



Shri Gajanan Shikshan Sanstha's
**SHRI SANT GAJANAN MAHARAJ COLLEGE OF ENGINEERING
SHEGAON – 444203, DIST. BULDANA (MAHARASHTRA STATE), INDIA**

"Recognized by A.I.C.T.E., New Delhi" Affiliated to Sant Gadge Baba Amravati University, Amravati
"Approved by the D.T.E., M.S. Mumbai",

Ph : +918669638081/82

Email: principal@ssgmce.ac.in, registrar@ssgmce.ac.in

Website- www.ssgmce.ac.in

Policy for Financial Assistance to Staff/Faculty Members

Shri Sant Gajanan Maharaj College of Engineering is continuously working in support of academic excellence and technological growth of staff and faculty members. The institute provides the financial support to its staff and faculty members for their capacity building. The financial support is provided to the staff and faculty members for participating in different academic and research activities such as FDP, STTP, Workshop, Seminar, Conference, Induction programme, Orientation Programme, Training Program, Sabbatical (Industrial) Training and Industrial visits.

Objectives:

1. To encourage/motivate and facilitate the staff and faculty members to attend the various technological development programmes such as FDP, STTP, Conference etc.
2. To provide financial support to staff and faculty members to enhance their professional credentials
3. To upskill the staff and faculty members by undergoing capacity building programmes
4. To bridge the gap between academia and industry by supporting staff and faculty members to take up industrial/sabbatical training
5. To improve the research aptitude and culture in the institute
6. To enhance the faculty interaction with the outside world

Financial Support for Participation:

The institute provides financial support to its staff and faculty members for attending/participating in FDP, STTP, Workshop, Conference, Induction Programme, Orientation Programme, Refresher Course, Sabbatical Training and Industry Visits.

All the staff and faculty members are eligible for 100% financial support for attending the above stated programmes. The staff and faculty members can claim 100% reimbursement for the registration fees, travelling allowance (TA) and dearness allowance (DA) and duty leave (DL).

The financial support is provided after taking due approval of the competent authority, submission of valid proofs of participation and expenses.

Financial Support for Availing Professional membership:

The faculty members of the institute are eligible for availing the financial support for membership of professional bodies/societies in the relevant field of respective faculty. The institute provides 100% reimbursement of membership fees to the faculty members.



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Financial Support for Research and Publication:

To foster the culture of research amongst the faculty members some motivational measures are proposed which herein after referred as **Best Practices for Research and Publications**

BEST PRACTICES FOR RESEARCH AND PUBLICATIONS

A. PUBLICATION IN JOURNAL

1. The papers published in journal indexed by ICI/SCOPUS/SCI(WOS)/SCIE/ SCImago shall only be considered for Article processing charges (APC) reimbursement
2. In case of multiple authors all authors shall be affiliated to SSGMCE
3. APC for the publication up to Rs 10,000/- for the paper published in SCOPUS indexed journal (Once in a year)
4. In no case the publication charges shall be paid by the institute

B. PUBLICATION IN CONFERENCES IN INDIA

1. The papers published in the proceedings of conferences organized/sponsored by IEEE, IET, SPRINGER, ELSEVIER etc. shall only be considered for reimbursement
2. Faculties of SSGMCE shall be eligible for the sponsorship in the form of registration fees, travel and dearness allowance, and duty leave
3. In case of multiple authors all authors shall be affiliated to SSGMCE and only one author shall be eligible for 100% reimbursement of registration fees for the presentation
4. In case of multiple authors maximum two authors shall get the sponsorship of registration fees (attending only), travel and dearness allowance, and duty leave
5. PhD scholars who are IEEE student members shall only be eligible for registration fees reimbursement
6. The sponsorship for the individual faculty/PhD scholar shall be given maximum for one conference paper per year

C. PUBLICATION IN CONFERENCES OUTSIDE INDIA

1. Faculties of SSGMCE shall be eligible for the reimbursement for publication/presentation of research paper in a conference outside India
2. Faculties of SSGMCE shall be eligible for the sponsorship of 50% registration fees, duty leave as per norms, travelling allowance (Train/Bus TO and FRO) from Shegaon to city of embarkment (Viz. Mumbai, Delhi, etc.) and one-way airfare from the city of embarkment to conference destination



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3. It is mandatory for the faculty applying for sponsorship for presentation abroad to submit a travel grant proposal to AICTE, UGC, SERB etc.
4. In case of multiple authors only one author shall be eligible for the sponsorship
5. Sponsorship for presentation in abroad conference shall be applicable to only that paper where the affiliation of authors is SSGMCE
6. An individual faculty from SSGMCE can apply for the sponsorship for presentation of paper in abroad once in three years
7. Faculty applying for sponsorship have to submit detailed travel plan and necessary documents to the Principal for sanction at least one month in advance

D. PUBLICATION OF PATENT

1. Faculties of SSGMCE shall be eligible for the reimbursement for the publication fess of patents
2. Reimbursement is applicable to only those patents which are filed jointly with SSGMCE
3. All patents shall be filed through IP cell of SGIARC/SSGMCE wherein the first applicant and hence the owner is SSGMCE. However, the co-applicant may be inventors
4. All the commercial rights of the patent shall be with SGIARC/SSGMCE
5. The fess for filling patent shall be paid by SSGMCE

Enclosure:

Pre-Approval and Reimbursement forms

Dr S S Jadhao
Chief Coordinator R&D

Dr S B Somani
Principal

PRINCIPAL
Shri Sant Gajanan Maharaj
College of Engineering, Shegaon.

