



Shri Gajanan Shikshan Sanstha's
**SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON - 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA**

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore

Ph : +918669638081/82
Fax : 091-7265-252346

Email: principal@ssgmce.ac.in, register@ssgmce.ac.in
Website- www.ssgmce.org

Ref.No.GMCE/IQAC/2016

Date: 17/06/2017

To,
All Authorities and Members
IQAC, SSGMCE,
Shegaon-444203.

Sub: Meeting Notice

Respected Sir,

All Authorities and Members of the IQAC are hereby informed that the meeting of the IQAC is convened on 20/06/2017 at 11.00 a.m. in the meeting hall of the college for consideration and decision on the following items. Everyone is requested to attend the meeting.

The Agenda of the meeting is given below:

Item No. 1 :Review of previous meeting minutes

Item No. 2: To approve the Academic Calendar and Planner for the academic year
2017-18

Item No. 2 :Discussion on Outcomes of IQAC 2016-17

Item No.4 :IQAC Action Plan 2017-18 for the Institute.

Item No.5 : Any other items with the permission of the Chair.

JH

Dr. A. U. Jawadekar
(IQAC Coordinator).

- | | |
|----------------------|------------------|
| 1. Principal | Dr.S.B.Somani |
| 2. Dean, Academics | Dr.A.U.Jawadekar |
| 3. Dean, Exams | Prof. V.M.Umale |
| 4. HOD, ASH | Dr.N.A.Patil |
| 5. HOD, ELPO | Dr.S.R.Paraskar |
| 6. HOD, MECH | Dr.S.P.Trikal |
| 7. HOD, CSE | Dr.N.M.Kandoi |
| 8. HOD, IT | Dr.S.S.Prabhune |
| 9. HOD, EXTC | Dr.G.S.Gawande |
| 10. Registrar | Prof.A.V.Patil |
| 11. IQAC Coordinator | Dr.A.U.Jawadekar |





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Website- www.ssgmce.org

Minutes of the meeting of IQAC

Date: 21/06/2017

As per the meeting notice of the IQAC dated 17-06-2017, the meeting of the IQAC was held on 20/06/2017 at 11.00 a.m. in the meeting hall of the college.

The following Authorities and Members of the IQAC were present for the meeting.

- | | |
|----------------------|------------------|
| 1. Principal | Dr.S.B.Somani |
| 2. Dean, Academics | Dr.A.U.Jawadekar |
| 3. Dean, Exams | Prof. V.M.Umale |
| 4. HOD, ASH | Dr.N.A.Patil |
| 5. HOD, ELPO | Dr.S.R.Paraskar |
| 6. HOD, MECH | Dr.S.P.Trikal |
| 7. HOD, CSE | Dr.N.M.Kandoi |
| 8. HOD, IT | Dr.S.S.Prabhune |
| 9. HOD, EXTC | Dr.G.S.Gawande |
| 10. Registrar | Prof.A.V.Patil |
| 11. IQAC Coordinator | Dr A.U.Jawadekar |

The meeting was held as per the agenda.

Item No 1 : Review of previous meeting minutes

Resolution No 1: The minutes of the previous meeting held on 13/03/2017 were reviewed and approved without any modifications.

Item No. 2 : To approve the Academic Calendar and Planner for the academic year 2017-18

Resolution No.2:The IQAC Coordinator presented copies of the proposed academic calendar and planner for the academic year 2017-18 to the authorities and members for review.A thorough discussion took place regarding the academic calendar. Members expressed their views on the distribution of teaching days and ensuring an adequate number of teaching days per semester.After considering the suggestions and discussing the implications, all members unanimously approved the proposal to



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follow the academic calendar of SantGadge Baba Amravati University, Amravati, for the academic year 2017-18 .

Item No. 3 :Discussion on Outcomes of IQAC 2016-17

Resolution No.3:The IQAC Coordinator initiated the preparation of a comprehensive report highlighting the outcomes and achievements of IQAC initiatives for the academic year 2016–17. The report covers various quality improvement activities, initiatives, and their impact on the overall academic and administrative processes. The members engaged in a detailed discussion to validate the reported outcomes and achievements, providing additional insights and recommendations. The Principal provided valuable insights and suggestions for further improving the effectiveness of IQAC initiatives.


Item No. 4 :Discussion on IQAC Action Plan 2017-18 for the Institute.

Resolution No.4:The IQAC Coordinator prepared the IQAC Action Plan for the academic year 2017-18, considering the institution's vision, mission, and quality enhancement goals. The draft of the IQAC Action Plan was shared with IQAC members. The members provided their insights and recommendations. After addressing any concerns and considering the suggestions, the action plan was approved by the Principal and members.

Item No. 5:Any other items with the permission of the Chair

No Item.

The meeting concluded with vote of thanks.


Prof. A.U. Jawadekar
(IQAC Coordinator)


Dr. S.B. Somani
(Principal)
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.





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Actions taken on the decision taken by the IQAC at its meeting held on June 20, 2017:

Meeting on	Actionable Points	Action Taken
Item No.1	To confirm the minutes of meeting dated 13/03/2017	The draft copy of the minutes of the previous meeting was circulated to all IQAC members..
Item No.2	To approve the Academic Calendar and Planner for the academic year 2017-18	The IQAC Coordinator documented the approved academic calendar and planner, ensuring it is readily available for reference and dissemination among faculty, staff, and students. It was uploaded to the college's official website and shared via relevant communication channels.
Item No.3	Discussion on Outcomes of IQAC 2016-17	The IQAC Coordinator documented the validated outcomes and achievements of IQAC 2016-17, ensuring they are readily available for future reference and reporting purposes. The report was also shared with IQAC members including faculty and staff, for their review.
Item No.4	Discussion on IQAC Action Plan 2017-18 for the Institute.	The IQAC Coordinator documented the approved IQAC Action Plan, ensuring it is readily available for implementation. The plan, which guides the execution of various quality enhancement initiatives throughout the academic year, was circulated to all faculty and staff.


Prof. A.U. Jawadekar
(IQAC Coordinator)


Dr. S.B. Somani
(PRINCIPAL)
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.

Copy forwarded to all HODs/Deans for their immediate implementation, if any.





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Ref.No.GMCE/IQAC/2016

Date: 16/09/2017

To,
All Authorities and Members
IQAC, SSGMCE,
Shegaon-444203

Sub: Meeting Notice

Respected Sir,

All Authorities and Members of the IQAC are hereby informed that the meeting of the IQAC is convened on 21/09/2017 at 11.00 a.m. in the meeting hall of the college for consideration and decision on the following items.

Everyone is requested to attend the meeting.

The Agenda of the meeting is given below:

Item No. 1 :Review of previous meeting minutes

Item No. 2: Review of E-Summit preparation

Item No. 2 :Discussion on Conducting Community Development Programs

Item No.3 :Offering Foreign Language courses

Item No.4 : Any other items with the permission of the Chair.

Dr A.U.Jawadekar
IQAC Coordinator),

- | | |
|------------------------|-------------------|
| 1. Principal | Dr.S.B.Somani |
| 2. Dean, Academics | Dr.A.U.Jawadekar |
| 3. Dean, Exams | Prof. V.M.Umale |
| 4. HOD, ASH | Dr.N.A.Patil |
| 5. HOD, ELPO | Dr.S.R.Paraskar |
| 6. HOD, MECH | Dr.S.P.Trikal |
| 7. HOD, CSE | Dr.N.M.Kandoi |
| 8. HOD, IT | Dr.S.S.Prabhune |
| 9. HOD, EXTC | Dr.G.S.Gawande |
| 10. Registrar | Prof.A.V.Patil |
| 11. E-Cell Coordinator | Prof. S.D.Jain |
| 12. IQAC Coordinator | Dr. A.U.Jawadekar |





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Minutes of the meeting of IQAC

Date :22/09/2017

As per the meeting notice of the IQAC dated 16-09-2017, the meeting of the IQAC was held on 21/09/2017 at 11.00 a.m. in the meeting hall of the college.

The following Authorities and Members of the IQAC were present for the meeting.

- | | |
|------------------------|------------------|
| 1. Principal | Dr.S.B.Somani |
| 2. Dean, Academics | Dr.A.U.Jawadekar |
| 3. Dean, Exams | Prof. V.M.Umale |
| 4. HOD, ASH | Dr.N.A.Patil |
| 5. HOD, ELPO | Dr.S.R.Paraskar |
| 6. HOD, MECH | Dr.S.P.Trikal |
| 7. HOD, CSE | Dr.N.M.Kandoi |
| 8. HOD, IT | Dr.S.S.Prabhune |
| 9. HOD, EXTC | Dr.G.S.Gawande |
| 10. Registrar | Prof.A.V.Patil |
| 11. E-Cell Coordinator | Prof S.D.Jain |
| 12. IQAC Coordinator | Dr.A.U.Jawadekar |

The meeting was held as per the agenda.

Item No 1 : Review of previous meeting minutes

Resolution No 1: The minutes of the previous meeting held on 20/06/2017 were reviewed and approved by all the members .

Item No. 2 :Review of E-Summit Preparation

Resolution No.2:The IQAC coordinator briefed that the main objectives of the summit are to create a platform to explore innovative ideas, technologies, and business models that can drive economic growth and social development. Also, the summit seeks to inspire and cultivate an entrepreneurial mindset among students, faculty, and participants by showcasing the experiences and success stories of accomplished entrepreneurs.

The Cell Coordinator discussed the key components and activities to be included in the E-Summit, including identifying the target audience as students, faculty, industry professionals, and alumni. Assign roles and responsibilities to IQAC members foreffective implementation. The Principal asked the coordinator to create a detailed program schedule for the E-Summit.



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Item No. 3 :Conducting Community Development Programs

Resolution No.3: The IQAC coordinator emphasised the importance of community engagement and the institution's dedication to social responsibility and also reviewed the outcomes and impact of previous community development programs conducted by the institution, reflecting on the lessons learned and areas for improvement. In line with this, the Principal instructed all Heads of Departments to generate ideas and evaluate various initiatives that can effectively address the specific needs and priorities of the community. To ensure a structured approach to implementation, the Principal requested the development of a comprehensive implementation plan for each community development program. Additionally, the Principal assigned the Community Development Program (CDP) Coordinator the responsibility of developing a detailed action plan, which would serve as a roadmap for executing the initiatives effectively and efficiently.

Item No. 4 :Offering Foreign Language courses.

Resolution No.4: The Principal emphasised the significance of offering foreign language education to enhance students' skills and global perspectives. The IQAC coordinator further emphasised the potential benefits, such as improving communication skills, cultural understanding, and employability. Following the discussion, the Head of the ASH department explored different foreign language options that could be offered to students, considering the relevance and popularity of languages. In this regard, some members recommended the inclusion of the German language as a potential option. Acknowledging the recommendations, the Principal assigned the task of organising the foreign language courses to the ASH department.

Item No. 5: Any other items with the permission of the Chair

No Item.

The meeting concluded with vote of thanks.


Dr.A.U.Jawadekar

(IQAC Coordinator)




Dr.S.B.Somani

(Principal)
PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.



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Actions taken on the decision taken by the IQAC at its meeting held on September 21, 2017:

Meeting on	Actionable Points	Action Taken
Item No.1	Confirmation and approval of the minutes from the previous IQAC meeting dated 20/06/2017	The draft copy of the minutes of the previous meeting was circulated to all IQAC members.
Item No.2	Review of E-Summit Preparation	The E-cell coordinator prepared the detailed schedule of E-Summit programs. The Principal notified faculty and staff regarding their responsibilities for the smooth conduct of the ESummit. Effective channels and strategies were employed to promote the event, enabling it to reach a wider audience. As a result of these efforts, more than 1,000 participants registered for the event..
Item No.3	Conducting Community Development Programs	Each department identified the objectives, target beneficiaries, and expected outcomes of the selected community development programs. The Community Development Program (CDP) Coordinator, recognising the significance of a well-structured approach, developed a detailed action plan. This plan played a crucial role in ensuring the smooth and effective conduct of the programs.
Item No.4	Organization of Foreign language courses	The Principal appointed a faculty member from the ASH department as the organiser for the foreign language course. The faculty coordinator, identified the specific student groups that would benefit from the foreign language classes and also assessed the availability of qualified instructors to deliver the course. As a result, 45 participants registered for the foreign language course. These participants actively engaged in the classes and successfully completed the course. In recognition of their achievements, they were awarded certificates for their successful completion of the course.


Dr.A.U.Jawadkar
(IQAC Coordinator)




Dr.S.B.Somani
(Principal)
PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.

Copy forwarded to all HODs/Deans for their immediate implementation, if any



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Website: www.ssgmce.org

Ref.No.GMCE/IQAC/2017

Date: 14/12/2017

To,
All Authorities and Members
IQAC, SSGMCE,
Shegaon-444203

Sub: Meeting Notice

Respected Sir,

All Authorities and Members of the IQAC are hereby informed that the meeting of the IQAC is convened on 17/12/2017 at 11.00 a.m. in the meeting hall of the college for consideration and decision on the following items.

Everyone is requested to attend the meeting.

The Agenda of the meeting is given below:

- Item No. 1 :Review of previous meeting minutes
- Item No. 2: Oraganization of Research Methodology workshop
- Item No. 2 :Oraganization of FDP on OBE
- Item No.3 :Review of upcoming Alumni meet
- Item No.4 : Any other items with the permission of the Chair.

Dr. A.U.Jawadekar
IQAC Coordinator),

- | | |
|-----------------------|------------------|
| 1. Principal | Dr.S.B.Somani |
| 2. Dean, Exams | Prof. V.M.Umale |
| 3. HOD, ASH | Dr.N.A.Patil |
| 4. HOD, ELPO | Dr.S.R.Paraskar |
| 5. HOD, MECH | Dr.S.P.Trikal |
| 6. HOD, CSE | Dr.N.M.Kandoi |
| 7. HOD, IT | Dr.S.S.Prabhune |
| 8. HOD, EXTC | Dr.G.S.Gawande |
| 9. Registrar | Prof.A.V.Patil |
| 10. AlumniCoordinator | Dr D.D.Nawgaje |
| 11. IQAC Coordinator | Dr.A.U.Jawadekar |





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Website- www.ssgmce.org

Minutes of the meeting of IQAC

Date: 19/12/2017

As per the meeting notice of the IQAC dated 14-12-2017, the meeting of the IQAC was held on 17/12/2017 at 11.00 a.m. in the meeting hall of the college.

The following Authorities and Members of the IQAC were present for the meeting.

1. Principal	Dr.S.B.Somani
2. Dean, Exams	Prof. V.M.Umale
3. HOD, ASH	Dr.N.A.Patil
4. HOD, ELPO	Dr.S.R.Paraskar
5. HOD, MECH	Dr.S.P.Trikal
6. HOD, CSE	Dr.N.M.Kandoi
7. HOD, IT	Dr.S.S.Prabhune
8. HOD, EXTC	Dr.G.S.Gawande
9. Registrar	Prof.A.V.Patil
10. Alumni Coordinator	Dr. D.D.Nawgaje
11. IQAC Coordinator	Dr. .A.U.Jawadekar

The meeting was held as per the agenda.

Item No 1 : Review of previous meeting minutes

Resolution No 1: The minutes of the previous meeting held on 21/09/2017 were reviewed and approved by all the members.

Item No. 2 : Organization of Research Methodology workshop

Resolution No.2: The Principal emphasised the significance of research methodology skills for both faculty and students to conduct high-quality research. The IQAC coordinator further elaborated on the workshop's objectives, which aimed to enhance participants' understanding of research methodologies, promote research ethics, and build research capacity. During the meeting, the IQAC focused on identifying the target audience for the workshop, which could include faculty members, research scholars, and postgraduate students. To ensure the smooth conduct of the workshop, the Principal suggested appointing a coordinator from the EXTC department to streamline the workshop's organisation, coordination, and delivery. The coordinator would be responsible for overseeing various aspects, such as inviting resource persons, scheduling sessions, and managing logistics

Item No. 3 : Organization of FDP on OBE



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Resolution No.3:The Principal presented the purpose and objectives of the Faculty Development Program (FDP) on Outcome-Based Education (OBE). It was emphasised that the FDP aims to enhance faculty members' understanding and implementation of OBE principles. The IQAC members discussed the structure and duration of the FDP. It was agreed upon that the FDP should be conducted over a sufficient period of time to allow comprehensive coverage of the topics. The Principal suggested that the NBA (National Board of Accreditation) coordinators take on the responsibility of coordinating the workshop. The NBA Coordinator will be in charge of identifying and inviting suitable resource persons with expertise in OBE to provide insights and facilitate the FDP. It was decided that the NBA Coordinator would communicate with the identified resource persons, confirm their availability, and coordinate their involvement in the FDP.


Item No. 4 :Review of upcoming Alumni meet .

Resolution No.4: The principal explained that the objective of the alumni meet is to foster a sense of community, strengthen the bond between the alumni and the institution, provide networking opportunities, and gather feedback for improvement. The alumni coordinator suggested actively engaging alumni during the meeting. Ideas such as showcasing alumni achievements, facilitating networking opportunities, and involving them in sessions or discussions were discussed. IQAC members discussed different strategies for inviting alumni and effective communication methods. The members suggested utilising email invitations, social media promotion, the institution's website, or exploring the alumni database. The principal asked the alumni coordinator to prepare a program structure for the alumni meet. The IQAC coordinator stated the mechanisms for collecting feedback from alumni and emphasised the importance of analysing the feedback and using it for future improvements.


Item No. 5: Any other items with the permission of the Chair

No Item.

The meeting concluded with vote of thanks.


Dr.A.U.Jawadekar
(IQAC Coordinator)




Dr S.B.Somani

(Principal)
PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.



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Actions taken on the decision taken by the IQAC at its meeting held on December 17-2017:

Meeting on	Actionable Points	Action Taken
Item No.1	Confirmation and approval of the minutes from the previous IQAC meeting dated 21/09/2017	The draft copy of the minutes of the previous meeting was circulated to all IQAC members.
Item No.2	Organization of Research Methodology workshop	The Principal assigned the responsibility of organising the workshop on research methodology to the EXTC department. The head of the EXTC department appointed a workshop coordinator to oversee the workshop's planning and execution. To facilitate the sessions, the workshop coordinator identified a suitable resource person, Dr.ManeshKokare, an expert in the field of research methodology. The workshop coordinator prepared a comprehensive plan for the workshop, spanning over two days. Sessions were scheduled in the morning and afternoon to optimise participant engagement and allow for interactive activities and hands-on exercises. A total of 84 participants successfully completed the workshop. The resource person actively engaged the participants in the sessions and imparted knowledge that benefited them.
Item No.3	Organization of FDP on OBE	The NBA Coordinator successfully identified Dr.Ratnadip Joshi as a resource person for the FDP and the workshop was successfully conducted on February 27 and 28, 2018. During the FDP sessions, Dr. Joshi familiarised the faculty members with the concepts and principles of OBE. He provided comprehensive explanations and practical examples to enhance their understanding of OBE and its relevance in curriculum design and delivery. More than 100 faculty members attended the workshop.
Item No.4	Alumni Meet	The Alumni Coordinator prepared a comprehensive program structure for the alumni meet, incorporating keynote



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	<p>speakers, panel discussions, interactive sessions, and cultural activities. The program structure was reviewed and approved by the Principal. The finalised program structure was circulated to all departments involved in the organisation of the alumni meet. Responsibilities for different tasks, including invitation distribution, program planning, and logistics management, were assigned to specific individuals. The alumni meet was successfully conducted on January 13, 2018 .A total of 385 alumni attended the meet, indicating active participation. Feedback forms and surveys were provided to the alumni during the event to gather their opinions and suggestions. The collected feedback was analysed thoroughly to identify areas for improvement.</p>
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Dr A.U. Jawadekar
(IQAC Coordinator)

Dr S.B. Somani
PRINCIPAL
Shri Sant Gajanan Maharaj
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"Approved by the D.T.E., M.S. Mumbai", Institution Accredited by N.A.A.C. (UGC) Bangalore

Ph : +918669638081/82
Fax : 091-7265-252346

Email: principal@ssgmce.ac.in, register@ssgmce.ac.in
Website- www.ssgmce.org

Ref.No.GMCE/IQAC/2018

Date: 09/03/2018

To,
All Authorities and Members
IQAC, SSGMCE,
Shegaon-444203

Sub: Meeting Notice

Respected Sir,

All Authorities and Members of the IQAC are hereby informed that the meeting of the IQAC is convened on 13/03/2018 at 11.00 a.m. in the meeting hall of the college for consideration and decision on the following items.

Everyone is requested to attend the meeting.

The Agenda of the meeting is given below:

- Item No. 1 :Review of previous meeting minutes
- Item No. 2:Conducting Feedback and survey
- Item No. 2 :Conduction of Academic Audit
- Item No.3 :Organizing project Competition
- Item No.4 : Any other items with the permission of the Chair.

Dr.A.U.Jawadekar
IQAC Coordinator),

- | | |
|------------------------|------------------|
| 1. Principal | Dr.S.B.Somani |
| 2. Dean, Exams | Prof. V.M.Umale |
| 3. HOD, ASH | Dr.N.A.Patil |
| 4. HOD, ELPO | Dr.S.R.Paraskar |
| 5. HOD, MECH | Dr.S.P.Trikal |
| 6. HOD, CSE | Dr.N.M.Kandoi |
| 7. HOD, IT | Dr.S.S.Prabhune |
| 8. HOD, EXTC | Dr.G.S.Gawande |
| 9. Registrar | Prof.A.V.Patil |
| 10. Alumni Coordinator | Dr D.D.Nawgaje |
| 11. IQAC Coordinator | Dr.A.U.Jawadekar |





Shri Gajanan Shikshan Sanstha's
**SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
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Minutes of the meeting of IQAC

Date:14/03/2018

As per the meeting notice of the IQAC dated 09/03/018, the meeting of the IQAC was held on 13/03/2018 at 11.00 a.m. in the meeting hall of the college.

The following Authorities and Members of the IQAC were present for the meeting.

- | | |
|------------------------|-------------------|
| 1. Principal | Dr.S.B.Somani |
| 2. Dean, Exams | Prof. V.M.Umale |
| 3. HOD, ASH | Dr.N.A.Patil |
| 4. HOD, ELPO | Dr.S.R.Paraskar |
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| 10. Alumni Coordinator | Dr. D.D.Nawgaje |
| 11. IQAC Coordinator | Dr .A.U.Jawadekar |

The meeting was held as per the agenda.

Item No 1 : Review of previous meeting minutes

Resolution No 1: The minutes of the previous meeting held on 17/12/2017 were reviewed and approved by all the members.

Item No. 2 :Conducting Feedback and survey

Resolution No.2: The principal stated the objective of conducting feedback and a survey on teaching and learning, emphasising the importance of improving the quality of education. IQAC members suggested that the feedback and survey should cover various aspects, including teaching quality, infrastructure, support services, co-curricular activities, and the overall student experience. Dean was assigned the responsibility of preparing the schedule for conducting student feedback.

Item No. 3 :Conduction of Academic Audit

Resolution No.3:The principal emphasised the importance of evaluating and ensuring the quality and effectiveness of academic programs and processes through an academic audit.



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The institution aims to identify areas for improvement and enhance the overall quality of education provided through the objective of the academic audit. The IQAC coordinator presented the identified parameters for the academic audit. The key areas to be evaluated include teaching-learning methods, assessment and evaluation practises, faculty development, infrastructure, and student support services. The Principal asked the IQAC coordinator to prepare a schedule for the academic audit.

Item No. 4 :Organizing project Competition.

Resolution No.4:The Principal emphasised the importance of providing a platform for final year students to showcase their project ideas and skills. In line with this, it was decided to organise a project competition that would foster innovation, creativity, and collaborative problem-solving among the students. The Principal assigned the research coordinator the responsibility of establishing the guidelines and rules for the project competition.

Item No. 5: Any other items with the permission of the Chair

No Item.

The meeting concluded with vote of thanks.

Dr.A.U.Jawadkar
(IQAC Coordinator)

Dr. S.B.Somani

(Principal)

PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.





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Actions taken on the decision taken by the IQAC at its meeting held on March 13, 2018:

Meeting on	Actionable Points	Action Taken
Item No.1	Confirmation and approval of the minutes from the previous IQAC meeting dated 17/12/2017	The draft copy of the minutes of the previous meeting was circulated to all IQAC members.
Item No.2	Conducting Feedback and survey	The Dean Academics prepared a comprehensive schedule for collecting student feedback. The schedule included specific dates, timings, and locations for administering the surveys. The schedule was communicated to all heads of departments for their reference and coordination. Feedback was collected from a significant number of students across all departments. The IQAC members analysed the survey findings. An action plan was developed to address the specific issues raised by the students based on the identified areas for improvement. The IQAC members proposed a range of improvement strategies and initiatives for the next academic year. Initiatives included faculty development programs, infrastructure enhancements, student support services enhancements, and the introduction of new co-curricular activities.
Item No.3	Conduction of Academic Audit	The IQAC coordinator prepared a comprehensive schedule for the academic audit. The schedule was communicated to the audit committee for their reference and coordination. The necessary documentation, such as syllabus completion records, teaching materials, assessment records, student feedback, faculty development program details, workshops attended or organised, and faculty research publications, was collected for the audit. The academic audit was conducted as per the established schedule. The audit committee thoroughly evaluated the collected documentation. The audit findings, recommendations, and suggestions for improvement were compiled into a comprehensive report. The audit report was




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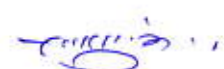
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		submitted to the Principal for review and approval. Upon review and approval by the Principal, the audit report was shared with the IQAC and all departments. This allowed them to identify areas for improvement and develop action plans accordingly.
Item No.4	Organizing project Competition	The Research Coordinator, in collaboration with the IQAC members, prepared a schedule for the project competition, The IQAC members discussed and finalised the evaluation criteria for the competition, considering factors such as innovation, technical proficiency, relevance to the objectives, and potential societal impact. Based on the developed guidelines, industry professionals, faculty members, and alumni were invited to evaluate the projects. After the evaluation process, the winners were announced and awarded prizes and certificates in recognition of their outstanding performance.


Dr A.U.Jawadekar
(IQAC Coordinator)


Dr.S.B.Somani
(Principal)
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.

Copy forwarded to all HODs/Deans for their immediate implementation, if any

