



Shri Gajanan Shikshan Sanstha's
**SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON – 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA**

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai"

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SCHOLARSHIP POLICY

Introduction:

The Scholarship Committee at Shri Sant Gajanan Maharaj College of Engineering , Shegaon has formulated a comprehensive policy to support and reward students in various categories, including merit-based scholarships, donor scholarships, awards for GATE scorers, recognition for outstanding projects, hostel and mess waiver scholarships for economically weaker students, and awards for performance in university level sports. This policy aims to encourage academic excellence, promote innovation, and assist deserving students in their pursuit of higher education. The details of scholarships awarded are as follows –

1) Merit Scholarship:

The committee recognizes and rewards outstanding academic performance through merit scholarships. The following criteria are established for merit-based scholarships:

Department	Criteria
BE Electrical Engineering, BE Mechanical Engineering, BE Computer Science & Engineering, BE Information Technology, MBA (w.e.f 2011-12):	First Five students in each class (as per merit list): ₹1,500 per student Next Five students in each class (as per merit list): ₹ 1,000 per student
BE Electronics & Telecommunication Engineering:	First Ten students in each class (as per merit list): ₹ 1,500 per student Next Ten students in each class (as per merit list): ₹ 1,000 per student

2) Donor's Scholarship:

The college administers scholarships funded by well-wishers to support meritorious, diligent, and deserving students. The interest earned on these funds is distributed as scholarships based on the criteria established by the donors.

3) Award to GATE Scorers:

To encourage students to appear for GATE examination, college offers prizes to students with valid GATE scores. The awards/prizes for regular students of institute with valid GATE scores are:

Topper in Valid GATE Score list (Department-wise): ₹ 1,500

Second Topper in Valid GATE Score list (Department-wise): ₹ 1,000

All other students who secured a Valid GATE Score: ₹ 500 (Consolation)



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4) Award to Best Project:

The college seeks to motivate students to engage in industry-sponsored and real-life problem-related projects by awarding prizes to the best projects from each branch. Project evaluation committees from respective departments identify the best projects. The awards are distributed as follows:

- a) BE Electrical Engineering, BE Mechanical Engineering, BE Computer Science & Engineering, and BE Information Technology:
 - i. First Best Project: ₹ 1,000
 - ii. Second Best Project: ₹ 500
- b) BE Electronics & Telecommunication Engineering:
 - i. First Two Best Projects: ₹ 1,000 each
 - ii. Second Two Best Projects: ₹ 500 each

5) Earn and Learn Scheme:

To assist economically disadvantaged students, the college offers college fees ,hostel fee and mess charge waivers after thorough verification.

Waiver of Hostel Fees for one academic year

Waiver of Mess Fees for one academic year

Waiver of Hostel & Mess fees for one academic year

Waiver in College Fees (Form Donors Scholarships, if any)

6) Sports /Cultural Awards:

To promote physical fitness and encourage participation in various sports and cultural activities, the college organizes an annual sports week. Cash prizes are awarded to five participants who are Color Coat Holders in Sports and Cultural Activities.

This scholarship policy reflects the commitment of institute to support, motivate, and recognize the diverse achievements of its students. The Scholarship Committee will continuously review and update these guidelines to ensure the effective implementation of this policy.

I) Scholarship Committee Mechanism:

The Scholarship Committee at Shri Sant Gajanan Maharaj College of Engineering, Shegaon operates through a well-defined mechanism to ensure transparency, fairness, and effective administration of scholarships and awards. The committee is responsible for evaluating applications, selecting deserving candidates, and disbursing scholarships based on the established criteria. The following outlines the mechanism of the Scholarship Committee:



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1. Committee Formation:

The Scholarship Committee is formed by the college administration, consisting of six member committee representing all the departments along with some special invitee as decided by the Principal. The tenure of the committee starts from the date of appointment up to the end of the concern academic year or up to the constitution of next committee.

2. Scholarship Distribution

a. Merit Scholarships:

For merit scholarships, the committee reviews class and branch-wise academic performance to identify the top-performing students.

Scholarship amounts are determined based on the established criteria.

b. Donor's Scholarships:

Donor scholarship criteria are followed as stipulated by the donors, with the committee ensuring that recipients meet the specified requirements.

c. Award to GATE Scorers:

The committee verifies the GATE scores of students and determines the recipients of the awards based on the GATE score rankings.

d. Award to Best Projects:

Project evaluation committees from respective departments assess and recommend the best projects in each branch.

The Scholarship Committee reviews and approves the recommendations and determines the award recipients.

e. Sports/ Cultural Awards Mechanism:

The sports department selects students and convey the list to scholarship committee.

3. Report to Authority:

The coordinator of scholarship committee submits report to higher authority at the end of session. The report has all the details of scholarships awarded to different students along with the criteria.

II) Earn and Learn Scheme Mechanism:

Following are the steps of execution of earn and learn scheme at the institute.

- i. Student willing to join this scheme have to write application to the Principal & attach supporting documents if any like income certificate, adhar card, etc.



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- ii. Applications are scrutinized and selected students have been called for the interview before the Committee
- iii. Students have to justify the eligibility for the said scheme
- iv. Selected Students performance will be monitored throughout the academic year or
- v. Student has to report before the committee as and when called.

Guidelines for students to avail Earn and Learn Scheme:

- a) Student selected this scheme has to follow the norms & work culture of the institute
- b) Students have to work maximum a up to four hours as per stipulated time period under the scheme.
- c) In case of any leave during the period of work must inform to the concern well in advance i.e. one week.
- d) Students have to work beyond the regular scheduled timing of the college.
- e) Students are required to contact the respective Head of Department (HoD), Section Head, or Incharge to have their work verified for confirmation of facilities.
- f) It is mandatory to submit the Parents' Consent Letter regarding participation in the scheme.
- g) Student have to work in the following areas as per the skill sets with them and have to prove themselves to be the part of this scheme
 - Library
 - Sports
 - Prayer hall
 - Laboratory
 - Workshop
 - Canteen/Mess/Hostel
 - Hobby Club
 - Peer Learning (Arranging Technical skill & soft skill Training)

III) Sports/ Cultural Awards Mechanism:

Sports are good not only for physical health but also for mental stability. Sports help develop leadership skills and equip students with the ability to set goals and build character. Participating in sports can lead to higher self-esteem and better social interaction. It also helps students have a optimistic outlook on life. Following is the mechanism for promotion of sports.

Committee Formation:

The sports department organizes a sports week where participants are evaluated based on their performance.



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The committee identifies the top five Color Coat Holders in Sports and Cultural Activities to receive cash prizes.

Selection and Announcement:

The committee selects the scholarship and award recipients based on the established criteria.

A formal announcement is made to the recipients, and they are informed about the scholarship or award amount they will receive.

Disbursement:

Scholarship funds are disbursed directly to the recipients' accounts or as per the stipulated mechanism.

The college's finance department or designated personnel manage the disbursement process.

Ongoing Review and Updates:

The Scholarship Committee periodically reviews the scholarship policy and mechanism to ensure its effectiveness and relevance.

Adjustments or improvements are made as needed to better serve the students' needs and meet the objectives of the college.

The Scholarship Committee operates with transparency, integrity, and a commitment to supporting the academic and extracurricular achievements of students at Shri Sant Gajanan Maharaj College of Engineering, Shegaon.




PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.

Dr. S. B. Somani
Principal