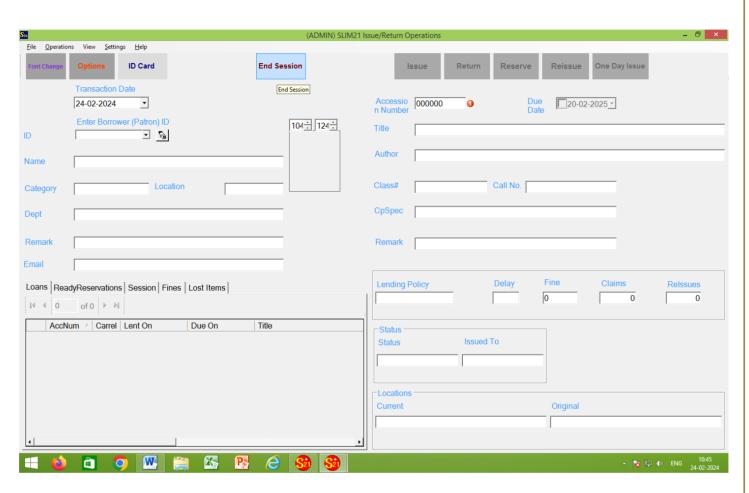
End Session



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Session Closed



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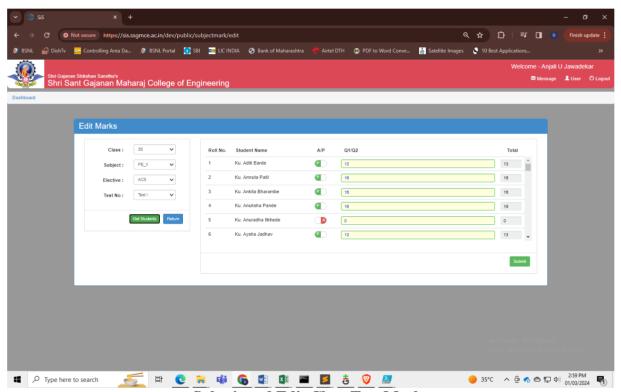
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Submit and Edit Class Test Marks



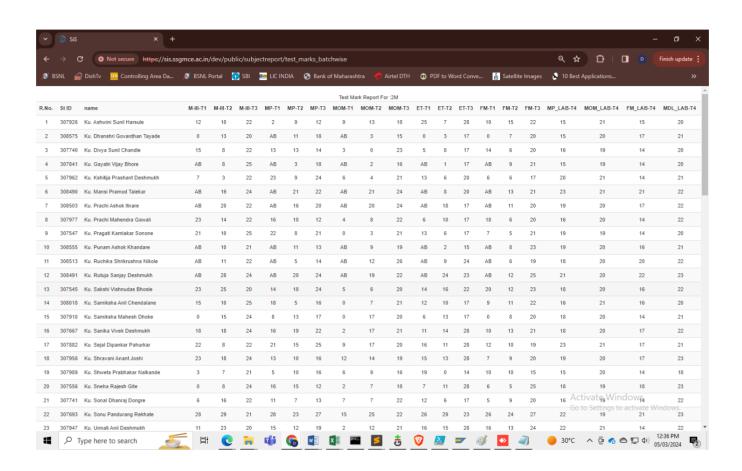
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Class wise Test Mark Report



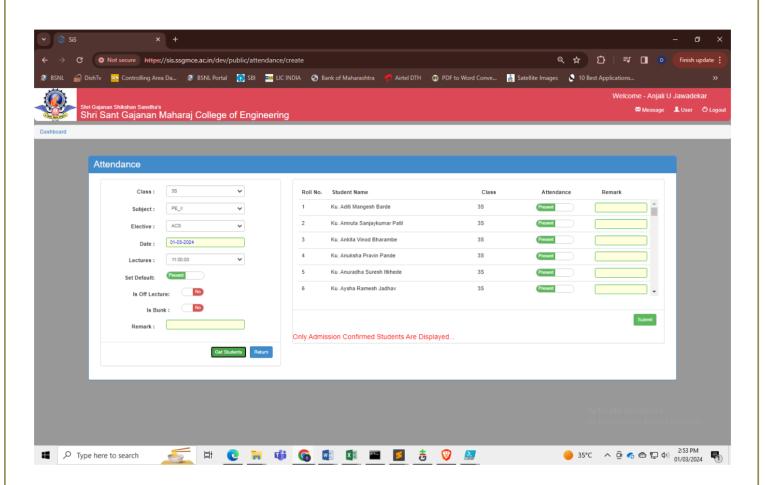
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Attendance Submission from Teacher Login



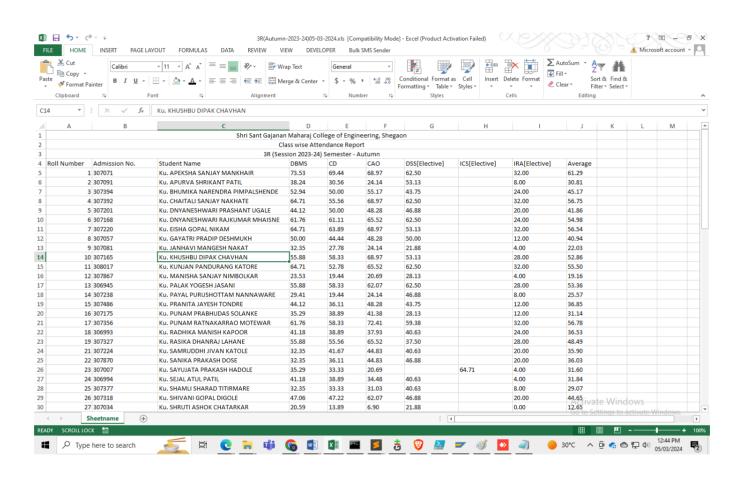
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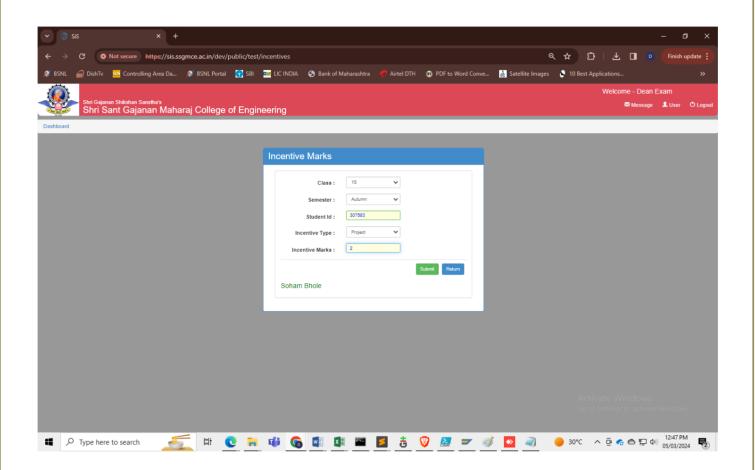
Class wise Attendance Report



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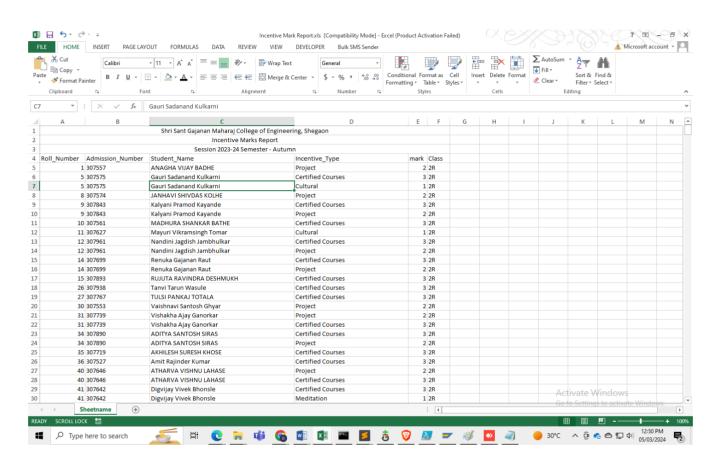
Award of Incentive Marks



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Incentive Marks Report



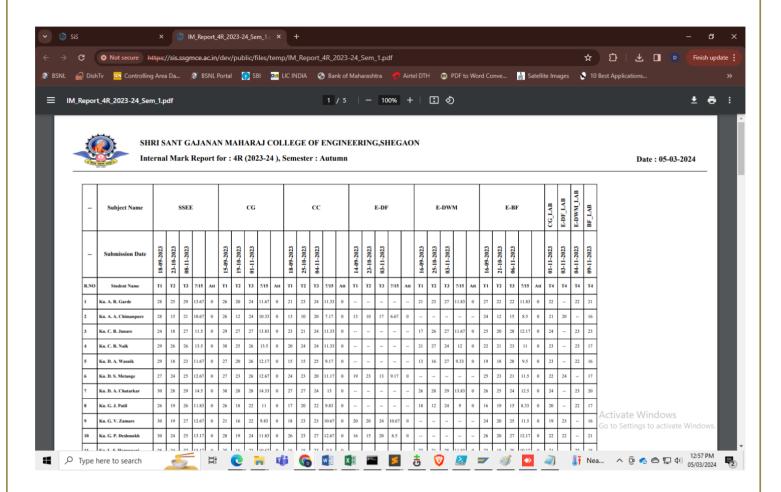
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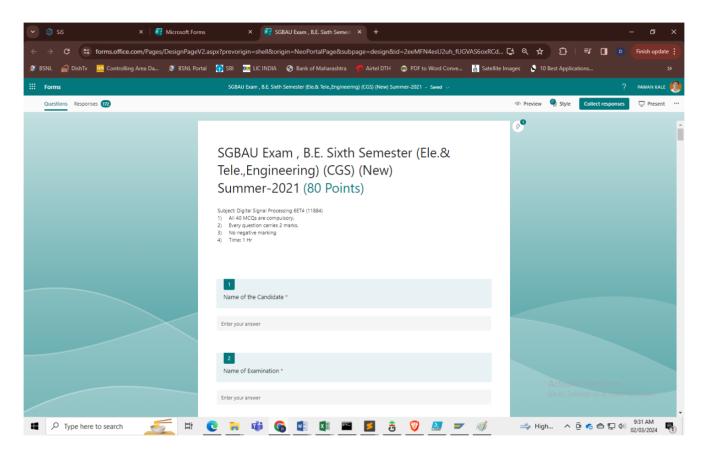
Internal Marks Report



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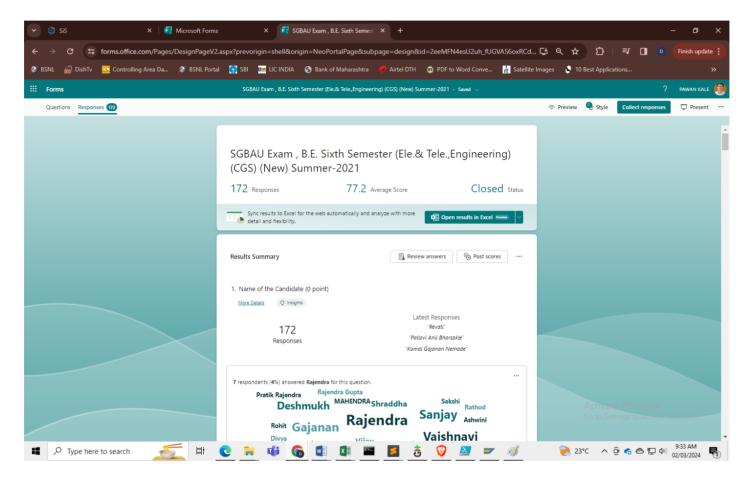
Online Examination using Microsoft Teams



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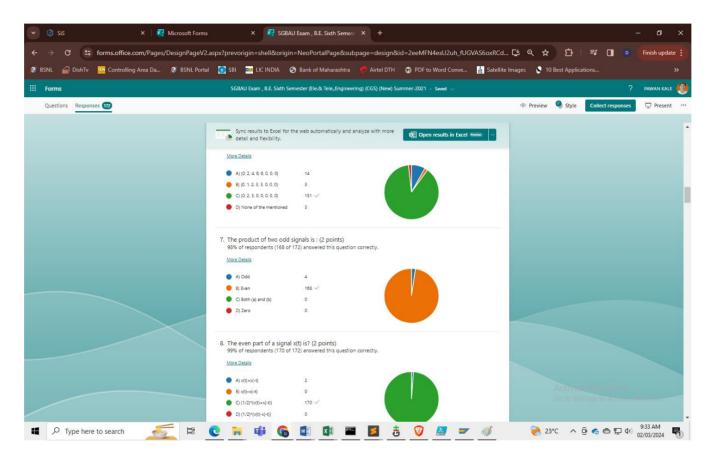
Responses of the students



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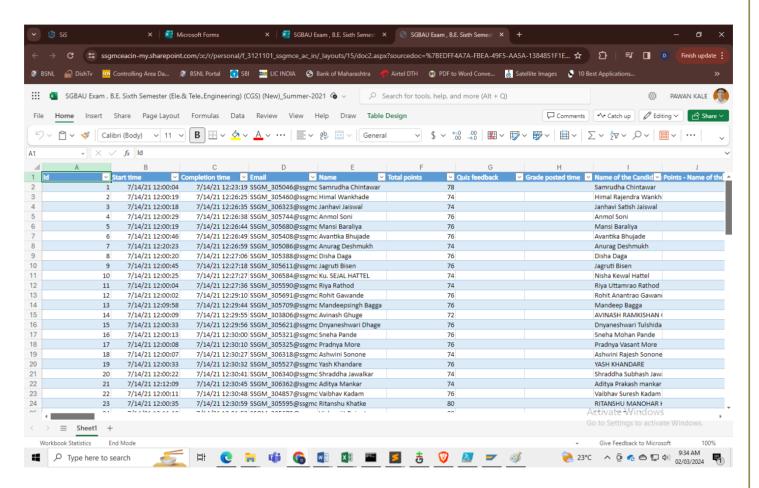
Question wise Graphical view of Responses



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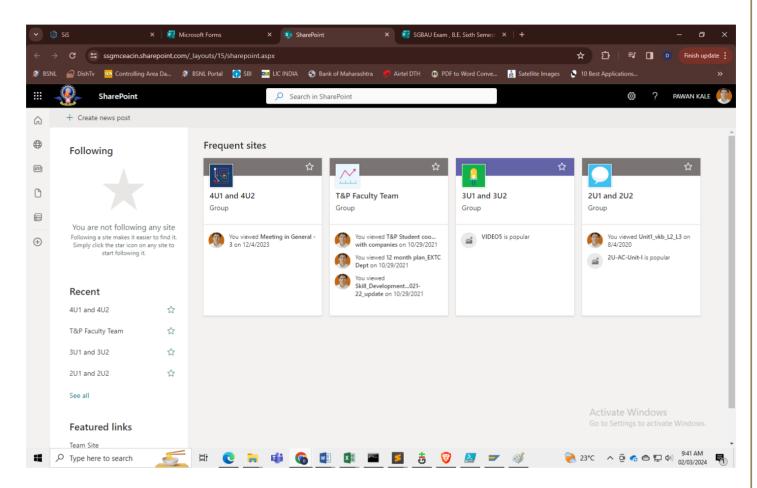
Response download in Excel file



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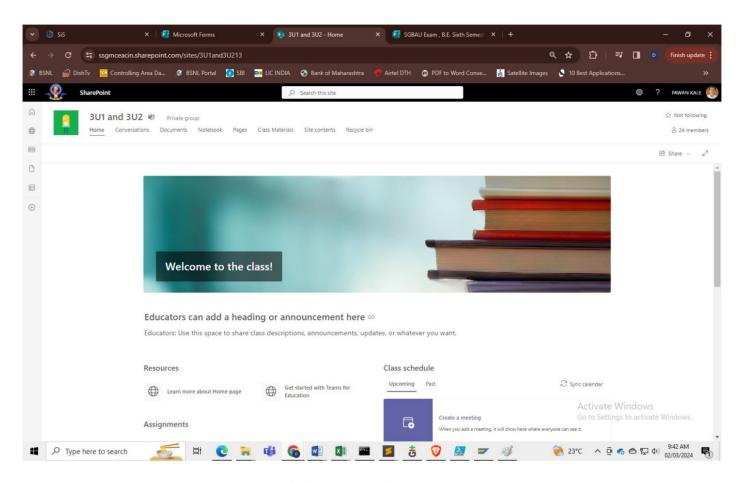
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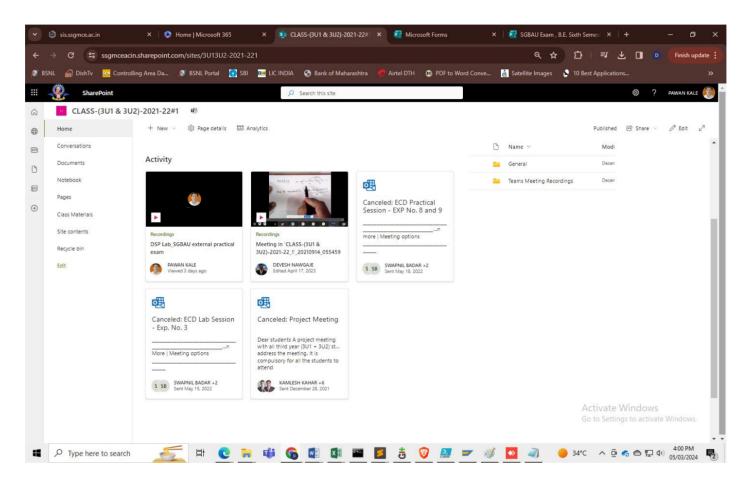
Microsoft Sharepoint Subject Dashboard



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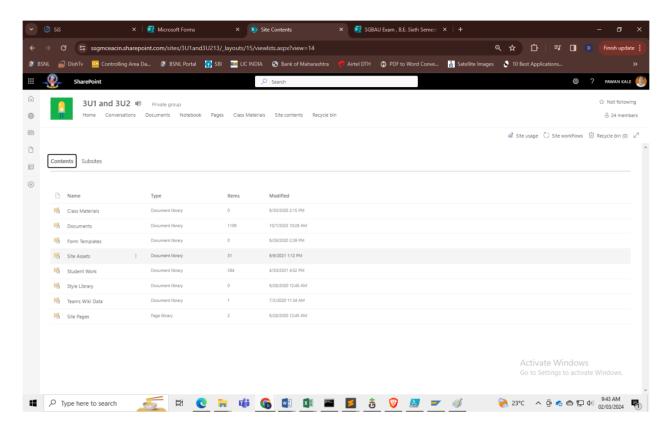
Sharepoint Activity Dashboard



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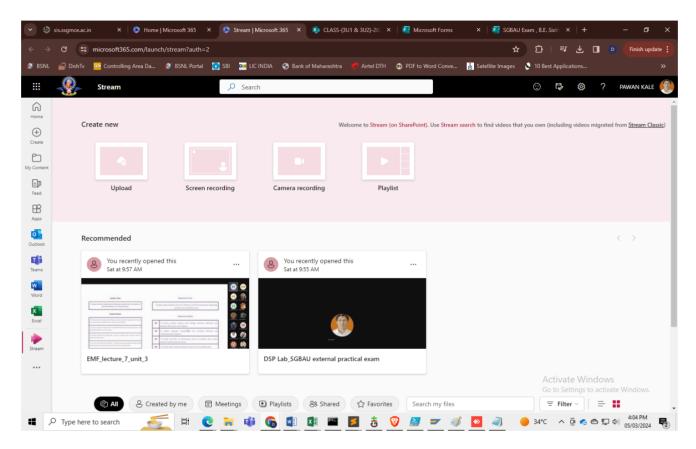
Sharepoint Subject Contents



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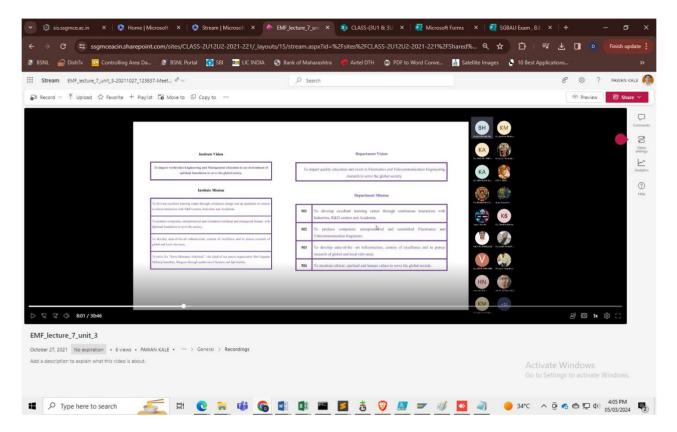
Microsoft Stream Dashboard



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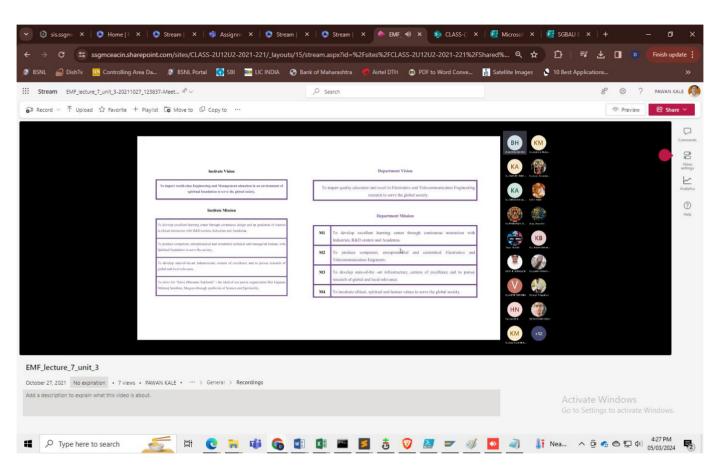
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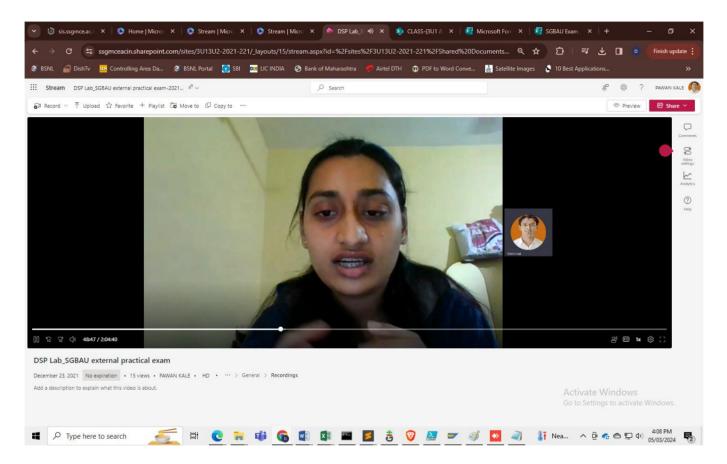
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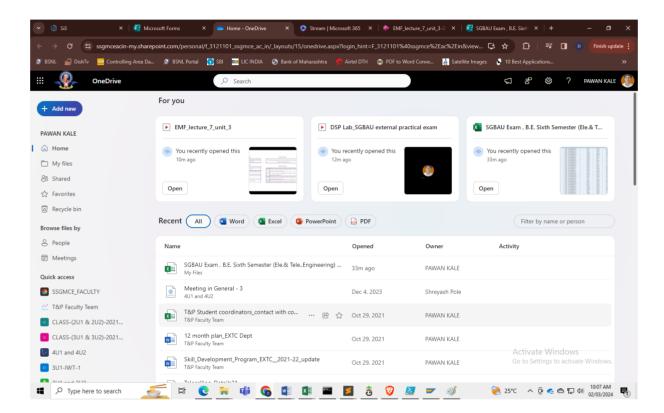
SGBAU online Practical Examination



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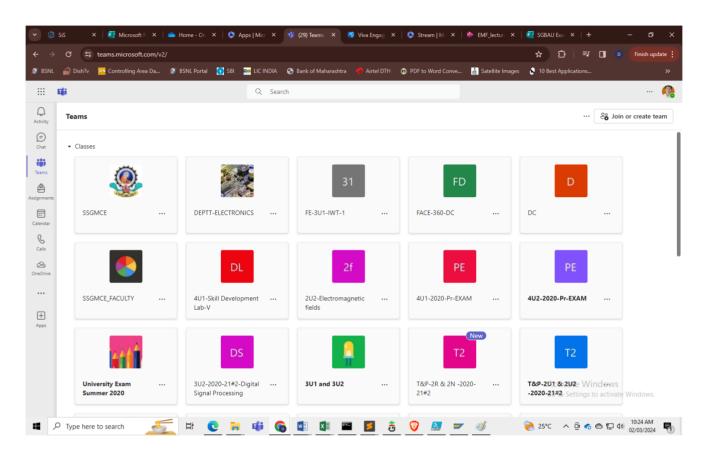
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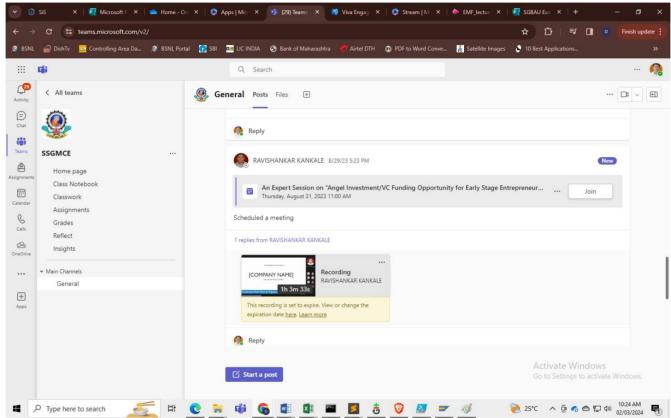
Teams Dashboard



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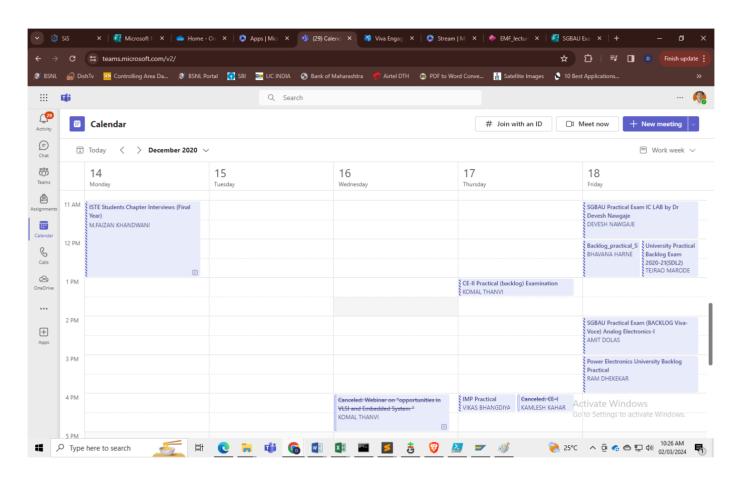
Teams Chat



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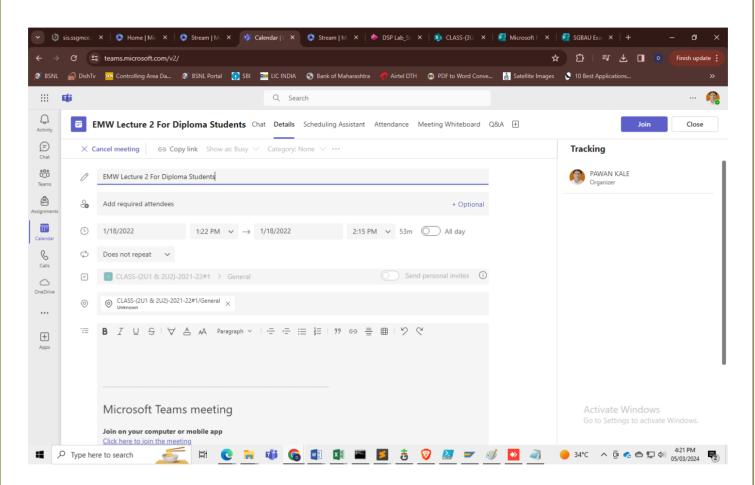
Teams Calendar of Scheduled Meetings



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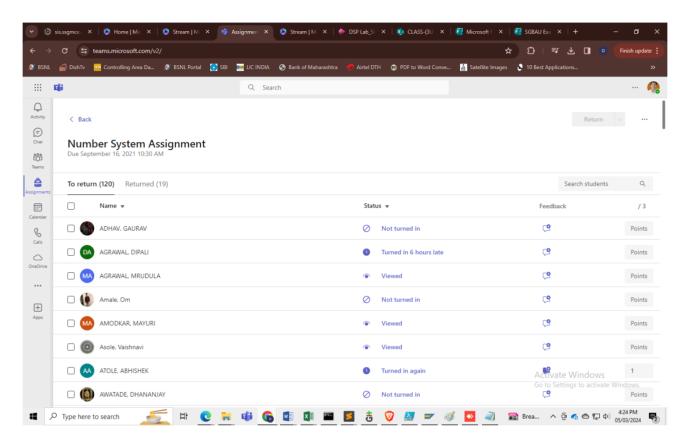
Schedule New Meeting



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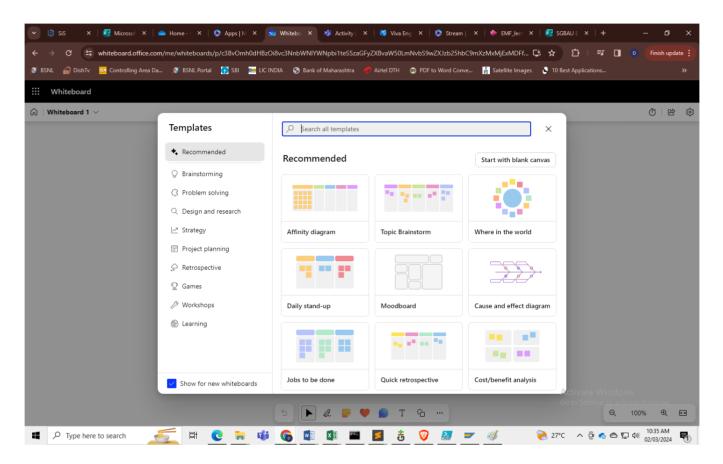
Teams Online Assignment



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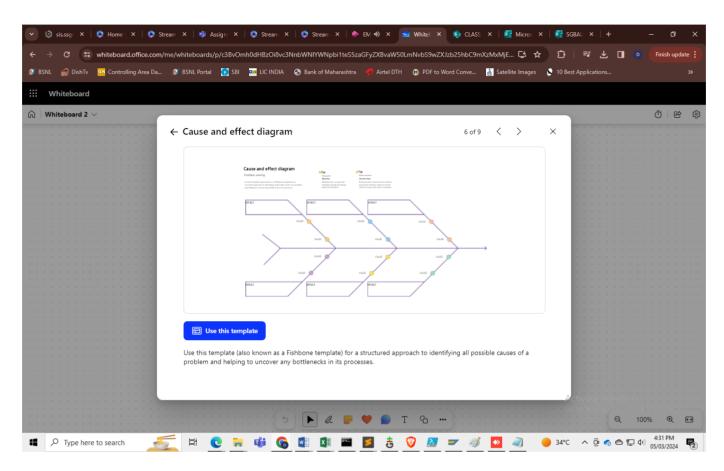
Microsoft 365 Whiteboard



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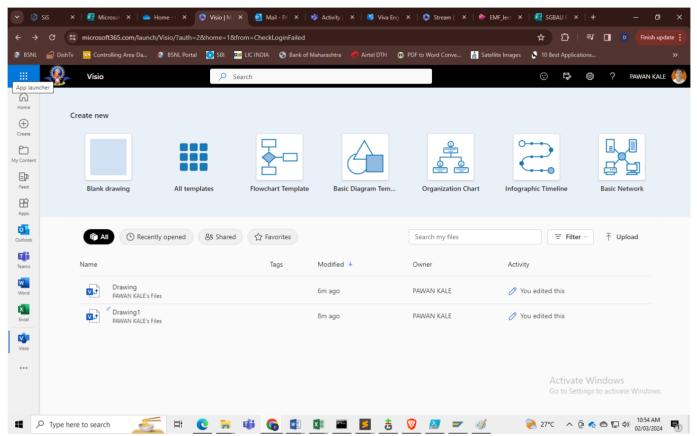
Whiteboard Templates



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